

HIDALGO COUNTY AUDITOR'S OFFICE
HIDALGO COUNTY, TEXAS

PURCHASE AFFIDAVIT

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, Judge Homer Jasso, do hereby state that the item(s) listed on the invoice(s) named below were purchased for the exclusive use of Hidalgo County.

INVOICE NO.	DATE	AMOUNT	NAME OF COMPANY
19166	8-18-21	1,875.00	G&S Glass, LLC
TOTAL		1,875.00	

I further state that I was authorized to make such a purchase(s).

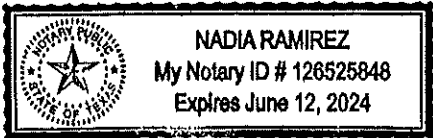
I therefore request payment of this invoice from Hidalgo County and that payment be made payable to me.


SIGNATURE: 

TITLE: Justice of the Peace Homer Jasso
PERSON MAKING PURCHASE

Before me Nadia Ramirez, a Notary Public, appeared Homer Jasso January 20, 2021 and on his oath deposed and stated that the foregoing facts as set forth in the above request for expense reimbursement are true and correct in every respect. He further stated he requested payment of the same.

(SEAL)




NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

APPROVAL: 
DEPARTMENT HEAD

APPROVAL: COUNTY AUDITOR

**Requisition
BUDGET OFFICER**

Req # 00425037

PO # 825111

Date: 12/02/20

Bill To:

Vendor: 218278
JASSO, HOMERO
C/O J.P. PCT 4 PL 2

Ship To: JP PCT 4 , PL 2
222 NORTH 12TH AVENUE
EDINBURG TX 78539

Contract No: EXEMPT
Special Instructions:

Contact: dvrodriguez
956-383-0921

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		AI#75166 CC 04/21/20 LGC 262.024 (2)		
		PURCHASE RELATED TO COVID-19		
		Plexi Glass for Office and Court Room DO NOT DUPLICATE ORDER		
1.00		EX (1)QTY-88X24 1/4'' PLEXI GLASS With 6'' BENDS	196.00	196.00
1.00		EX (1)QTY-68 1/2X32 1/2X30 1/4'' PLEXI GLASS WITH 6'' BENDS	180.00	180.00
1.00		EX (1)QTY- 58X36 1/4'' PLEXI GLASS WITH 6'' BENDS	153.00	153.00
1.00		EX (1)QTY-58X36 1/4'' PLEXI GLASS WITH 6'' BENDS	153.00	153.00
1.00		EX (1)QTY-39X36 1/4'' PLEXI GLASS WITH 6'' BENDS	133.00	133.00
1.00		EX (1)QTY-59X36 1/4'' PLEXI GLASS WITH 6'' BENDS	155.00	155.00
1.00		EX (1)QTY-59X36 1/4'' PLEXI GLASS WITH 6'' BENDS	155.00	155.00
1.00		EX LABOR TO CUT AND INSTALL PLEXI GLASS	750.00	750.00
		<u>Account No</u>	<u>Encumbrance</u>	
		0-1287-441-42-115-096-0-430	750.00	
		0-1287-441-42-115-096-0-610	1,125.00	
			Freight	.00
			Total	1,875.00

Authorized By: _____

G & S Glass, LLC

616 N. Closner Blvd.
Edinburg, TX 78541-3474

Invoice

Date	Invoice #
8/18/2020	19166

Bill To
HOMER JASSO JUSTICE OF THE PEACE 224 N. 12TH AVE EDINBURG TX 78541 956-383-0921

PAID
11/25/2020

P.O. No.	Terms	Project

Description	Quantity	Rate	Amount
*****JASSO COURT ROOM***** (1) QTY--88 X 24 1/4" PLEXI GLASS WITH 6" BENDS	1	196.00	196.00
*****JASSO OFFICE***** (1) QTY-- 68 1/2 X 32 1/2 X 30 1/4" PLEXI GLASS WITH 6" BEND	1	180.00	180.00
*****COORDINATORS OFFICE***** (1) QTY-- 58 X 36 1/4" PLEXI GLASS WITH 6" BENDS	1	153.00	153.00
*****FRONT OFFICE***** (1) QTY-- 58 X 36 1/4" PLEXI GLASS WITH 6" BENDS	1	153.00	153.00
*****FRONT OFFICE***** (1) QTY-- 39 X 36 1/4" PLEXI GLASS WITH 6" BENDS	1	133.00	133.00
*****JASSO SIDE OFFICE***** (1) QTY-- 59 X 36 1/4" PLEXI GLASS WITH 6" BENDS	1	155.00	155.00
*****BACK OFFICE***** (1) QTY-- 59 X 36 1/4" PLEXI GLASS WITH 6" BENDS	1	155.00	155.00
LABOR TO CUT AND INSTALL PLEXI		750.00	750.00

			Subtotal
Phone #	Fax #	E-mail	Sales Tax (8.25%)
(956) 287-1162	(956) 287-1161	gsfcar@yahoo.com	Total
			Payments/Credits
			Balance Due

G & S Glass, LLC

616 N. Closner Blvd.
Edinburg, TX 78541-3474

Invoice

Date	Invoice #
8/18/2020	19166

Bill To
HOMER JASSO JUSTICE OF THE PEACE 224 N. 12TH AVE EDINBURG TX 78541 956-383-0921

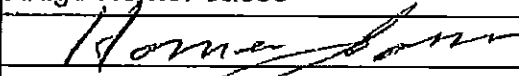
PAID
11/25/2020

P.O. No.	Terms	Project

Description	Quantity	Rate	Amount
DS TECH: IRNI/AUSTIN JOB LOCATION: HOMER JASSO JUSTICE OF THE PEACE EDINBURG TEXAS			

			Subtotal	\$1,875.00
Phone #	Fax #	E-mail	Sales Tax (8.25%)	\$0.00
(956) 287-1162	(956) 287-1161	gsfcar@yahoo.com	Total	\$1,875.00
			Payments/Credits	-\$1,875.00
			Balance Due	\$0.00

FORM 213 - Resource Request

1. Incident Name	Covid-19 Requisition# 00 425 037				
2. To	Emergency Management				
3. From	Justice of the Peace Homer Jasso				
4. Message:	Emergency Purchase Notification	5. Date	11-30-20	6. Time	2:05 P.M
7. State the reason for your emergency request					
Requesting Reimbursement for out of pocket expense for Plexi Glass for the office and court room due to cases being heard in persons.					
8. List and describe the items and quantities (supplies/resources) being requested to procure					
(2) QTY--59X36 1/4 PLEXI GLASS WITH 6" BENDS					
(2) QTY--58X36 1/4 PLEXI GLASS WITH 6" BENDS					
(1) QTY--88X24 1/4 PLEXI GLASS WITH 6" BENDS					
(1)QTY--68 1/2X 32 1/2X 30 1/4" PLEXI GLASS BENDS					
(1) QTY--39X36 1/4" PLEXI GLASS WITH 6" BENDS					
Labor to Cut and Install Plexi Glass					
Total 1,875.00					
79233					
9. Acknowledged by					
Name	Judge Homer Jasso				
Signature					
Position/Title	Justice of the Peace Homer Jasso				
Date	11-30-20				

213 General Message/Resource Instructions

Purpose: The 213 General Message form is used by Emergency Management (EM) and Department of Budget and Management (DBM) to record and acknowledge incoming messages for resources needed.

Preparation: This form is to be initiated by precinct and department personnel needing resources related to an emergency event or incident.

Distribution: Each Precinct or Department requesting the procurement of a resource must complete the form and submit the request to the Emergency Management Department.

The EM Department will then:

- Review and acknowledge the request.
- Sign and date
- Forward back to the precinct or department submitting the request
(For PPE Covid-19 Equipment, 213 request will be forwarded by EM to Health Department)

Once received back, the precinct or department will then:

- Create the requisition
- If using your departmental funding account, please forward a copy of the 213 request form, copy of the requisition and copy of the back-up information to the Purchasing Department.
- * If using an emergency account designated by Commissioners Court, then please forward the information to the Department of Budget and Management.

Number	Title	Instructions
1	Incident Name	Enter the name of the Incident (ex: Covid-19)
2	To	Enter name and position of Intended message
3	From	Enter name and position of individual sending message
4	Subject	Enter the subject of the message
5	Date	Enter date (month/date/year) of message
6	Time	Enter the time of the message
7	State the reason	Enter why you need this immediate request
8	Describe the Items	Enter exactly what you need (name, type, quantity needed)
9	Acknowledge	Enter name, signature, position and date of person acknowledging the request