

Notice of Grant Award

Corporation for National and Community Service

601 Walnut Street, Suite 876 E
Philadelphia, PA 19106-3323

Retired and Senior Volunteer Program

Grantee

County of Hidalgo Community Service Agency
PO Box 204 Edinburg TX 78540-0204

EIN: 742234352

UEI:

DUNS: 161811138

Award Information

Agreement No.:	20SRWTX026	Performance Period:	07/01/2020 - 06/30/2023
Amendment No.:	2	Budget Period:	07/01/2020 - 06/30/2021
CFDA No.:	94.002	Grant Year:	1

Award Description

This amendment provides \$5,000 in Pandemic Augmentation funding to support the approved 2020-21 RSVP program. Your 2020-21 statutory match is waived and your budgetary match is 59.8%. This one-time pandemic funding must be spent by the end of the approved budget period. All other terms and conditions of this award remain unchanged.

Purpose

The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the Domestic and Volunteer Service Act of 1973, as amended (42 U.S.C. Chapter 22).

Funding Information

Year 1	Previously Awarded This Year	This Award/ Amendment	Total Current Year
Total Obligated by CNCS	\$84,251	\$5,000	\$89,251
Grantee's Unobligated Balance (Carryover)	\$0	\$0	\$0
Total Available	\$84,251	\$5,000	\$89,251

Cumulative Funding for Project Period

Total Awarded in Previous Amendments	\$84,251
Total CNCS Funds Awarded to Date	\$89,251

Funding Source and Amount

2021--OPE1-P74-OPO-26000-4127	\$5,000.00
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Terms of Acceptance: By accepting funds under this grant, recipient agrees to comply with General Terms and Conditions found at <https://egrants.cns.gov/termsandconditions/2020GeneralTC20200505508.pdf> and the Program Terms and Conditions found at <https://egrants.cns.gov/termsandconditions/2020RSVPProgramSpecific50820200218.pdf> Recipient also agrees to comply with assurances and certifications made in the grant application, and applicable federal statutes, regulations and guidelines. Recipient agrees to administer the grant in accordance with the approved grant application, budgets, supporting documents, and all other representations made in support of the approved grant application.

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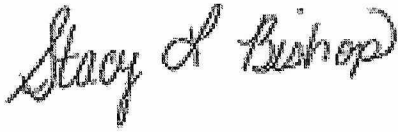
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Corporation for National and Community Service:



01/12/2021

Signature

Award Date

Stacy Bishop

Senior Grants Officer

Tania Veliz, 202-815-4252

Grants Officer

Tania Veliz, 202-815-4252

Program Officer

County of Hidalgo Community Service Agency

Legal Applicant

Sylvia Sepulveda

Project Director

Jaime R. Longoria

Certifying Official/Executive Officer

Budget Narrative: The Rio Grande Valley RSVP for County of Hidalgo Community Service Agency

Section I. Volunteer Support Expenses

A. Project Personnel Expenses

Position/Title -Qty -Annual Salary -% Time	CNCS Share	Grantee Share	Total Amount	Excess Amount
Director: - 1 person(s) at 62000 each x 80 % usage	32,653	16,947	49,600	0
Recruiter/Manager: - 1 person(s) at 31000 each x 100 % usage	0	31,000	31,000	0
Recruiter/Manager: - 1 person(s) at 32000 each x 100 % usage	16,000	16,000	32,000	0
General Accountant: - 1 person(s) at 57117 each x 3 % usage	0	1,714	1,714	0
Accountant II: - 1 person(s) at 46342 each x 3 % usage	0	1,390	1,390	0
Category Totals	48,653	67,051	115,704	0

B. Personnel Fringe Benefits

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
FICA: (1) employee's salary \$62,000 x 7.65%=\$4,743 x 80%=\$3,795; (1)\$32,000 x 7.65%=\$2,448; (1) \$31,000 x 7.65%=\$2381; (1)\$1,714 x 7,65%=\$132; (1)\$1,390 x 7.65%=\$107	4,000	9,606	13,606	0
Health Insurance: (2)employees (\$616 x 12mos.)=\$7,392 x 2=\$14,784; (1) (\$616 x 12mos.)=\$7,392*80%=\$5,914; (2)employees (\$616x12)=\$7,392*3%=\$222x2=\$444	7,286	13,856	21,142	0
Retirement: (1)employee's salary \$62,000x7%=\$4,340 x80%=\$3,472; (1)\$32,000 x7%=\$2,240; (1)\$31,000 x7%=\$2,170; (1) \$1,714 x7%=\$120; (1)\$1,390 x 7%=\$98	3,406	4,694	8,100	0
Life Insurance: (1)employee \$3.63 mo. x12mos.=\$44 x80%=\$35; (2)employees \$3.63 mo. x12mos. =\$44 x 2=\$88; (2)employees \$3.63 x 12mos.=\$88 x 3%=\$3	63	63	126	0
Workers Compensation: (1)employee's salary \$62,000 x .0021%=\$130 x 80%=\$104; (1)\$32,000 x .0021%=\$67; (1)\$31,000 x .0021%=\$65; (1)\$1,714 x .0021%=\$4; (1)\$1,390 x .0021%=\$3	121	122	243	0
Unemployment Ins: (1)employee \$62,000 x .0190%=\$943 x80%=\$755; (1)\$32,000 x .0190%=\$608; (1)\$31,000 x .0190%=\$589; (1)\$1,714 x .0190%=\$28; (1)\$1,390 x .0190%=\$23	924	1,079	2,003	0
Longevity Pay: Recruiter/Manager 11 years @\$600 yrly.	0	600	600	0
Category Totals	15,800	30,020	45,820	0

C. Project Staff Travel

Local Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
Director and 2 Recruiter/Managers: 13,448 miles x .58: the program staff will attend local trainings, recruit and visit volunteer stations and attend recognition events within the project service area only.	7,800	0	7,800	0
Category Totals	7,800	0	7,800	0

Long Distance Travel

Purpose -Destination -Other Travel -Trans. Amount -Meals/Lodging	CNCS Share	Grantee Share	Total Amount	Excess Amount
Director's Conference: National/State/Local Trainings- Meals: \$400 Lodging & Transportation: \$1,100- Meals/Lodging 800 Trans 700 Other 0	1,500	0	1,500	0
Recruiter/Managers' Conference: National/State/Local Trainings-Meal:\$400, Lodging & Transportation: \$1,100- Meals/Lodging 800 Trans 700 Other 0	1,500	0	1,500	0
Category Totals	3,000	0	3,000	0

D. Equipment

Item/Purpose -Qty -Unit Cost	CNCS Share	Grantee Share	Total Amount	Excess Amount
Category Totals	0	0	0	0

E. Supplies

Item/ Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
Essential Office & Janitorial Supplies: ink cartridges, paper, folders, janitorial supplies, bank checks and charges	1,840	3,642	5,482	0
Category Totals	1,840	3,642	5,482	0

F. Contractual and Consultant Services

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
Audit Services: Annual Audit: RSVP annual audit	0	1,250	1,250	0
Texas Senior Corps Membership Dues: Director: \$200 annually	0	200	200	0
Office Copier Contract: \$42 mos. x 12 mos. =\$504	0	504	504	0
Janitorial Supplies: \$68 mo. x 12 mons.	0	816	816	0
Rental Office Space: \$945 mo. x 12 mos.	0	11,340	11,340	0

Pitney Bowes: \$28 mo. x 12 mos.	0	336	336	0
Brinks Security Service: \$4 mo. x 12 mos.	0	48	48	0
Criminal History Check Staff: State and NSOPW = \$30 Federal = \$30	60	0	60	0
Category Totals	60	14,494	14,554	0

I. Other Volunteer Support Costs

Item	CNCS Share	Grantee Share	Total Amount	Excess Amount
Criminal Background Check:	0	0	0	0
Telephone Svs & Internet \$57 mo. x 12 mos.:	0	684	684	0
Postage/Document Delivery:	0	300	300	0
Printing/Reproduction Cost for program brochures & flyers:	1,000	250	1,250	0
Utilities \$92 mo. x 12 mos.:	0	1,104	1,104	0
Volunteer Reporter Software:	0	125	125	0
Graphic Software for Program forms:	0	100	100	0
PANEMIC AUGMENTATION: Training materials and equipment to implement safe volunteer training while returning to service portable printer/laptop, hotspots, storage bins, etc.:	2,500	0	2,500	0
PANDEMIC AUGMENTATION: Personal Protective equipment (PPE) for volunteers to use during their return to service: f-masks, f-shields, gloves, wipes, sanitizers, aprons, paper towels, etc.:	2,500	0	2,500	0
Category Totals	6,000	2,563	8,563	0

J. Indirect Costs

Calculation -Rate Type -Rate -Rate Claimed -Cost Basis	CNCS Share	Grantee Share	Total Amount	Excess Amount
Category Totals	0	0	0	0
Section Totals	83,153	117,770	200,923	0
PERCENTAGE	41%	59%		

Section II. Volunteer Expenses

A. Other Volunteer Costs

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
Meals: Snacks of minimal cost for training/meeting for volunteers, vols. vol. stations mgrs. trainings, special projects, service day	500	1,350	1,850	0

events, disaster task force events and advisory meetings				
Uniforms: Volunteer t-shirts, polos, and vests.	2,910	4,000	6,910	0
Insurance: Number of Volunteers temporarily reduced due to Covid 19: Accident Insurance: 300 vol. x 4.37= \$1,311; Liability: 300 x 1.365= \$409.50; Excess Auto Liability: 15 x \$7=\$105 for a total of \$1825.50	0	1,826	1,826	0
Recognition: Recognition items for volunteers including gift cards and thank you cards.	2,425	3,500	5,925	0
Volunteer Travel:	0	0	0	0
Recruitment: Community Events/Volunteers-pens, calendars, bags, stickers, pins, cups, etc.	263	4,287	4,550	0
Category Totals	6,098	14,963	21,061	0
Section Totals	6,098	14,963	21,061	0
PERCENTAGE	29%	71%		

Budget Totals	89,251	132,733	221,984	0
PERCENTAGE	40%	60%		

Source of Funds

Section	Description
Section I. Volunteer Support Expenses	The sponsoring agency, Hidalgo County Community Service Agency, will provide the required Federal RSVP funding match.
Section II. Volunteer Expenses	The CNCS RSVP Federal Share is \$89,251 which includes \$5,000 for the Pandemic Augmentation and the grantee share is \$132,733 which include the state funds of \$35,036 for a total RSVP budget of \$221,984. The augmentation funds will be used to train volunteers for a safe return to volunteer stations. The training materials and equipment will support the program staff and volunteers during training. Personal Protective Equipment (PPE) will be used during training and service. Currently, food pan