

# Notice of Grant Award

Corporation for National and Community Service

601 Walnut Street, Suite 876 E  
Philadelphia, PA 19106-3323

## Senior Companion Program

### Grantee

County of Hidalgo Community Service Agency  
PO Box 204 Edinburg TX 78540-0204

EIN: 742234352  
UEI:  
DUNS: 161811138

### Award Information

Agreement No.:	18SCWTX003	Performance Period:	07/01/2018 - 03/31/2021
Amendment No.:	6	Budget Period:	07/01/2019 - 03/31/2021
CFDA No.:	94.016	Grant Year:	2

### Award Description

This amendment provides \$7,500 in Pandemic Augmentation funding to support the approved 2020-21 SCP program. Your 2020-21 statutory match is waived and your budgetary match is 10.8%. This one-time pandemic funding must be spent by the end of the approved budget period. All other terms and conditions of this award remain unchanged.

### Purpose

The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the Domestic and Volunteer Service Act of 1973, as amended (42 U.S.C. Chapter 22).

### Funding Information

Year 2	Previously Awarded This Year	This Award/ Amendment	Total Current Year
Total Obligated by CNCS	\$558,626.04	\$7,500	\$566,126.04
Grantee's Unobligated Balance (Carryover)	\$0	\$0	\$0
Total Available	\$558,626.04	\$7,500	\$566,126.04

### Cumulative Funding for Project Period

Total Awarded in Previous Amendments	\$654,454
Total CNCS Funds Awarded to Date	\$661,954

### Funding Source and Amount

2021--OPE1-P77-OPO-26000-4127	\$7,500.00
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Terms of Acceptance: By accepting funds under this grant, recipient agrees to comply with General Terms and Conditions found at [https://egrants.cns.gov/termsandconditions/Final2019GeneralTandC508\\_11-02-18.pdf](https://egrants.cns.gov/termsandconditions/Final2019GeneralTandC508_11-02-18.pdf) and the Program Terms and Conditions found at <https://egrants.cns.gov/termsandconditions/2019SCP-ProgramSpecific508TC20190206.pdf>. Recipient also agrees to comply with assurances and certifications made in the grant application, and applicable federal statutes, regulations and guidelines. Recipient agrees to administer the grant in accordance with the approved grant application, budgets, supporting documents, and all other representations made in support of the approved grant application.

Corporation for National and Community Service:

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## Senior Companion Program

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### Grantee

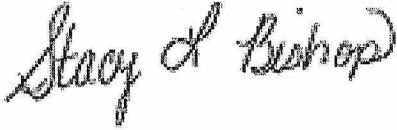
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County of Hidalgo Community Service Agency  
PO Box 204 Edinburg TX 78540-0204

EIN: 742234352  
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Corporation for National and Community Service:



01/26/2021

Signature

Award Date

Stacy Bishop  
Senior Grants Officer

Tania Veliz, 202-815-4252  
Grants Officer

Tania Veliz, 202-815-4252  
Program Officer

County of Hidalgo Community Service Agency  
Legal Applicant

Lidia Limas  
Project Director

Lidia Limas  
Certifying Official/Executive Officer

# Budget Narrative: SCP Rio Grande Valley for County of Hidalgo Community Service Agency

## Section I. Volunteer Support Expenses

### A. Project Personnel Expenses

Position/Title -Qty -Annual Salary -% Time	CNCS Share	Grantee Share	Total Amount	Excess Amount
SCP Supervisor Salary for 21 months: - 1 person(s) at 70000 each x 100 % usage	70,000	0	70,000	0
Accountant I for 21 months salary shared: SCP 64%; FGP 36%, Salary Calculation is based on the number of employees and volunteer needs: - 1 person(s) at 57750 each x 64 % usage	31,360	5,600	36,960	0
Director's Salary for 21 months@ 10%: - 1 person(s) at 108500 each x 10 % usage	4,650	6,200	10,850	0
Recruiter/Manager Salary for 21 months: - 1 person(s) at 54250 each x 100 % usage	54,250	0	54,250	0
Accountant IV Salary for 21 months: - 1 person(s) at 99955 each x 6 % usage	2,571	3,426	5,997	0
Accountant II Salary for 21 months: - 1 person(s) at 81848 each x 3 % usage	1,043	1,412	2,455	0
<b>Category Totals</b>	<b>163,874</b>	<b>16,638</b>	<b>180,512</b>	<b>0</b>

### B. Personnel Fringe Benefits

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
FICA: (1) employee's salaries \$70,000 x 7.65=\$5,355 (1)\$36,960 x 7.65=\$2828; (1)\$10,850 x 7.65=\$830; (1)\$54,250 x 7.65=\$4150 (1)\$5,997x 7.65=\$459; (1)\$2,455 x 7.65=\$188	12,536	1,274	13,810	0
Health Insurance: (2) full-time employee (\$616 mo. x 21 mos.)*2=\$25,872;(1) (616 x 21)*64%=\$8,279; (1) (616 x 21)*10%=\$1293; (1) (616 x 21) *6%=\$776; (1) (616 x 21) *3%=\$388	36,609	0	36,609	0
Retirement: (1) employee salaries \$70,000 x 7%=\$4,900; (1) \$36,960 x 7%=\$2,587; (1) \$10,850 x 7%=\$760; (1) \$54,250 x 7%=\$3,797; (1) \$5,997 x 7%=\$420; (1) \$2,455 x 7%=\$172	12,500	136	12,636	0
Life Insurance: (2) employees \$3.63mo. x 21 mos.= \$76*2=\$152; (1) \$3.63 x 21=\$76*64%=\$49; (1) \$3.63x 21=\$76*10%=\$8; (1) \$3.63 x \$76*6%=\$5; (1) \$3.63 x 21=\$76* 3%=\$2	220	0	220	0
Workers Compensation: (1) employee's salaries \$70,000 x .0021=\$147;(1) \$36,960 x .0021=\$78;(1)\$10,850 x .0021=\$23;(1) \$54,250 x .0021= \$114;(1) \$5997 x .0021=\$13;(1)\$2,455 x .0021=\$4	370	9	379	0
Unemployment Insurance: (1) employee salaries \$70,000 x .0190=\$1330; (1) \$36,960 x .0190=\$702; (1) 10,850 x .0190=\$206; (1) \$54,250 x .0190=\$1,030; (1)\$5,997 x .0190=\$114; (1) \$2,455 x .0190=\$47	3,429	0	3,429	0

<b>Category Totals</b>	65,664	1,419	67,083	0
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## C. Project Staff Travel

### Local Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
SCP Staff Local Travel: 13,803 miles yearly x .58	7,771	235	8,006	0
<b>Category Totals</b>	7,771	235	8,006	0

### Long Distance Travel

Purpose -Destination -Other Travel -Trans. Amount -Meals/ Lodging	CNCS Share	Grantee Share	Total Amount	Excess Amount
SCP Supervisor's Conference/Training: National/State & Local- Meals/Lodging 2,077 Trans 2,223 Other 500	4,277	523	4,800	0
SCP Staff/Advisory Member Conference & Training: National/State & Local- Meals/Lodging 2,000 Trans 2,000 Other 500	2,100	2,400	4,500	0
<b>Category Totals</b>	6,377	2,923	9,300	0

## D. Equipment

Item/Purpose -Qty -Unit Cost	CNCS Share	Grantee Share	Total Amount	Excess Amount
<b>Category Totals</b>	0	0	0	0

## E. Supplies

Item/ Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
PANDEMIC AUGMENTATION: SCP office and janitorial supplies: supplies\$104x 21=\$2186 bank/charges\$1,300;desk w/chair\$1,200,computer w/ printer\$1,160,shredder\$1,079; telephone w/drop\$300;shredder\$450; shelves \$2,000;AUGMENTATION FUNDS \$3,500: portable technology equipment and carrying cases	12,872	7,303	20,175	0
SCP Recruiter/Manager's Laptop for program use:: laptop \$800; office software \$100; graphic software \$100	1,000	0	1,000	0
<b>Category Totals</b>	13,872	7,303	21,175	0

## F. Contractual and Consultant Services

Purpose -Calculation	CNCS Share	Grantee	Total Amount	Excess
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		Share		Amount
SCP Annual Audit Services: \$1,000	0	1,000	1,000	0
Rental Office Space: \$540 mo. x 21 mos.	3,780	7,560	11,340	0
<b>Category Totals</b>	<b>3,780</b>	<b>8,560</b>	<b>12,340</b>	<b>0</b>

### I. Other Volunteer Support Costs

Item	CNCS Share	Grantee Share	Total Amount	Excess Amount
Criminal Background Check:	3,100	0	3,100	0
Advertisement:	100	340	440	0
Texas Senior Corps Association Membership for staff:	200	200	400	0
Office Copier Lease \$40 mo. x 21 mos.:	280	560	840	0
Accounting Software \$500 x 2yrs annual fee:	500	500	1,000	0
Telephone Svs. & Internet: \$37 mo. x 21 mos.:	259	518	777	0
Wireless Internet Hotspot: \$300; Internet Svs: \$50 mo. x 21mos.= \$1,050:	1,350	0	1,350	0
Printing & Reproduction: \$2,750 annually for flyers, brochures, posters and certificates for program use:	750	2,000	2,750	0
Utilities: \$53 mo. x 21 mos.:	371	742	1,113	0
Postage & Document Delivery: \$1,113 for 21 mos.:	200	913	1,113	0
Brinks Security Service: \$2mo. x 21mos.:	14	28	42	0
Pitney Bowes: \$7mo. x 21 mos.:	49	98	147	0
Janitorial Services: \$39 mo. x 21 mos.:	273	546	819	0
<b>Category Totals</b>	<b>7,446</b>	<b>6,445</b>	<b>13,891</b>	<b>0</b>

### J. Indirect Costs

Calculation -Rate Type -Rate -Rate Claimed -Cost Basis	CNCS Share	Grantee Share	Total Amount	Excess Amount
<b>Category Totals</b>	0	0	0	0
<b>Section Totals</b>	268,784	43,523	312,307	0
<b>PERCENTAGE</b>	86%	14%		

## Section II. Volunteer Expenses

### A. Stipends

Item - # -Annual Stipend	CNCS Share	Grantee Share	Total Amount	Excess Amount
Corporation Funded: - 130 x 2767	359,710	0	359,710	0
Non-Corporation Funded: - 1 x 2767	0	2,767	2,767	0
<b>Category Totals</b>	359,710	2,767	362,477	0

## B. Other Volunteer Costs

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
Meals: Monthly meal cards and in-service training meals for 140 volunteers x 21 mos.	59,040	19,160	78,200	0
Uniforms: 2 for each 140 vests x \$8=\$1120; 140 Polo Shirts x \$15=\$2100; 140 carry bag x \$15=\$2100; 140 t-shirts x \$15=\$2100; 140 SCP caps x \$7=\$980; lanyards with ID \$15=\$2100; AUGMENTATION FUNDS PPEs(masks, face sheilds, wipes, sanitizers, aprons, gloves, etc.)	14,500	14,500	29,000	0
Insurance: Accident, Liability & Excess Automobile Liability Volunteer Insurance	1,550	1,550	3,100	0
Recognition: Annual Banquet \$18 plate x 140 = \$2520; award \$10 x 140=\$1400; rental center \$3,200; jacket w logo 140 x \$45 = \$6,300; SCP binder w logo 140 x \$13=\$1820	15,240	14,000	29,240	0
Volunteer Travel: Mileage to volunteer stations, initial and monthly trainings and special events 36,780 miles x .50 a mile = \$39,600	17,000	1,390	18,390	0
Physical Examinations: 2 volunteers x \$95	190	0	190	0
Senior Companion Leader Stipends: 1 Volunteer Leader will be stipend 24 hrs. mo. x 2.65 = \$63.6 x 21 mos.	1,335	0	1,335	0
Recognition: Accrued Leave: SCP Volunteers may earn up to 8 hours of accrued leave monthly at \$2.65 = 21.20 x 12 mos.=\$254 x 140 vols.	35,000	0	35,000	0
Recruitment Items with SCP logo: Senior Corps cups, mugs, calendars, pens, pencils, letter openers, bags, mini sewing kits, mini first aid kits, pill organizers, mini money zipper bag, hi-lighters	8,000	3,000	11,000	0
Senior Corps Week: award 140 x \$25 = \$3500; event fee 140 x \$30= \$4200; plaque 140 x \$40=\$5600; center rental @ \$3250	16,550	0	16,550	0
Stipend Increase: One-time increase in the stipend from \$2.65 to \$3.00 per hour.	26,948	0	26,948	0
<b>Category Totals</b>	195,353	53,600	248,953	0
<b>Section Totals</b>	555,063	56,367	611,430	0
<b>PERCENTAGE</b>	91%	9%		

<b>Budget Totals</b>	823,847	99,890	923,737	0
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PERCENTAGE	89%	11%		
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## Source of Funds

Section	Description
Section I. Volunteer Support Expenses	The sponsoring agency, Hidalgo County will provide the required Federal SCP grant match. In Section I Volunteer Support Expenses the CNCS share is \$261,284 and the grantee share is 40,523 for a combined total of \$301,807. Refer to Part I of the budget for an itemized break down and description of each line item. This budget period is from July 1, 2019 thru March 31, 2021 a period of 21 months. The Payroll Specialist Position was converted to an Accountant I position with an increase in salar
Section II. Volunteer Expenses	Hidalgo County, the sponsor, will provide the required Federal SCP grant match. In Section II Volunteer Expenses the CNCS Share is \$524,115 and the grantee share is \$48,367 for a combined total of \$572,482. Refer to the budget categories for an itemized detail of each line item. The total budget for grant period beginning July 1, 2019 thru March 31, 2021 which is for 21 months is CNCS share is \$785,399 and the sponsor match is \$88,890 for a total budget of \$874,289. On January 31, 2020 a