



February 28, 2021

**VIA ELECTRONIC MAIL**

Richard F. Cortez  
HIDALGO COUNTY  
100 E. Cano 2nd Floor  
Edinburg, TX 78539  
countyjudge@co.hidalgo.tx.us

***RE: Notice of New Contract Representative and Scrivener's Error in Amendment 1 for  
HHS Contract No. HHS000537900092***

Dear Richard F. Cortez,

I am writing you on behalf of Health and Human Services Commission (**HHSC**) to provide notice that I have been designated as the new HHSC Contract Representative for the above referenced Medicaid Administrative Claiming (**MAC**) Contract. Therefore, and in accordance with the terms and conditions of the contract, all non-legal correspondence should be directed to my attention at the updated contact information stated below. I should also be copied on any legal notices sent to the Office of Chief Counsel.

Additionally, I would like to take this opportunity to notify you of a scrivener's error that was discovered in Amendment 1 to the contract. Though the error referenced was not within the actual amendment sections, the opening paragraph of the amendment included the incorrect contract effective date for the identified contract. As such, for your contract file records, please note the correct contract effective date for the above referenced contract is 8/24/2019.

This letter is an official notice under your contract and becomes part of the contract file.

If you have any questions or wish to discuss this matter further, please do not hesitate to contact me.

Sincerely,

Amy Greene, CTCM  
Contract Manager  
HHSC Medicaid Administrative Claiming Program  
701 West 51<sup>st</sup> Street; Mail Code W-359  
Austin, Texas 78751  
Phone: (512) 438-3430  
Email: [capm\\_medicaidadministrativeclaimscontracts@hhsc.state.tx.us](mailto:capm_medicaidadministrativeclaimscontracts@hhsc.state.tx.us)

Cc: Contract File