



Exhibit A

March 25, 2021

Hector Garcia
Hidalgo County Purchasing
2802 S. Business Hwy. 281
Edinburg, TX 78539

Dear Mr. Garcia,

We have been requested to combine the Site Demolition and Site Phase 2 Design proposals into one. This aligns with the current desire to also bind this construction scope together and award it all as one package. This proposal, then, replaces our November 9, 2020, Site Demolition proposal and our March 3, 2021, Site Phase 2 Design proposal. Additionally, we have produced a high-level draft schedule (attached) which outlines our understanding of how these tasks might proceed.

As before, we understand that this package will be delivered so that it may be competitively bid to a new pool of subcontractors by a new CMAR. The total fee for the comprehensive Phase 2 Site Design & Procurement scope listed below, including Subconsultants and expenses, is **\$348,850**. The Construction Contract Administration Phase scope and amount is described separately.

SCOPE OF WORK – Phase 2

PROJECT MANAGEMENT throughout

TASK 1 - DESIGN (assumed to be 4 months, HDR leads)

BUILDING DEMO “DESIGN” (HDR)

- Review existing documentation from ERO masterplan, confirm if hazardous materials have been abated
- Demo Plans for 4 Buildings
- Back fill instructions
- Site access, protection plans
- Specifications

Building (HDR) Exclusions:

1. Hazardous waste verification or abatement. If this is needed, this is assumed to occur by others in totality prior to the construction phase commencing.
2. Coordination with TXDOT or City of Edinburg regarding traffic coordination or street closure
3. New survey of existing and/or field investigations

SITE DESIGN (HDR)

- Site demolition plans including pavements, utilities and other site elements New demo, layout, grading, hardscape, landscape, tree protection, irrigation and detail sheets
- Confirmation discussion with Owner regarding design intent of west side of site, based on master plan vision shown and established with Ph. 1 Site Redesign

- Review meeting with City of Edinburg (assuming remote)
- Internal coordination with professional team (assuming remote)
- Potential coordination meeting with L&G and/or TXDOT regarding any changes since August 2020 design and Phase 1 meetings (assuming remote)
- Repackaging specifications book for new bid, coordination with Hidalgo County Purchasing

CIVIL (Pacheco Koch)

- Verify existing utilities utilizing
 - SUE survey data and topographic survey data from previous phase, currently under construction
 - Contractor red lines of changes to existing and proposed utilities from previous phase, currently under construction
 - City-provided plans and GIS information
- Provide demo limits of existing utilities as needed to install proposed utilities
- Erosion control plans (SWPPP booklet documentation provided by Contractor)
- Specifications provided on plans
- Civil plans including Storm Sewer, Water and Sanitary Sewer as appropriate to reflect site plan changes
- Update to City Drainage Report, if required
- Coordination of grading design vs drainage design with HDR (HDR providing grading plan)
- No other utility or civil related (i.e. paving – done by HDR) designs
- Internal coordination with professional team (assuming remote)
- CA for shop drawings, RFIs, and limited calls to OAC meetings, no out of town travel
- 75% submittal for HDR's and Jacobs' QC
- 100% submittal for HDR QC
- 100% CD signed and sealed set

Civil (Pacheco-Koch) Exclusions:

1. Attendance at on-site meetings
2. New site surveys and/or field investigations
3. Franchise utility coordination
4. SWPPP documentation preparation
5. Post-demolition verification survey
6. City submittals and Owner coordination by HDR

MECHANICAL, ELECTRICAL, PLUMBING, ITS (Halff Associates)

- Site demo plan for electrical and ITS
- Building demo plan for mechanical, electrical, plumbing and ITS
- The site lighting design is limited to the new Phase 2 space (refer to the marked-up site plan).
- Electrical plans shall consist of the following
 - Selection of light fixture and pole type. The scope includes coordination with architect.
 - Branch circuit and feeder circuits design.
 - Photometrics to be performed based on the IESNA recommended values.

- Grounding and bonding system.
- Voltage drop calculations.
- Specifications required for new site lighting.
- Internal coordination with professional team (assuming remote)
- Deliverables
 - 75% submittal for HDR's and Jacobs' QC
 - 100% submittal for HDR QC
 - 100% CD signed & sealed set

Half Associations Exclusions:

1. Demolition sequencing
2. Coordination with other entities for items including traffic signaling, power lines, site lighting, communication lines, etc.
3. Any work associated with traffic light systems
4. Demolition plans (for new work). This includes plans or sketches for relocation of power or lighting, curbs, drives and/or structures.
5. Any work on power or lighting along the site perimeter. Any lighting here is assumed to be owned by the power company.
6. The lighting pole bases are excluded; this will be noted on the plans as a delegated design.

TASK 1 MEETINGS (HDR manages)

- Owner/Users:
 - Initial kick off, review of information
 - Verify if anything is to be salvaged
 - Confirmation discussion regarding design intent of west side of site, based on master plan vision shown and established with Ph. 1 Site Redesign
- AHJ
 - Review meeting with City of Edinburg regarding scope, verification of permit requirements
 - Potential coordination meeting with L&G and/or TXDOT regarding any changes since August 2020 design and Phase 1 meetings
- Texas Historical Commission
 - 1 preliminary, 1 follow up maximum
 - Assist Owner with required review submissions prior to both
 - Purpose: Verify authority/clearance to demolish
- QC Reviews
 - Internal professional team reviews prior to 75% and 100% submissions

TASK 1 OWNER REVIEW

- 75% Submission

TASK 1 DELIVERABLES

- 75% Submission drawings and specifications
- 100% Submission drawings and specifications issued for Bid and AHJ review

TASK 2 – PROCUREMENT (assumed to be 6 months, HDR leads)

- AHJ review
- Attendance at a Pre-Bid meeting (PM, site designer)
- Fielding and answering bidder questions
- Preparation and distribution of Addenda, if necessary
- Owner award of Construction Contract

TASK 3 - CONSTRUCTION CONTRACT ADMINISTRATION (CCA) (assumed to be 10 months, ERO leads)

Without negating or trumping what is included in the Owner-Architect Agreement, CCA services include:

- Project assumed to be completed concurrently in time anticipated without starting or stopping for phasing for any reason
- Project administration to review contractor submittals and samples, RFI's, proposal requests and change orders
- Periodic observation of conditions at construction milestones
- Attendance at one on-site meeting twice per month (ERO)
- Attendance at other two weekly meetings per month will be remote access (ERO, HDR)
- Review of monthly Contractor payment applications (HDR, ERO)
- Final punch list for substantial completion and review of completed punch list items (ERO)

Parallel to the arrangement for the New Courthouse contract, ERO will take the lead during the CCA phase.

From discussions with Jacobs, we assume the accepted scope will be let for bid by a CMAR and constructed after the New Courthouse is occupied. CCA services will be performed on a monthly basis of **\$69,340** including expenses and Subconsultants ERO, Pacheco-Koch and Halff Associates. The final month can be prorated if an entire month of services is not required.

EXPENSES

We anticipate incurring costs for such things as in-house printing. This is included in the fees. Given the current situation regarding travel restrictions, we have assumed that *all Design and Procurement meetings can be held remotely*, hence no travel has been included for meetings except as have been specifically mentioned. We have assumed that all deliverables to Owner, Jacobs, Contractor and AHJs will be electronic and no printing will be required for submissions to these entities.

DISCLAIMERS

- Exact schedule is dependent upon ability to coordinate with entities outside of the design team.
- We assume the designed scope will be let for bid to a contractor pool and constructed after the New Courthouse is occupied.
- Note that this proposal's rate will remain in effect for 60 calendar days. If our contract is not amended for this proposal within that timeframe, we retain the right to revisit the proposal.

- Client is requesting the services in the context of a shelter in place order or with respect to limited access to a site due to the foregoing. Given the time, data or access limitations, Consultant may not have the ability to perform the services in accordance with industry and the Consultant's customary practices, procedures and processes nor have the ability to independently verify the accuracy of the information and data provided to it.
- The standard of care for all services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.
- With all additional service proposals, we will begin these changes upon receiving written acceptance of this contract change.

OPTIONAL SERVICES

1. Existing Equipment Assessment prior to Demolition: Identification and location of major mechanical, electrical, plumbing and ITS equipment in the buildings and on the site then documenting same on plans. These would include items such as cooling towers, air handling units, pumps, roof top units, chillers, boilers, grease traps, fire riser, fixtures, transformers, electrical panels, switchgear, generators, IT racks, UPS, fire alarm panel and security cameras. This might enable demolition contractors to generate tighter bids if they know what equipment and conditions they will encounter rather than bidding from generic notes. Cost to add this service at the same time as the initial scope would be **\$ 39,725**.

Exclusions to this:

- A. Layout of subcomponents (ductwork, grills, thermostats, piping, receptacles, switches, cabling, conduits, feeders, circuits, card readers, hangers, etc.)
 - B. System or equipment assessment to determine remaining life expectancy
 - C. System or equipment make/model will not be captured
2. Coordination with other entities for items including traffic signaling, power lines, site lighting, communication lines, etc. This service would be necessary when existing drawings do not show required information and/or when these entities desire further control or communication about the project. This service can be performed on a **time and materials basis** as required.

We are grateful to continue to assist Hidalgo County implement these changes to the courthouse site. If there are any questions, please do not hesitate to contact John Niesen or me.

Sincerely,
HDR Architecture, Inc.

Todd A. Tierney

Todd Tierney
Senior Vice President

cc: John Niesen, Mike Brenchley, Halden Tally, Oscar Garcia, file

