

SUBDIVISION WITHIN CITY LIMITS CHECK LIST

RECORDING STAGE

ENGINEERING DEPARTMENT (956) 388-8211

SUBDIVISION PROCESS

Date : March 11, 2021

Date Filed: January 14, 2020 P&Z Preliminary: MINOR PLAT P&Z Final: MINOR PLAT City Council: MINOR PLAT

Reviewed By: Abel Beltran, Subd. Coord. Staff Review: _____ Time Line : 365 Days Expires : January 13, 2021
abeltran@cityofedinburg.com Staff / Engineer : _____ 1st Extension : 0 Days Expires 1: _____
 2nd Extension : 0 Days Expires 2: _____

Director of Planning & Zoning : Kimberly A. Mendoza Email : kmendoza@cityofedinburg.com City Office : (956) 388-8202
 Director of Utilities : Arturo Martinez Email : amartinez@cityofedinburg.com City Office : (956) 388-8212
 Director of Public Works : Vincent Ayala Email : layala@cityofedinburg.com City Office : (956) 388-8210
 Director of Engineering : Mardoqueo Hinojosa, P.E., CPM Email : mhinojosa@cityofedinburg.com City Office : (956) 388-8211

Owner: Judge Richard Cortez 100 E. Cano, Edinburg, TX 78539 Mariano Garcia, P.E.
HIDALGO COUNTY PCT. 4 JUSTICE CENTER SUBDIVISION Consultant : M Garcia Engineering, LLC

DESCRIPTION	Provided	Need to Provide	Not Applicable	Need to Revise	COMMENTS
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Subdivision Process:

Subdivision Plat Submittal	✓				Date : January 14, 2020
Warranty Deed	✓				
Topography Survey	✓				
Drainage Report Submittal (As Per City Drainage Policy)	✓				Approved by H.C.D.D.#1 Date:
Zoning : City Limits - Residential	✓				
Flood Zone	✓				Zone "X" (Shaded)

Preliminary Submittals:

Existing & Proposed Water Distribution Layout	✓				City of Edinburg Water Supply Corporation - Distribution System
Water Distribution System Provider:	✓				City of Edinburg Water Supply Corporation - Distribution System
Existing & Proposed Sewer Collection Layout	✓				City of Edinburg Sanitary Sewer Collection System
Sanitary Sewer Collection System Provider:	✓				City of Edinburg Sanitary Sewer Collection System
Existing and Proposed Drainage Layout System:	✓				Hidalgo County Drainage District # 1
MPO Collector / Arterial Right-of-way Dedication	✓				Right-of-Way Dedication as per MPO requirements (120-Feet)
Minor / Major Collector Street pavement Section	✓				Street Section of 81-ft Back-Back

Variances Appeals Request:

					Planning & Zoning Meeting	Results	City Council Meeting
			✓				
			✓				
			✓				

Construction Plans Review Submittals:

(See Section 4 Construction Plans Submittals Policy, 2014 STANDARD POLICY MANUAL)

Cover Sheet	✓				
Topography Sheet (Utilities, Bench Marks)	✓				
Sanitary Sewer Improvements: On-Site & Off-Site	✓				City of Edinburg Sanitary Sewer Standard Polycys
Sanitary Sewer Detail Sheets	✓				See Section 3 Utility Policy, 2014 Standard Policy Manual
Water Distribution Improvements: On-Site & Off-Site	✓				City of Edinburg Water Supply Standard Polycys
Water Distribution Detail Sheet	✓				See Section 3 Utility Policy, 2014 Standard Policy Manual
Drainage Improvements:	✓				
Drainage Detail Sheets	✓				See Section 1 Drainage Policy, 2014 Standard Policy Manual
Minor/Major Collector Streets Improvements:	✓				See Section 2 Streets Policy, 2014 Standard Policy Manual
Street Sign Sheet:	✓				
Street Detail Sheets	✓				See Section 2 Streets Policy, 2014 Standard Policy Manual
Street Lighting Sheet:	✓				
Traffic Control Plan:	✓				
Erosion Control Plan	✓				
Erosion Control Plan Detail Sheet	✓				See Storm Water Management, 2014 Standard Policy Manual

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Pre-Construction Meeting:

Notice To Proceed		✓			Dated:
Roadway Open-Cut or Bore Permit Application		✓			Dated:
TX-Dot Water UIR Permit		✓			Dated:
TX-Dot Sewer UIR Permit		✓			Dated:
N.O.I. Submittal		✓			Dated:
SWPP Booklet Submittal		✓			Dated:
RFI #1 Request		✓			Dated:
Change Orders		✓			Dated:
Final Walk Though		✓			Dated:
Punch List		✓			Dated:
Punch List (Completed and Approved)		✓			Dated:
Letter of Acceptance		✓			Dated:
1-year Warranty (Water/Sewer/Paving/Drainage)		✓			Dated:
Backfill Testing Results		✓			Dated:
As-Builts (Revised Original Submittal)		✓			Dated:

Recording Process:

Public Improvements with (Letter of Credit)		✓			Dated:	Expires:
Recording Fees	\$ 106.00	✓			As required by County Clerks office	
Copy of H.C.D.D. #1 of invoice		✓			Required to be paid prior to Final Stages	
Street Light Escrow	\$ -	✓			Required: 0	EA. @ \$ -
Fire Hydrant Escrow	\$ -	✓			Required: 0	EA. @ \$ -
Street/Sidewalk Escrow (Canton Road)	\$ -	✓			Required: 0	LF @ \$ -
TOTAL OF ESCROWS:	\$ -					
Total Developer's Construction Cost: (Letter of Credit)		✓			Date :	Lender :
Laboratory Testing Fee: 3%	\$ -	✓			\$ -	Estimated Construction Cost
Inspection Fee: 2%	\$ -	✓			\$ -	Final Construction Cost
Park Land Fees: ETJ	\$ - Per Unit 0		✓			
0 Residential	\$ - \$ -		✓		50% Development	50% Building Stage
0 Multi-Family	\$ - \$ -		✓		0% Development	0% Building Stage
Water Rights: COE - CCN	\$ 9,372.36	✓			3.241	Acres \$ 2,891.81
Water 30-year Letter COE - CCN	\$ 325.00	✓			1	Lots @ \$ 325.00 COE WATER-CCN
Sewer 30-year Letter COE - CCN	\$ 90.00	✓			1	Lots @ \$ 90.00 COE SEWER-CCN
TOTAL OF FEES:	\$ 9,787.36					

Reimbursements:

Developer Sewer Improvements	\$ -		✓		Off-Site System: 0.00	AC \$ -
Developer Water Improvements	\$ -		✓		Off-Site System 0.00	AC \$ -
Developer Drainage Improvements	\$ -		✓		Off-Site System 0.00	TOTAL \$ -
TOTAL OF REIMBURSEMENTS:	\$ -					

Buyouts:

North Alamo Water Supply Corporation			✓		Not Applicable
Sharyland Water Supply Corporation			✓		Not Applicable

Tax Certificates

County of Hidalgo / School District		✓			
Water District		✓			Hidalgo County Irrigation District # 2

Total of Escrows, Fees, Reimbursements and Buyouts:

Escrows	\$ -	Street & Sidewalk Improvements for Russell Road
Inspections other Fees	\$ 9,787.36	Parkland Fees, Water/Sewer 30-year Agreement/Water Rights
Reimbursements	\$ -	Riembursement to the Developer of Subdivision
City of Edinburg	\$ -	0% Payable to the City of Edinburg for Administrative Fee
To the Developer of Record	\$ -	0% Payable to the Developer of Record Owner / Developer
Buyouts	\$ -	
TOTAL :	\$ 9,787.36	Developer Total Cost of Fees, Escrows, Reimbursements & Buyouts