

Hon. David Fuentes  
Commissioner, Hidalgo County Pct. #1  
1902 Joe Stephens  
Weslaco, TX 78577

**RE: Contract # C-17-310-03-13 ~ Sunset Park Operations Facility**

**Work Authorization #2 ~ Hidalgo County Precinct No. 1 Sunset Park Operations Facility – Construction Management Services  
PO #789711**

Dear Commissioner Fuentes:

Attached for your review and approval is our invoice for services rendered under Work Authorization #2 during the month of March on the subject referenced project.

The following is attached:

- Invoice No. 10062

The following is a narrative of the progress for this period.

TASK		% Complete
<b>1.0 – Pre-Design Phase Services (Generate Project Management Plan)</b>		<b>100%</b>
<b><u>NO UPDATE:</u></b> This task is complete. Please refer to invoice dated January 3, 2018.		
<b>2.0 – Design Phase Services</b>		
<b>2.1 – Oversight of A/E Design Team/Plan Review/Value Engineering</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please refer to invoice dated June 3, 2019.		
<b>2.2 – Contractor Qualification/Bid Solicitation and Selection</b>		<b>100%</b>
<b><u>NO UPDATE:</u></b> This task is complete. Please refer to invoice dated January 3, 2018.		

<b>3.0 – Construction Phase Services</b>		
<b>3.1 – Construction &amp; Contract Management</b>		<b>45%</b>
<p><b><u>UPDATED:</u></b> B2Z continues to coordinate and manage all project documentation.</p> <p><b>Pending RFI's:</b></p> <ul style="list-style-type: none"> <li>• #015 – Toilet Accessories</li> </ul> <p><b>Pending Submittals:</b></p> <ul style="list-style-type: none"> <li>• #011 – Electrical</li> <li>• #013 – Wood Doors</li> <li>• #015 – Paint &amp; Concrete floor Sealer</li> <li>• #016 – Resilient Floor Base</li> <li>• #021 – Horizontal Blinds</li> </ul> <p><b>Change Proposals/Orders:</b></p> <ul style="list-style-type: none"> <li>• #001 – Transformer Pad</li> <li>• #002 – Extension of Generator Conduits</li> <li>• #003 – Shower Tile</li> <li>• #004 – Telecom Conduits Extensions</li> <li>• #005 – MVEC Construction Fee</li> </ul>		
<b>3.2 – Daily Field Reports and Progress Photos</b>		<b>50%</b>
<p><b><u>UPDATED:</u></b> Conducting daily job-site inspections to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photo journal.</p> <p><b>Project Schedule:</b></p> <ul style="list-style-type: none"> <li>• Project Start Date – 12/02/2020</li> <li>• Original Completion Date – 07/20/2021</li> <li>• Granted Weather Days – N/A</li> <li>• Adjusted Completion Date—N/A</li> </ul> <p><b>Project Delays:</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul> <p><b>Completed Tasks:</b></p> <ul style="list-style-type: none"> <li>• Installation of Red Iron</li> <li>• Installation of Metal Studs</li> <li>• Installation of Transformer Pad</li> </ul> <p><b>Tasks In-Progress:</b></p> <ul style="list-style-type: none"> <li>• Installation of in wall Electrical Boxes &amp; Conduits</li> <li>• Installation of in wall Plumbing system</li> <li>• Awaiting Metal wall &amp; ceiling panels</li> </ul>		

<p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li>• Owner/Architect/Contractor (OAC) Bi-Weekly Meetings. These meetings are held at Precinct No.1 Administration Office. B2Z facilitates discussion of general project topics, administrative items, project progress, document management, open issues, and any other new business. <ul style="list-style-type: none"> <li>○ OAC Meetings – <ul style="list-style-type: none"> <li>• 3/18/2021</li> <li>• 4/1/2021</li> </ul> </li> <li>○ 3/25/2021– Change Order Management Meeting (Mayor)</li> </ul> </li> </ul>		
<p><b>4.0 – Project Close Out (Occupancy/Maint. programs/ Warranty/ 6 &amp; 11 Month Walk Thru)</b></p>		<p><b>0%</b></p>
<p><b><u>UPDATED:</u></b> Task has not begun.</p>		
<p><b>5.0 – Meetings &amp; Coordination on Project Development w/Stakeholders</b></p>		<p><b>100%</b></p>
<p><b><u>UPDATED:</u></b> This task is complete. Please refer to invoice dated June 3, 2019.</p>		

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,




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Jesse Ozuna  
Project Manager  
B2Z Engineering, LLC



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

## Invoice

Date	Invoice #
4/1/2021	10062

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

**Bill To:**

Hidalgo County Precinct #1  
 1902 Joe Stephens  
 Weslaco, TX 78577

**Project Info:**

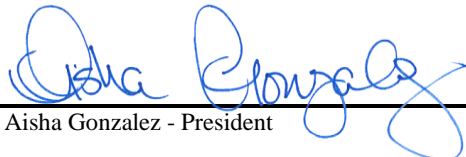
Contract #C-17-310-03-13 WA#2  
 Sunset Park Operations Facility  
 Construction Mgmt Services  
 B2Z JOB: 1102  
 PO # 789711

**Billing Period**                      **March 2021**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
<b>Task 1.0</b> - Pre-Design Phase Services	\$ 5,509.70	\$ 5,509.70	\$ -	\$ 5,509.70	100%
<b>Task 2.1</b> - Oversight of A/E Design Team/Plan Review/Value Engineering	\$ 16,605.92	\$ 16,605.92	\$ -	\$ 16,605.92	100%
<b>Task 2.2</b> - Contractor Qualification/Bid Solicitation and Selection (CMAR Delivery Method)	\$ 5,842.92	\$ 5,842.92	\$ -	\$ 5,842.92	100%
<b>Task 3.1</b> - Construction & Contract Management	\$ 6,150.40	\$ 2,152.64	\$ 615.04	\$ 2,767.68	45%
<b>Task 3.2</b> - Daily Field Reports and Progress Photos	\$ 11,659.70	\$ 4,663.88	\$ 1,165.97	\$ 5,829.85	50%
<b>Task 4.0</b> - Project Close Out	\$ -	\$ -	\$ -	\$ -	0%
<b>Task 5.0</b> - Meetings & Coordination on Project Development Activities w/Stakeholders	\$ 16,913.40	\$ 16,913.40	\$ -	\$ 16,913.40	100%
<b>Direct Expenses</b>	\$ 1,723.90	\$ 517.17	\$ -	\$ 517.17	30%
<b>Total For This Billing Period</b>					<b>1,781.01</b>

**Work Authorization ~ Summary**

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
2	\$64,405.94	\$52,205.63	83.8%	\$10,419.30

  
 Aisha Gonzalez - President