



**TEXAS**  
Health and Human  
Services

**Texas Department of State Health Services**

**John Hellerstedt, M.D.**  
Commissioner

The Honorable Richard F. Cortez  
County Judge  
Hidalgo County  
3105 W. University  
Edinburg, Texas 78539

Subject: Lactation Support Center Services Program  
Contract Number: HHS000455900001, Amendment No. 2  
Contract Amount: \$600,000.00  
Contract Term: September 1, 2019 – August 31, 2022

Dear Judge Cortez:

Enclosed is the Lactation Support Center Services Program Contract between the Department of State Health Services and Hidalgo County.

The purpose of this Contract is to develop and implement the Lactation Support Center Services – Strategic Expansion Program and provide a training center, lactation education, counseling, and referral services to women not currently participating in the Texas Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

This Amendment increases the Contract by \$200,000.00 and extends the termination date to August 31, 2022.

With all renewals exercised, the total Contract amount is projected to be \$1,000,000.00.

Please let me know if you have any questions or need additional information.

Sincerely,

Kevin Ruiz, CTCM  
Contract Manager  
512-776-2192  
Kevin.ruiz@dshs.texas.gov

**DEPARTMENT OF STATE HEALTH SERVICES  
CONTRACT NO. HHS000455900001**

**AMENDMENT NO. 2**

The Department of State Health Services ("System Agency" or "DSHS") and Hidalgo County ("Grantee"), each a "Party" and collectively the "Parties" to DSHS Contract No. HHS000455900001 effective September 1, 2019 (the "Contract"), now want to further amend the Contract.

Whereas, DSHS wants to renew the Contract for the period of September 1, 2021 through August 31, 2022 ("FY 2022");

Whereas, the Parties want to increase the Contract amount for services delivered during FY 2022;

Whereas, the Parties want to revise the Budget for FY 2022; and

Whereas, the Parties want to amend Sections I and III of the Statement of Work.

The Parties therefore agree as follows:

1. Section III of the Contract, Duration, is hereby amended to extend the termination date to August 31, 2022.
2. Section IV of the Contract, Budget, is hereby amended to add \$200,000.00 in state funds to the Contract for services delivered during FY2022. The total Contract amount is not to exceed \$600,000.00; and all expenditures incurred during FY2022 must be in accordance with Attachment B-2 – Budget (FY 2022).
3. Attachment A – Statement of Work, Section (I) (relating to Grantee Responsibilities), subsection (A)(4)(a) is deleted in its entirety and replaced with the following:

Information education, and referrals on key maternal, infant, and early childhood health topics supportive of optimal infant feeding and maternal and infant health outcomes, which will include perinatal depression screening and referral, urgent maternal warning signs, and infant sleep safety, and may include, but not be limited to, maternal-infant attachment; baby behavior; maternal health and safety; infant and early childhood development and care; appropriate introduction of complementary foods (e.g., avoidance of solids in bottles, delaying introduction of complementary foods to 6 months); importance of medical home; perinatal mental and behavioral health; or other topics as approved by System Agency; and

4. Attachment A – Statement of Work, Section (I), subsection (K)(5) is deleted in its entirety and replaced with the following:

Submit Annual Report, which is due on October 15, 2022, to update System Agency on assessments, activities carried out, and intervention impact.

5. Attachment A – Statement of Work, Section (III) (relating to Invoice and Payment), **subsection (A)** is deleted in its entirety and replaced with the following:

Grantee shall bill the System Agency in accordance with the Contract. Unless otherwise specified in the Contract, Grantee shall submit requests for reimbursement or payment monthly by the last business day of the month following the month in which expenses were incurred or services provided. Grantee shall use the State of Texas Purchase Voucher (Form B-13) at <http://www.dshs.texas.gov/grants/forms.shtm>. Form B-13 (voucher) shall be marked as “MCH Lactation Support Center Services-Strategic Expansion Program” and any supporting documentation shall be mailed or submitted electronically to the address/number below. Grantee shall electronically submit a final close-out voucher and final financial status report not later than thirty (30) days following each fiscal year end. Vouchers received more than thirty (30) days following the end of each fiscal year are subject to denial of payment.

Department of State Health Services  
Claims Processing Unit, MC 1940  
1100 West 49<sup>th</sup> Street  
P.O. Box 149347  
Austin, TX 78714-9347  
Email: [invoices@dshs.texas.gov](mailto:invoices@dshs.texas.gov) and [CMSinvoices@dshs.texas.gov](mailto:CMSinvoices@dshs.texas.gov)

6. This Amendment shall be effective on September 1, 2021.
7. Except as modified by this Amendment, all terms and conditions of the Contract shall remain in effect.
8. Any further revisions to the Contract shall be by written agreement of the Parties.

**SIGNATURE PAGE FOLLOWS**

**SIGNATURE PAGE FOR AMENDMENT NO. 2**

**DSHS CONTRACT NO. HHS000455900001**

**DEPARTMENT OF STATE HEALTH SERVICES    HIDALGO COUNTY**

By:

By:

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**THE FOLLOWING DOCUMENT IS ATTACHED TO THIS AMENDMENT, AND ITS TERMS ARE HEREBY INCORPORATED INTO THE CONTRACT BY REFERENCE:**

**ATTACHMENT B -2 .....Budget (FY 2022)**

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**ATTACHMENTS FOLLOW**

**ATTACHMENT B-2  
BUDGET (FY 2022)**

**DSHS Contract No. HHS000455900001**

<b>CATEGORY</b>	<b>AMOUNT</b>
PERSONNEL	\$ 144,677.00
FRINGE BENEFITS	\$ 51,534.00
TRAVEL	\$ 1,038.00
EQUIPMENT	\$ 0.00
SUPPLIES	\$ 2,001.00
CONTRACTUAL	\$ 0.00
OTHER	\$ 750.00
TOTAL DIRECT COSTS	\$ 200,000.00
INDIRECT COSTS	\$ 0.00
<b>TOTAL</b>	<b>\$ 200,000.00</b>