

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
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Edinburg, Texas 78539-6243
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FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

April 23, 2021

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$1,232.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2021. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 1,232.00	March 2021 DWI Program Income

CERTIFIED BY:



Maria A. Duran
Maria Arcilia Duran, CPA

4-23-21
Date

HIDALGO COUNTY DISTRICT JUDGES

- | | | | | | | | | | | | |
|---|---|---|--|--|--|---|--|--|--|--|---|
| LUIS M. SINGLETERRY
JUDGE, 42 ND D.C. | FERNANDO MANCUS
JUDGE, 53 RD D.C. | J. R. "BOBBY" FLORES
JUDGE, 139 TH D.C. | ROSÉ GUERRA REYNA
JUDGE, 286 TH D.C. | MARLA CUELLAR
JUDGE, 275 TH D.C. | MARIO E. RAMIREZ, JR.
JUDGE, 312 ND D.C. | NOE GONZALEZ
JUDGE, 370 TH D.C.
OVERSEER | LETICIA LOPEZ
JUDGE, 383 RD D.C. | L. KENO VASQUEZ
JUDGE, 384 TH D.C. | ISRAEL RAMON, JR.
JUDGE, 405 TH D.C. | RENEE R. BETANCOURT
JUDGE, 448 TH D.C. | JOSE "JOE" RAMIREZ
JUDGE, 464 TH D.C. |
|---|---|---|--|--|--|---|--|--|--|--|---|

AI-80491

Adult Probation 13. A.

CC CONSENT AGENDA REGULAR MTG

Meeting Date: 04/27/2021

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

CAPTION

Adult Probation - DWI Court (1289):

Approval of certification of revenues, as certified by the Co. Auditor, for the DWI Court Grant program income and appropriation of same for the month of March 2021 in the amount of \$1,232.00.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2021

ACCT. #: 1-1289-423-00-320-032-1-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds in relation to the DWI Court Program Income for the month of March 2021, pending COR by Co. Auditor.

Revenue account #1-1289-342-30-320-032-1-000 DWI CRT PROGRAM INCOME

Attachments

- DWI approved budget
- DWI appropriation
- request to certify revenues

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/20/2021 02:54 PM
Ivan Cantu	Ivan Cantu	04/21/2021 01:16 PM
Final Approval		
Form Started By: Maria Castilleja		Started On: 04/19/2021 02:52 PM





Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

DWI GPI revenues

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>

Mon, Apr 19, 2021 at 2:58 PM

To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Please certify the DWI court GPI revenues for the month of March 2021.

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

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Agency Name: Hidalgo County

Grant/App: 2413911 **Start Date:** 9/1/2020 **End Date:** 8/31/2021

Project Title: DWI Court Program

Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	A licensed Substance Abuse Counselor (Laura Torres) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The	\$45,518.31	\$0.00	\$0.00	\$0.00	\$45,518.31	100

		<p>treatment providers will work with the program participant to develop a treatment plan that is tailored to the participant's assets and needs. The participant will meet privately with the Substance Abuse Counselor weekly, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover: Salary \$32,460.00, Health Benefits \$6,226.20, Life Benefit \$22.24, FICA \$2,483.19, Retirement Benefit \$4,132.16, and Unemployment Benefit \$194.76 Totaling \$45,518.31.</p>						
Personnel	Probation	Probation Officer	\$68,099.23	\$0.00	\$0.00	\$0.00	\$68,099.23	100

Officer

#1 (Alex Martinez): The ultimate responsibility for case management rests with the probation officer. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially,

the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the

treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer.

The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participant's homework assignments, and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance.

Budget Amount allocated would cover: Salary \$51,125, Health benefit \$6,226.00, Life Benefit \$22.20, FICA \$3,911.06, Retirement Benefit \$6,508.21, and Unemployment Benefit \$306.76 totaling \$68,099.23.

Personnel	Probation Officer	<p>Probation Officer #2 (Amada Quiroz):9/1/20-1/17/21</p> <p>Responsibility for case management rests with the probation officer. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be</p>	\$20,255.77	\$0.00	\$0.00	\$5,010.00	\$25,265.77	50
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required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working

closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the

probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participant's homework assignments, and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance.

Budget Amount allocated would cover: Salary \$18,741.25 Health benefit \$2,585.94, Life Benefit \$6.66, FICA \$1,433.71, Retirement Benefit \$2,385.76, and Unemployment Benefit \$112.45 totaling

		\$25265.77. Program GPI will pay some of the salary.						
Personnel	Probation Officer	<p>Probation Officer #2(Luis Gonzalez):1/18-8/31/21</p> <p>Responsibility for case management rests with probation officer. The program case management is defined as collaboration between probation officer and treatment provider. The probation officer and treatment provider work closely with felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and</p>	\$12,556.68	\$0.00	\$0.00	\$2,578.00	\$15,134.68	50

other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants

between felony
DWI Court
sessions. Working
closely with the
treatment
provider and
program
participant, the
probation officer
will identify and
address problems
as they arise.
Non-compliance
with court-
ordered
conditions will
require the
probation officer
to notify the
Judge
immediately and
will require an
additional court
appearance
and/or revocation
of bond or
probation. Upon
issuance of an
order for arrest,
local law
enforcement
personnel will be
contacted by the
probation officer
or the court to
have the
participant
arrested. The
probation officer
also provides
cognitive-
behavioral
intervention
services.
Individuals
participate and
enroll in the
Thinking For A
Change
curriculum or

Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participant's homework assignments, and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance.

Budget Amount allocated covers:

Salary \$31,854.81,
Health benefit \$4,358.20, Life Benefit \$15.54,
FICA \$2,436.89,
Retirement Benefit \$4,055.12, and

	Unemployment Benefit \$191.13 totaling \$42,911.69. Program funding pays \$12,556.69 program GPI & other dept funds pay remaining salary & fringe.						
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You are logged in as **User Name:** apatrick

DATE: April 15, 2021
 DEPARTMENT HEAD: Faustino Lopez, Interim Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 1-1289-423-00-320-032-1-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
1-1289-423-00-320-032-1-113	DWI Court- Full-Time Employees	1,018.35
1-1289-423-00-320-032-1-211	DWI Court- Health Insurance	0.00
1-1289-423-00-320-032-1-212	DWI Court- Life Insurance	0.00
1-1289-423-00-320-032-1-220	DWI Court- FICA	77.90
1-1289-423-00-320-032-1-230	DWI Court- Retirement	129.64
1-1289-423-00-320-032-1-250	DWI Court- Unemployment Compensation	6.11
TOTAL APPROPRIATION		1,232.00
1-1289-342-30-320-032-1-000	DWI Court Program Income	1,232.00
TOTAL REVENUES		1,232.00

REASON:

To allocate the GPI for the FY2021 DWI Grant Budget #2413911 from 3/1/2021-3/31/2021.
 The total GPI is equal to \$1232.00

 Faustino Lopez, Interim Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

0 *
 1,018.35+
 77.90+
 129.64+
 6.11+
 1,232.00*

 0 *

Report Date 04/20/21 04:00 PM
 Periods 04 - 04
 Ending Date 04/20/21

Hidalgo County

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Revenue Detail By Account

FURFD02A

Account No/Description	Budget	Amount	Receivable	Percent
1-1289-342-30-320-032-1-000 DWI CRT PROGRAM INCOME				
* Receipts				
DATE RECEIPT NO. BATCH RECEIVED FROM DESCRIPTION				
04/08/21 256461 21001218 ADULT PROBATION - MARCH 2021 C PRE-TRIAL DWI FEE	.00	2,578.00	-2,578.00	.0
* Beginning Balance				
Total:		1,232.00		
* Ending Balance	.00	3,810.00	-3,810.00	.0