
REQUIREMENTS/SPECIFICATIONS

The required contents and limitations for the preparation of the RFB are described in this section. Failure to provide the requested information or adhere to any County limitations may result in disqualification of the submitted response.

Section I: EXECUTIVE SUMMARY/ UNDERSTANDING OF THE PROJECT (limited to 1 page)

The Executive Summary should include the Company name and address; name, title, email, telephone and fax number of person(s) to be contacted for clarifications or additional information regarding the submission; and the name, title, email, telephone and fax number of person(s) authorized to contractually obligate the Company and any future negotiations. Lastly a brief description of the Company's Understanding of the Project. The Understanding of the Project should demonstrate the respondent's understanding of the needs, the work required, and any identify and local issues or concerns to demonstrate the firm's familiarity with the geographical area of County of Hidalgo.

Section II: VENDOR INFORMATION

- a. **Vendor History** -This section should include Vendor's history, background, experiences and qualifications demonstrating the company competency and experience in, but not limited to the specialty areas listed in the Scope of Services, and relative projects located within Hidalgo County or in this general region of the state. The experience listed should include a description of the vendors most recent and varied projects, and identify key challenges, and the vendor's solution to overcome such challenges.

- b. **Proof of Licenses and Certifications** - This section will contain copies of any and all current state certifications and licenses with applicable seals, and any other applicable licenses and certifications as required by the State of Texas.

Section III: REFERENCES

This section should list four (4) references, other than past or present employees of Hidalgo County, who can verify your performance as a Vendor within the past 24 months. Performance includes, but not limited to, sales and/or services, delivery, invoicing, and other items as may be required for Hidalgo County to determine Respondent's ability to provide the intended goods and/or service of this procurement packet. Hidalgo County prefers references to be from Government customers. The name, address and phone number of the person(s) listed should be the one most closely associated with your company's performance on that specific project. References must be able to verify the quality of service Respondent's company provide and that the Respondent has completed a project of similar size and scope of work in this solicitation. Inaccurate, obsolete or negative responses from the listed references could result in rejection of your response. **One of the four references listed should be of a project that was canceled with a description of why the project was canceled.** Failure to supply the required references may deem your response as non-responsive and will not be considered for award.

Respondent's involvement with reference checks is not permitted. Only Hidalgo County Purchasing Department or authorized designees will conduct reference checks. Any deviation to this may result in rejection of your response. You may use your own format, or use the Reference Form included as **Appendix "M"**.

Section IV: SCOPE OF SERVICES AND DEFINITIONS

In a flood emergency, the vendor shall have adequate amounts/sizes of trucks and pumps to accommodate the needs of Hidalgo County as indicated below. Vendor shall maintain records of compliance with health, safety, and environmental regulations and shall ensure that the handling, transport, recycle, reuse and disposal of all products meet state and federal statutes, codes and/or regulations.

- Water Trucks shall be capable of handling water removal work. The equipment shall have the capability of reaching a minimum of 70 feet and a minimum depth of 20 feet from the side embankment.
- The bid rental rates shall include prices for mobilization and demobilization of equipment, and shall include labor to and from the job site including, but not limited, to the following:
- Flood rainwater or brackish water shall be disposed to drainage ditches as directed by Hidalgo County. In the event of a request made by Hidalgo County, the vendor shall dispose of water at other sites [pre-authorized and pre-approved by the County].
- If black or brown water is in question, it will be up to the vendor to dispose of the water. The vendor shall follow all state and federal statutes, codes and/or regulations in the disposal of black or brown water.
- Vacuum truck tanks [minimum of 130 barrels] shall have capacities ranging from 5000 - 6000 gallons.
- The vendor must have the ability to furnish a minimum of 6 trucks and a maximum of 24 trucks, depending on the situation, to be running simultaneously if necessary, at County's request. A list of equipment is required on **Appendix "B-1"**.
- In a flooding emergency, Hidalgo County has the option to request services 24 hours a day, 7 days a week / 365 days a year, if/as needed.
- The vendor must possess all state and/or federal licenses, inspections, certifications and permits required for the types of water trucks to be used. All drivers must possess current, valid Texas Commercial Driver's License. A list of equipment is required on **Appendix "B-2"**. Vehicle insurances related to this bid are further detailed on **Appendix "C"** - Insurance Requirements contained herein. Upon engagement for services, Hidalgo County will request 24-hour periodic updates stating operational assessments and documentation supporting dates, times, volume, extraction and discharge locations.
- Hidalgo County has the option to utilize the Monitoring Contractor, if necessary.
- Depending on the emergency event, the awarded vendor shall work with Hidalgo County's contracted Debris Monitoring vendor so as to ensure compliance with state and federal guidelines concerning vacuum truck operations.

DEFINITIONS

- **Blackwater** is used to describe wastewater containing feces, urine, and flush water from flush toilets along with anal cleansing water (if water is used for cleansing) or toilet paper.^[1] It is distinct from greywater or sullage, the wastewater generated from washing food, clothes, and dishware, as well as from bathing, but not from toilets.^[1]
- **Brown water: an inland or coastal waterway especially when murky or colored brown by silt, tannins, or pollutants.**
- **Brackish water: (less commonly brack water) is salt water and fresh water mixed together. It is saltier than fresh water, but not as salty as seawater. It may result from mixing of seawater with fresh water, as in estuaries, or it may occur in brackish fossil aquifers.**
- **Sludge:**
 1. Semisolid material such as the type precipitated by sewage treatment.

2. Mud, mire, or ooze covering the ground or forming a deposit, as on a riverbed.

Section V: MISCELLANEOUS

State exemptions to any of the requirements in this procurement packet, if any. Any additional information the firm deems appropriate to the response may be included in this section.

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