



# Exhibit "A"

January 4, 2021

Hector Garcia  
Hidalgo County Purchasing  
2802 S. Business Hwy. 281  
Edinburg, TX 78539

Dear Mr. Garcia,

During the factory tour of detention monitoring equipment, the Sheriff's staff were presented with and liked the idea of having monitored cameras in public and staff elevators as well as being able to have a local intercom and potentially additional controls at each court holding location. This proposal is for design services to develop a package so that the Contractor can price these options for Owner consideration to add to the project.

## **SCOPE OF WORK**

### PROJECT MANAGEMENT

#### DESIGN PHASE (assumed to be 4 weeks, HDR leads)

- DESIGN
  - Meet with Sheriff staff once to confirm desired functionality
  - Produce revisions to existing documents to add cameras in staff and public elevators that tie into existing building monitoring stations
  - OPTION: Produce revisions to existing documents to add intercom and/or additional controls at each court holding location (5 floors of 3 locations each) between courtrooms
  
- CONSTRUCTION ADMINISTRATION
  - Review of cost proposal
  - Submittal reviews
  - RFI responses
  - No additional site visits will be required; these items will be able to be observed with the other items as long as they will be delivered concurrently with the other items specified for the project and prior to the completion date of the project
  - A total of two 1-hour long meetings have been included
  
- Exclusions
  - MEP and structured cabling requirements
  - Pre-bid, bid, or pre-construction meetings
  - Payment application reviews
  - Cost estimation generation

## EXPENSES

We anticipate incurring costs for such things as in-house printing. This is included in the fees. Given the current situation regarding travel restrictions, we have assumed that *all meetings can be held remotely* and no travel has been included for meetings. We have assumed that all deliverables to Owner, Jacobs, Contractor and AHJs will be electronic and no printing will be required for submissions to these entities.

## AMOUNT

The total fee for the cameras design work, including expenses, is **\$9,650**.

The option to ADD design of local intercom and/or controls at each court holding location (5 floors of 3 locations each) between courtrooms is **\$8,300** if performed at the same time.

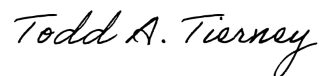
## DISCLAIMERS

- Note that this proposal's rate will remain in effect for 60 calendar days. If our contract is not amended for this proposal within that timeframe, we retain the right to revisit the proposal.
- Client is requesting the services in the context of a shelter in place order or with respect to limited access to a site due to the foregoing. Given the time, data or access limitations, Consultant may not have the ability to perform the services in accordance with industry and the Consultant's customary practices, procedures and processes nor have the ability to independently verify the accuracy of the information and data provided to it.
- The standard of care for all services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.
- With all additional service proposals, we will begin these changes upon receiving written acceptance of this contract change.

If there are any questions, please do not hesitate to contact John Niesen or me.

Thank you for this opportunity to continue to be of service to Hidalgo County.

Sincerely,  
HDR Architecture, Inc.



Todd Tierney  
Senior Vice President

cc: John Niesen, Mike Brenchley, Halden Tally, Oscar Garcia, file