



# Exhibit "A"

November 2, 2020

Hector Garcia  
Hidalgo County Purchasing  
2802 S. Business Hwy. 281  
Edinburg, TX 78539

Dear Mr. Garcia,

The Owner has asked the HDR professional team to revise our September 25, 2020 proposal regarding building-related changes that would assist with operating the building during a pandemic similar to what we are currently facing. Jacobs has provided us with a reduced-scope version, which is shown below. The HDR professional team's revised proposal is based on this scope.

## SCOPE

- Conduct a design-team brainstorming session of potential ideas – *Completed May 22, 2020*
- Present ideas to the Owner – *Completed May 26, 2020*
- Hold one meeting with Jacobs and two meetings with the Owner's representative group to discuss items to include – *Completed July 14, August 10 and September 17, 2020*
- Moderate User's FFE review process to gain ideas about pandemic-preparedness options, have follow-up meetings with Users where necessary – *Completed July 31, August 6 and September 10, 2020*
- Professional Team to perform initial investigation into and design of, present at one meeting to Owner for decision of options, then prepare CPR document for Morganti to price proposed changes on the following list of items:
  - Touchless faucets for restroom and breakroom plumbing fixtures
  - Touchless soap dispensers
  - Adding electric hand dryers to restrooms (more a sustainability feature than sanitary)
  - Touchless drinking fountains, possibly adding bottle-filling feature
  - UV technology added in HVAC system
- The User's FFE review also suggested other building-related changes (charging stations, FRP panels at mop sinks, mail drop slots, glass partitions at transaction stations, infrastructure changes for additional items, new door in County Clerk Collections area) which the professional team incorporated into CPR 41 – *Completed August 4, 2020*
- Modify DRO and District Clerk room layout to reflect User-requested change. Changes incorporated into CPR 44 – *completed September 10, 2020*
- Modify entry rendering to show potential larger size of flagpoles and flags – *Completed September 17, 2020*

## SCHEDULE

Items still to be completed by design team shall be done within approximately 4 weeks from written receipt of approved change proposal, not including time lost for holidays.

**EXPENSES**

We anticipate incurring costs for such things as in-house printing. This is included in the fee. We have assumed that *all meetings can be held remotely* and no travel has been included for additional meetings. We have assumed that all deliverables to Owner, Jacobs, Contractor and AHJs will be electronic and no printing will be required for submissions to these entities.

**DISCLAIMERS**

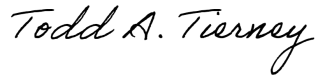
- Note that this proposal’s rate will remain in effect for 60 calendar days. If our contract is not amended for this proposal within that timeframe, we retain the right to revisit the proposal.
- Client is requesting the services in the context of a shelter in place order or with respect to limited access to a site due to the foregoing. Given the time, data or access limitations, Consultant may not have the ability to perform the services in accordance with industry and the Consultant’s customary practices, procedures and processes nor have the ability to independently verify the accuracy of the information and data provided to it.
- The standard of care for all services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.
- With all additional service proposals, we will begin these changes upon receiving written acceptance of this contract change.

The total fee for the HDR professional team to incorporate this design change is:

HDR	\$ 22,840
Subconsultants TWG, Halff, ERO	\$ 25,660
<b>TOTAL</b>	<b>\$ 48,500</b>

We are grateful that Hidalgo County continues to place their trust in the HDR professional team, especially during this critical time. If there are any questions, please do not hesitate to contact John Niesen or me.

Sincerely,  
HDR Architecture, Inc.



Todd A. Tierney  
Senior Vice President

cc: John Niesen, Mike Brenchley, Halden Tally, Oscar Garcia, file