

Payment Reimbursement Request (PRR) Certification

Grantee Summary Information and Certification

Grantee Name	Hidalgo County			Grant Number	GT-VSO20-004	
Grant Period	Start	7/1/2020	End	6/30/2021	Award Amount	\$500,000
Reporting Period				July	2020	

Report of Performance and Expenditure Benchmarks

Budget Category	Award Amount	Requested Amount This Action
Salaries	\$ 78,734.00	\$ -
Fringe Benefits	\$ 40,360.00	\$ -
Travel	\$ 1,163.30	\$ -
Supplies	\$ 14,226.00	\$ -
Client Services	\$ 361,000.00	\$ -
Other Direct	\$ 4,516.70	\$ -
Indirect	\$ -	\$ -
Total	\$ 500,000.00	\$ -

Prepared By

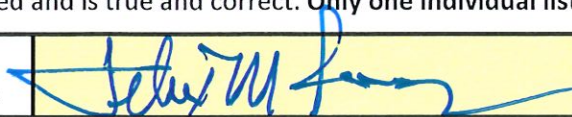
Preparer's typed e-signature certifies that the person that prepared this report is not the same person that is certifying that this report is true and correct. Separation of duties are necessary to ensure grant administration transactional processes remain transparent in accordance with FVA policy.

Prepared By

Certification

Authorized Representative's typed e-signature certifies that the information contained in this report as prepared has been reviewed and is true and correct. **Only one individual listed is required to certify PRR.**

Authorized Representative



- Felix Rodriguez
Project Coordinator
- Richard Cortez
Finance Coordinator
- Sergio Cruz
Signature Authority



Amendment Request - Broken Arrow

ID	Type	Grantee Organization	Award
AR-0276	Formal Amendments	Hidalgo County	AD-VSO20--07
Status			
Submitted for Approval			

Overview

Amendment Overview

For what purpose is an award amendment being requested? (Maximum allowable characters = 1500)

Hidalgo County VCSO Broken Arrow is requesting to shift funds from Travel and Indirect to: Supplies, Client Services and Other Direct Cost. By reallocating funds into these particular budget categories we will be better equipped to serve our Veteran population in Hidalgo County.

We are requesting office furniture for our satellite offices in San Juan and Mission to include 3 phones, 3 Adobe Pro licenses, and 1 printer. We are also in need of outreach materials and supplies consisting of folding table, tent, banner, and table cover all branded for the grant program and TVC recognition. We are also requesting to budget the Vetraspec software for our staff to help track and assist Veterans with services.

The remaining funds, \$13,000 will go to Client Services to assist with the current services for the much need assistance in the county due to COVID-19 and other hardships.

What impact will the award amendment have on the grant project? (Maximum allowable characters = 1000)

This line item budget change will allow us to serve our Veteran community for the identified need of rent and mortgage assistance due to COVID-19. The line item transfer for Other Direct costs would enable us to disseminate information to the community about services we offer and help us be prepared for upcoming events that our outreach personal will be attending.

What is the justification of the award amendment? (Maximum allowable characters = 1500)

Surveys conducted by our staff have established a trend showing the need for more assistance in these categories: Rent/Mortgage, Non-Routine Vehicle Repairs and Childcare assistance due to the impact of COVID-19. We are still receiving requests for this line item due to the loss of employment and under employment opportunities in the veteran community.

We are still in need for more flyers and brochures to increase awareness of our services. Many of our veterans do not have access to computers, which limits them on how they receive this information about our services.

Amendment Details

Change To Grant's Scope?

Yes





Fund for Veterans' Assistance

Helping Veterans Starts Here

Please enter the new project scope (Maximum allowable characters = 32,000)

Travel expenses will be adjusted down to \$1163.30 and the remaining \$2836.70 will be redirected into Other Direct Costs.

The Indirect Costs line item will be reallocated into the Client Services (\$13,000) line item and Supplies (\$5,000)

Change To Grant's Project Period?

No

Change To Grant's Budget? (If 'Yes', the Budget Tab will appear on Save)

Yes

Budget

Budget Categories				
Budget Category	Awarded Amount	New Amount	Adjustment	Reimbursed Amount
Salaries and Wages	\$78,734.00	\$78,734.00	\$0.00	\$37,461.08
Fringe Benefits	\$40,360.00	\$40,360.00	\$0.00	\$19,837.65
Travel	\$4,000.00	\$1,163.30	(\$2,836.70)	\$163.30
Supplies	\$9,226.00	\$14,226.00	\$5,000.00	\$6,296.64
Client Services	\$348,000.00	\$361,000.00	\$13,000.00	\$204,927.07
Other Direct Costs	\$1,680.00	\$4,516.70	\$2,836.70	\$0.00
Direct Costs Total:	\$119,094	\$119,094	\$0	
Allowable Indirect Costs (Direct Costs * 10%):		\$119,094		
Indirect Costs	\$18,000.00	\$0.00	(\$18,000.00)	\$0.00
Grand Total (Direct + Indirect Cost):	\$119,094	\$119,094	\$0	

Attachments

Attachments				
Attachment Name	Type	Description	Last Modified	Owner

Notes

Title	Description	Created Date	Created By
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Fund for Veterans' Assistance

Helping Veterans Start Here

History

Date	Assigned To	Actual Approver	Comments	Status	Overall Status
Step : Grant Officer Approval (Pending for first approval)					Pending
04/09/2021 3:00 PM	Alexis Jones	Alexis Jones		Pending	
Approval Request Submitted					
04/09/2021 3:00 PM	Felix Rodriguez	Felix Rodriguez	Submitted for approval.	Started	
Approval Request Recalled					
04/09/2021 11:40 AM	Ervey Leos	Ervey Leos	Sending back for edits after a Teams meeting discussion.	Sent Back	Sent Back
Step : Grant Officer Approval					Approved
03/30/2021 10:51 AM	Alexis Jones	Alexis Jones	AJ	Approved	
Approval Request Submitted					
03/30/2021 10:09 AM	Felix Rodriguez	Felix Rodriguez	Submitted for approval.	Started	

Field History

Entity Name	Changed Field	Old Value	New Value	Changed By	Changed On
AR-0276	Status	Created	Submitted for Approval	Felix Rodriguez	4/9/2021 3:00 PM
AR-0276	Status	Change Requested	Created	Automated Process	4/9/2021 11:40 AM
AR-0276	Status	Submitted for Approval	Change Requested	Ervey Leos	4/9/2021 11:40 AM
AR-0276	Status	Created	Submitted for Approval	Felix Rodriguez	3/30/2021 10:09 AM
AR-0276	Program Approver		Michael Bardis	Felix Rodriguez	3/25/2021 2:09 PM
AR-0276	Fiscal Approver		Doug Rozunick	Felix Rodriguez	3/25/2021 2:09 PM





Amanda Silva <amanda.silva@co.hidalgo.tx.us>

Fwd: Amendment

1 message

Griselda Uresti <griselda.uresti@co.hidalgo.tx.us>
To: Amanda Silva <amanda.silva@co.hidalgo.tx.us>

Fri, Apr 30, 2021 at 3:27 PM

----- Forwarded message -----

From: **Alexis Jones** <alexis.jones@tvc.texas.gov>
Date: Mon, Apr 12, 2021 at 9:02 PM
Subject: Amendment
To: Griselda Uresti <griselda.uresti@co.hidalgo.tx.us>

The amendment has been approved. I updated and attached the template. Please let me know if I missed anything.

~Alexis Jones

Grant Coordinator

Texas Veterans Commission

Fund for Veterans Assistance

Alexis.jones@tvc.texas.gov

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Cell 512-673-7448

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Budget Category	Awarded Amount	Adjustment	New Amount
Salaries and Wages	\$78,734.00	\$0.00	\$78,734.00
Fringe Benefits	\$40,360.00	\$0.00	\$40,360.00
Travel	\$4,000.00	(\$2,836.70)	\$1,163.30
Supplies	\$9,226.00	\$5,000.00	\$14,226.00
Client Services	\$348,000.00	\$13,000.00	\$361,000.00
Other Direct Costs	\$1,680.00	\$2,836.70	\$4,516.70
Direct Costs Total:	\$482,000.00	\$18,000.00	\$500,000.00
Indirect Costs	\$18,000.00	(\$18,000.00)	\$0.00
Grand Total (Direct + Indirect Cost):	\$500,000.00	\$0	\$500,000.00