

May 03, 2021

The J. Ramirez Law Firm

Attn: J. Ramirez Law Firm

700 N. Veterans Blvd Ebony Park, Ste B

Address

San Juan, TX 78589

City, State, Zip Code

email: JRamirez@rg-legal.com

TERM: May 26, 2021 – May 25, 2022

**Re: HB Form 1295 Required/Renewal/Extension Notice
Contract/Renewal# C-20-010-05-26-Bond Counsel**

Dear Mr. Ramirez,

Be advised, that in order to proceed with the County's option to extend/renew **One (1) year term, under the same rates, terms and conditions as provided in the current contract** with The J. Ramirez Law Firm, for the referenced project, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

In order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Reference No. E-2021-031** Once completed and filed, "*unsworn declaration*" Form 1295 must be printed, signed and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court on May 18, 2021** the signed "**HB Form 1295**" and "**Extension Notice**" must be received in our office completed **by no later than Wednesday, May 12, 2021 before 1pm or sooner if possible**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, may result in delay of award.

In, addition, please include your "**Updated Certificate of Insurance**" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: Jorge.Garza1@co.hidalgo.tx.us by no later than date reflected above.

By: _____



Date: _____

May 4, 2021

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.

Sincerely,

Martha L. Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/JAG
Enclosures