



Tanya Delira <tanya.delira@co.hidalgo.tx.us>

In Re: 2021-0462 (Quote & General Terms for iMail Configuration for HCSO)

Amanda Austin <amanda.austin@da.co.hidalgo.tx.us>

Mon, May 10, 2021 at 1:58 PM

To: tanya.delira@co.hidalgo.tx.us

Cc: Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>, Robert Vina <robert.vina@da.co.hidalgo.tx.us>, Victor Garza <victor.garza@da.co.hidalgo.tx.us>, Amanda Austin <amanda.austin@da.co.hidalgo.tx.us>

Ms. Delira:

Our office has reviewed the iMail Configuration Quote and General Terms. The same is approved as to form subject to the following recommendations:

1. Per "IMPORTANT" notice located at the bottom of page 1: Provide a sales **tax exemption form** and emphasize the County tax **exempt number on the County PO**.
2. Per General Terms on page 2: **Use a County PO** in connection with this purchase. As recommended above, emphasize the County tax exempt number on the County PO. In the spaces provided on page 2, indicate a County PO is used in connection with this purchase and provide the applicable purchase order number.

Respectfully,

Amanda D. Austin

Assistant District Attorney

Pronouns: she, her, hers

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