

May 3, 2021

Hon. Ellie Torres
Commissioner, Hidalgo County Pct. #4
1051 N. Doolittle Rd
Edinburg, TX 78542

RE: Contract # C-19-251-07-16 ~ Building Repairs, Renovations, Alterations, Additions, and/or Other Related Services to County Owned Buildings (On-Call) Work Authorization #1 ~ Mechanical Shop PO #811749

Dear Commissioner Torres:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of April 2021 on the subject referenced project.

The following is attached:

- Invoice No. 40114

The following is a narrative of the progress for this period.

TASK	% Complete
Task 1 – Review of Existing Materials	100%
<u>UPDATED:</u> This task is complete.	
Task 2 – Preliminary Cost Estimate	
(In Architect’s Scope)	
Task 3 – Consultation & Coordination with the other Consultants (Geotech, Survey, CMT, FF&E, etc.)	100%
<u>UPDATED:</u> This task is complete.	
Task 4 - Participate in Monthly Design Meetings	100%
<u>UPDATED:</u> This task is complete.	

Task 5 - Oversight and assistance to Architect and Hidalgo County in the preparation of (CSP) Procurement Package/Advertisement Docs	100%
<u>UPDATED:</u> This task is complete.	
Task 6 - Contractor Outreach/Contractor Pre-Qualification	100%
<u>UPDATED:</u> This task is complete.	
Task 7 - Attend Pre - RFQ/P Meeting	100%
<u>UPDATED:</u> This task is complete.	
Task 8 - Coordinate and conduct a Pre-Construction Conference (PCC)	100%
<u>NO UPDATE:</u> B2Z organized and conducted the Preconstruction meeting on 12/14/2020.	
Task 9 - Bi-Weekly Construction Meetings	40%
<u>UPDATE:</u> Owner/Architect/Contractor (OAC) Bi-Weekly Meetings. These meetings are held via Zoom Meeting w/ Precinct No. 4 Administration, ERO, NMC and B2Z. B2Z facilitates discussion of general project topics, administrative items, project progress, document management, open issues, and any other new business.	
<ul style="list-style-type: none"> • 04/05/2021 – Bi-Weekly Project Status Meeting w/P4 • 04/08/2021 – Bi-Weekly Project Status Meeting w/ Contractor & Architect • 04/13/2021 – Pre concrete pour plan of action (Fire Riser) • 04/14/2021 – Major Milestone (Concrete Placement) • 04/15/2021 – Bi-Weekly Project Status Meeting w/P4 • 04/22/2021 – Bi-Weekly Project Status Meeting w/ Contractor & Architect • 04/27/2021 – Site meeting w/ Nick Perez (AT&T damaged phone line) 	

Task 10 - Permit Coordination	100%
<p><u>UPDATED:</u> B2Z has completed this task. Permit has been obtained by NM Contracting</p>	
Task 11 - Daily Project Site Visits with field reports and photographs.	50%
<p><u>UPDATE:</u> Conducting daily job-site inspections to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photo journal.</p> <p>Project Schedule:</p> <ul style="list-style-type: none"> • Project Start Date – 12/17/2020 • Original Completion Date – 10/13/2021 • Granted Weather Days – N/A • Adjusted Completion Date—N/A <p>Project Delays:</p> <ul style="list-style-type: none"> • N/A <p>Completed Tasks:</p> <ul style="list-style-type: none"> • Concrete Pour 04/14/2021 <p>Tasks In-Progress:</p> <ul style="list-style-type: none"> • Foundation trenching at north and south aprons • Commencement of Red Iron erection 	
Task 12 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	50%
<p><u>UPDATE:</u> B2Z continues to coordinate and manage all project documentation.</p> <p>Pending RFI's:</p> <ul style="list-style-type: none"> • #009 – Building Plaque <p>Pending Submittals:</p> <ul style="list-style-type: none"> • #042 – Metal Building Systems (insulation) 	

Task 13 - Change Order Review, Negotiation, and Preparation.	0%
<u>NO UPDATE:</u> <i>This task has not begun</i>	
Task 14 - Review and verify Contractor Applications for Payment	30%
<u>NO UPDATE:</u> <i>Payment application #001</i> <i>Payment application #002</i> <i>Payment application #003</i>	
Task 15 - Conduct 6 & 11 month Walk Through & Contractor Follow-up	10%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	

Supplemental No. 1 to WA#1

Task 3 – Consultation & Coordination with the other Consultants (Geotech, Survey, CMT, FF&E, etc.)	100%
<u>UPDATED:</u> B2Z has continued coordination efforts with ERO Architects, Hidalgo County, and the Contractor to execute and complete the construction contract and all related documents. This includes but it not limited to: <ul style="list-style-type: none"> ▪ AIA Construction Contract ▪ AIA General Conditions ▪ Payment Bonds ▪ Performance Bonds ▪ Insurance Certificates ▪ Form 1295 	

Task 4 - Participate in Monthly Design Meetings	100%
<u>UPDATED:</u> B2Z has Completed this task. The design Team has delivered the final plans.	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Jesse Ozuna
Project Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
5/3/2021	40114

Please send remittance with copy of invoice to:
 Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:
 Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

Project Info:
 Hidalgo County Precinct #4
 Contract # C-19-251-07-16
 Work Authorization #1
 Mechanical Shop
 B2Z JOB: 4113
 PO # 811749

Billing Period April 2021

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Preliminary Design Values					
Task 1 - Review of Existing Materials	\$ 1,015.94	\$ 1,015.94	\$ -	\$ 1,015.94	100%
Task 2 - Preliminary Cost Estimate					
Meetings, Coordination & Support for Project Development					
Task 3 - Consultation & Coordination w/ Other Consultants	\$ 2,790.32	\$ 2,790.32	\$ -	\$ 2,790.32	100%
Task 4 - Participate in Monthly Meetings	\$ 1,913.60	\$ 1,913.60	\$ -	\$ 1,913.60	100%
Construction Bidding					
Task 5 - Oversight & Assistance with (CSP) Procurement Package/Advertisement Docs	\$ 1,530.88	\$ 1,530.88	\$ -	\$ 1,530.88	100%
Task 6 - Contractor Outreach / Contractor Pre-Qualification	\$ 949.83	\$ 949.83	\$ -	\$ 949.83	100%
Task 7 - Attend Pre-RFQ/P Meeting	\$ 949.83	\$ 949.83	\$ -	\$ 949.83	100%
Construction Contract Administration and Oversight					
Task 8 - Coordinate and Conduct a Pre-Construction Conference (PCC)	\$ 1,464.74	\$ 1,464.74	\$ -	\$ 1,464.74	100%
Task 9 - Bi-Weekly Construction Meetings	\$ 3,444.48	\$ 1,033.34	\$ 344.45	\$ 1,377.79	40%
Task 10 - Permit Coordination	\$ 1,384.72	\$ 1,384.72	\$ -	\$ 1,384.72	100%
Task 11 - Daily Project Site Visits w/ Field Reports and Photographs	\$28,668.52	\$ 11,467.41	\$ 2,866.85	\$ 14,334.26	50%
Task 12 - Project Documentation Review/Document Control	\$ 11,689.92	\$ 4,091.47	\$ 1,753.49	\$ 5,844.96	50%
Task 13 - Change Order Review, Negotiation, & Preparation	\$ 3,200.92	\$ -	\$ -	\$ -	0%
Task 14 - Review & Verify Contractor Applications for Payment	\$ 2,574.64	\$ 386.20	\$ 386.19	\$ 772.39	30%
Task 15 - Conduct 6 & 11 month Walk Through & Contractor Follow-up	\$ 883.72	\$ 88.37	\$ -	\$ 88.37	10%
Direct Expenses					
Mileage	\$ 3,490.67	\$ 523.60	\$ -	\$ 523.60	15%
Supplemental No. 1 to Work Authorization No. 1					
Consultation & Coordination w/ other Consultants	\$ 9,046.00	\$ 9,046.00	\$ -	\$ 9,046.00	100%
Participation in Monthly Design Meetings	\$ 9,568.00	\$ 9,568.00	\$ -	\$ 9,568.00	100%
Total For This Billing Period				\$5,350.98	

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
1	\$84,566.73	\$48,204.25	63.3%	\$31,011.50


 Aisha Gonzalez - President