DATE: July 1, 2021

DEPARTMENT HEAD: Ricardo Saldana, EMC

DEPARTMENT NAME: Division of Emergency Services-Emergency Management

ACCOUNT NUMBER: 1-1100-429-00-110-075-0-

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
412	CABLE/SATELLITE	350	OTHER SERVICES	400.00
430	REPAIR & MAINTENANCE	610	GENERAL SUPPLIES	2,000.00
535	POSTAGE	610	GENERAL SUPPLIES	200.00
550	PRINTING & BINDING	610	GENERAL SUPPLIES	500.00
605	CLOTHING & UNIFORMS	610	GENERAL SUPPLIES	300.00
660	FURNITURE & EQUIPMENT	610	GENERAL SUPPLIES	390.00
751	MACHINERY & EQUIPMENT	610	GENERAL SUPPLIES	300.00
430	REPAIR & MAINTENANCE	339	OTHER PROFESSIONAL SERVICES	1,500.00
			TOTAL	5,590.00

REASON: Transfer is being requested to encumber purchase order for printing and embroidery services for department safety vest. Application fees for 24 frequencies, and to cover general supplies expenses for the Office of Emergency Management, Warehouse, and fleet.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT | **DATE** / / | **ATTEST COUNTY CLERK**