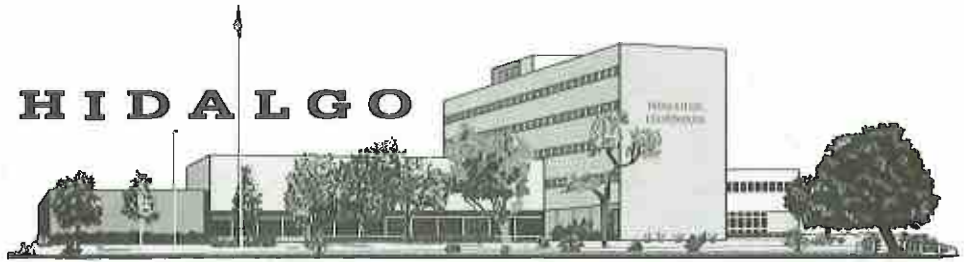


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

July 8, 2021

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:


Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$892.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2021. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 606.00	May 2021 DWI Program Income
\$ 286.00	June 2021 DWI Program Income

CERTIFIED BY:


Maria Arcilia Duran, CPA

7-10-21
Date

HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SINGLETERRY JUDGE, 27th D.C.
- BERNARDO HANCIAS JUDGE, 27th D.C.
- J. R. "BOBBY" FLORES JUDGE, 138th D.C.
- ROSE GUERRA REYNA JUDGE, 206th D.C.
- MARLA CUELLAR JUDGE, 275th D.C.
- MARIO E. RAMIREZ, JR. JUDGE, 332nd D.C.
- NOE GONZALEZ JUDGE, 370th D.C. OVERSEER
- LETICIA LOPEZ JUDGE, 388th D.C.
- L. KENO VARGUEZ JUDGE, 388th D.C.
- ISRAEL RAMON, JR. JUDGE, 430th D.C.
- RENEE R. BETANCOURT JUDGE, 448th D.C.
- JOSE "JOE" RAMIREZ JUDGE, 464th D.C.

AI-81562

Adult Probation 13.0.

CC CONSENT AGENDA SPECIAL MTG

Meeting Date: 07/13/2021

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

Adult Probation - DWI Court (1289):

Approval of certification of revenues, as certified by the Co. Auditor, for the DWI Court Grant program income and appropriation of the same for the months of May 2021 and June 2021 in the amounts of \$606.00 and \$286.00 respectively.

BACKGROUND

Fiscal Impact

CALENDAR YEAR:	2021	ACCT. #:	1-1289-423-00-320-032-1-XXX
FUNDS AVAILABLE Y/N?:	Y	MATCHING FUNDS Y/N?:	N

BUDGETARY IMPACT:

Appropriation of DWI Court program income in the amount of \$606.00 and \$286.00 for the months of May & June 2021, pending COR by Co. Auditor.

Revenue acct #1-1289-342-30-320-032-1-000 DWI CRT PROGRAM INCOME

Attachments

request to certify revenues

DWI appropriation - June 2021

DWI appropriation - May 2021

DWI approved budget

Form Review

Inbox

Reviewed By

Date

Budget & Management

Veronica Ortiz

07/07/2021 05:05 PM

Ivan Cantu

Ivan Cantu

07/08/2021 04:02 PM

Final Approval

Form Started By: Maria Castilleja

Started On: 07/07/2021 04:08 PM



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

certify DWI revenues

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>

Wed, Jul 7, 2021 at 3:55 PM

To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Good afternoon,

Please certify the revenues for the DWI grant for May 2021 and June 2021. Thanks.

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

****Confidentiality Notice**** This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of all copies of the original message, including attachments.

DATE: July 6, 2021

DEPARTMENT HEAD: Faustino Lopez, Interim Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: HIDALGO COUNTY DWI COURT

ACCOUNT NUMBER: 1-1289-423-00-320-032-1-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
1-1289-423-00-320-032-1-113 ✓	DWI Court- Full-Time Employees	500.91 ✓
1-1289-423-00-320-032-1-211	DWI Court- Health Insurance	0.00
1-1289-423-00-320-032-1-212	DWI Court- Life Insurance	0.00
1-1289-423-00-320-032-1-220 ✓	DWI Court- FICA	38.32 ✓
1-1289-423-00-320-032-1-230 ✓	DWI Court- Retirement	63.77 ✓
1-1289-423-00-320-032-1-250 ✓	DWI Court- Unemployment Compensation	3.00 ✓
TOTAL APPROPRIATION		606.00
1-1289-342-30-320-032-1-000	DWI Court Program Income	606.00 ✓
TOTAL REVENUES		606.00

REASON:

To allocate the GPI for the FY2021 DWI Grant Budget #2413911 from 5/1/2021-5/31/2021. The total GPI is equal to \$606.00

Faustino Lopez, Interim Director
Hidalgo County CSCD

Date

Arcilia Duran, CPA

Date

0.00*

500.91+

38.32+

63.77+

3.00+

606.00*

0.00*

0.00*

DATE: July 6, 2021

DEPARTMENT HEAD: Faustino Lopez, Interim Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: HIDALGO COUNTY DWI COURT

ACCOUNT NUMBER: 1-1289-423-00-320-032-1-XXX

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Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
1-1289-423-00-320-032-1-113	DWI Court- Full-Time Employees	236.41
1-1289-423-00-320-032-1-211	DWI Court- Health Insurance	0.00
1-1289-423-00-320-032-1-212	DWI Court- Life Insurance	0.00
1-1289-423-00-320-032-1-220	DWI Court- FICA	18.08
1-1289-423-00-320-032-1-230	DWI Court- Retirement	30.09
1-1289-423-00-320-032-1-250	DWI Court- Unemployment Compensation	1.42
TOTAL APPROPRIATION		286.00
1-1289-342-30-320-032-1-000	DWI Court Program Income	286.00
TOTAL REVENUES		286.00

REASON:

To allocate the GPI for the FY2021 DWI Grant Budget #2413911 from 6/1/2021-6/30/2021. The total GPI is equal to \$286.00

Faustino Lopez, Interim Director
Hidalgo County CSCD

Date

Arcilia Duran, CPA

Date

0.00

236.41 +

18.08 +

30.09 +

1.42 +

286.00 *

0.00 *

[Print This Page](#)

Agency Name: Hidalgo County
Grant/App: 2413911 **Start Date:** 9/1/2020 **End Date:** 8/31/2021

Project Title: DWI Court Program
Status: Active Grant

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	A licensed Substance Abuse Counselor (Laura Torres) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will work with the program	\$45,518.31	\$0.00	\$0.00	\$0.00	\$45,518.31	100

		<p>participant to develop a treatment plan that is tailored to the participant's assets and needs. The participant will meet privately with the Substance Abuse Counselor weekly, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover: Salary \$32,460.00, Health Benefits \$6,226.20, Life Benefit \$22.24, FICA \$2,483.19, Retirement Benefit \$4,132.16, and Unemployment Benefit \$194.76 Totaling \$45,518.31.</p>						
Personnel	Probation Officer	<p>Probation Officer #1 (Alex Martinez): The ultimate responsibility for case management rests with the probation officer. The program</p>	\$68,099.23	\$0.00	\$0.00	\$0.00	\$68,099.23	100

case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the

felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered

conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate,

		<p>participant's homework assignments, and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance.</p> <p>Budget Amount allocated would cover: Salary \$51,125, Health benefit \$6,226.00, Life Benefit \$22.20, FICA \$3,911.06, Retirement Benefit \$6,508.21, and Unemployment Benefit \$306.76 totaling \$68,099.23.</p>						
Personnel	Probation Officer	<p>Probation Officer #2 (Amada Quiroz):9/1/20-1/17/21 Responsibility for case management rests with the probation officer. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment</p>	\$20,255.77	\$0.00	\$0.00	\$5,010.00	\$25,265.77	50

provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the

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		<p>support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$18,741.25 Health benefit \$2,585.94, Life Benefit \$6.66, FICA \$1,433.71, Retirement Benefit \$2,385.76, and Unemployment Benefit \$112.45 totaling \$25265.77. Program GPI will pay some of the salary.</p>						
Personnel	Probation Officer	<p>Probation Officer #2(Luis Gonzalez): 1/18-8/31/21 Responsibility for case management rests with probation officer. The program case management is defined as collaboration between probation officer and treatment provider. The probation officer and treatment provider work closely with felony DWI court team, meeting monthly, to fully and holistically manage each</p>	\$12,556.68	\$0.00	\$0.00	\$4,024.00	\$16,580.68	50

case. Through collaboration with treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based

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		Budget Amount allocated covers: Salary \$31,854.81, Health benefit \$4,358.20, Life Benefit \$15.54, FICA \$2,436.89, Retirement Benefit \$4,055.12, and Unemployment Benefit \$191.13 totaling \$42,911.69. Program funding pays \$12,556.69 program GPI & other dept funds pay remaining salary & fringe.						
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You are logged in as **User Name:** apatrick

Report Date 07/08/21 04:00 PM

Hidalgo County

Page No 1

Periods 06 - 07

Balance Sheet Detail By Account

FJBAD01A

Ending Date 07/08/21

Account No/Description

1-1289-223-00-320-032-0-000 GRANTS LVL 9-UNEARNED REVENUE-DWI COURT

Debit Credit

* Beginning Balance .00 .00

* Receipts

DATE	RECEIPT NO. BATCH	RECEIVED FROM	DESCRIPTION	Debit	Credit
06/08/21	258390	21002195	ADULT PROBATION COLLECTION FOR 05/2021 PRE-TRIAL DWI FEES		606.00
07/07/21	259342	21002631	ADULT PROBATION COLLECTION FOR 06/2021 PRE-TRIAL DWI FEE		286.00

Total:

* Ending Balance .00 892.00