



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 07/02/2021 Current Slot No.: 0013
 Department Name: Hidalgo Co. Constable Pct 1 Current Position Title: Deputy Constable
 Department No.: 291-001 Requested Position Title: Deputy Constable

ALLOWANCE REQUEST: Type of Allowance

<input type="checkbox"/> Position	<input type="checkbox"/> Interpreter	<input type="checkbox"/> Clothing	<input checked="" type="checkbox"/> Supplemental	<input type="checkbox"/> Auto
ALLOWANCE AMOUNT: <u>obj 117</u>	<u>\$1,200.00</u> Current Budgeted Amount	<u>\$3,300.00</u> \$2,100.00 Proposed Budgeted Amount	<u>\$2,100.00</u> Net Change	
ALLOWANCE AMOUNT:	Current Budgeted Amount	Proposed Budgeted Amount	Net Change	
			<u>\$ 0.00</u> Net Change	

TOTAL BUDGETARY IMPACT: \$ 2,100.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other _____

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt **FLSA:** Exempt
 Non-Exempt Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*
Assignment pay for employee, he is assigned to K-9 handler duties.

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

Department Head

Department of Human Resources

Department of Budget & Management

7-2-21
Date
7/7/21
Date
07/09/2021
Date