

MEMORANDUM

SOLE SOURCE DECLARATION

TO: Hidalgo County Commissioners' Court

FROM: Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent *mls*

DATE: July 13, 2021

RE: Sole Source Declaration – SyntaxWare Time Clocks

Hidalgo County IT Department requires the acquisition of new time clocks for different locations. It also requires the continuity of the same equipment now in place.

SyntaxWare is the sole vendor that can supply specified time clocks from the manufacturer. The time clocks are necessary to the TAAP Software that Hidalgo County utilizes to keep track of time and attendance. As the TAAP creator SyntaxWare is the only vendor that has intellectual property and proprietary skill and knowledge to program time clocks for use with TAAP Software.

For the reason stated herein, it has become a necessity to purchase the time clocks from the sole source vendor, SyntaxWare so as to continue with keeping track of Hidalgo County employees attendance. This Sole Source will remain in effect through the life term of the equipment, software, hardware, maintenance and support services, unless otherwise revoked by the Hidalgo County Commissioner Court.