HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: July 21, 2021

DEPARTMENT HEAD: Martha L. Salazar, CPPB

DEPARTMENT NAME: Purchasing Department

ACCOUNT NUMBER: 1-1100-415-18-160-001-0-XXX

CONTACT PERSON: Nielda **PHONE:** 4853

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
535	Postage	660	Furn & Equip	700.00
350	Other Services	660	Furn & Equip	3,879.00
			TOTAL	$4,579.00

REASON: need to purchase Tablet and other Items for daily department usage

Department Head Signature **Date**

Approved Commissioners' Court **Attest County Clerk**