



Policy Council Ranking
and Approval to
Negotiate Contract for
Professional Services

Item 3 – Architectural Services

July 21, 2021



Hidalgo County Head Start Program

Policy Council Regular Meeting

DATE: July 21, 2021

SUBJECT: 3. A. Requesting Exemption from Competitive Bidding Requirements under the Texas Local Government Code 262.024(a)(4): Professional Services

B. Presentation of the Scoring Grid (for the Purpose of Ranking by Policy Council) of the Firms Graded and Evaluated through the County’s Approved “Pool” of Architectural Services to 1.) Design and Develop Drawings and Specifications for a Site Plan; 2.) Design and Develop Construction Drawings and Specifications for all Structures in the Project; 3.) And any other Related Architectural Services Required to Complete the Hidalgo County Head Start Program Outdoor Learning Environments and Discovery Classrooms Project

Firms	The Warren Group Architects	Milnet Architectural Services, PLLC	PBK Architects, Inc.
Evaluator 1	99	91	87
Evaluator 2	90	86	87
Evaluator 3	90	89	95
Total Score	279	266	269
Ranking	1	3	2

C. Authority to Negotiate a Professional Architectural Services Contract Commencing with the No. 1 Ranked Firm of The Warren Group Architects, to 1.) Design and Develop Drawings and Specifications for a Site Plan; 2.) Design and Develop Construction Drawings and Specifications for all Structures in the Project; 3.) and Perform any Other Related Architectural Functions Required to Complete the Hidalgo County Head Start Program Outdoor Learning Environments and Discovery Classrooms Project

RATIONALE/NEED: Professional architectural contracted services are required to 1.) Design and Develop Drawings and Specifications for a Site Plan; 2.) Design and Develop Construction Drawings and Specifications for all Structures in the Project; 3.) And Perform any Other Related Architectural Functions Required to Complete the Hidalgo County Head Start Program Outdoor Learning Environments and Discovery Classrooms Project.

RECOMMENDATION: Administration recommends approval.

COST: To be determined by negotiated contract. Head Start (HHS-ACF) funds are available.

RELATED INFORMATION INCLUDES:

INITATED BY: Ambrosio Tovar, Procurement Director

REVIEWED BY: Teresa Flores, Executive Director

EXECUTIVE DIRECTOR’S APPROVAL: Teresa Flores