

City of Elsa
Professional Engineering Services
Parks, Recreational Facilities Project
Years 33 (2020)
Grading-Ranking Grid

CRITERIA	B2Z Engineering			CSJ Group			Terracon Consultants, Inc		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
RFQ Responsiveness	2	2	2	1	1	2	2	1	2
Understanding the Project	20	21	22	20	21	22	21	20	21
Firm's Qualifications	28	28	28	28	25	23	28	25	20
Experience and Recent Projects	25	27	21	25	23	18	27	27	14
Leadership and Ability	21	17	21	18	21	20	21	21	18
TOTALS	96	95	94	92	91	85	99	94	75
AVERAGES	$285 / 3 = 95.00 \%$			$268 / 3 = 89.33 \%$			$268 / 3 = 89.33 \%$		
RANKING									

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services

Evaluator: Jorge A. Garza
Signature: *Jorge Garza*
Date: 08/04/2021
Department: HC-Purchasing Department

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: B2Z Engineering

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet	2	2
Comments/Rationale for points:		
	Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	6
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	4
Comments/Rationale for points:		
	Subtotal	20
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points:		
	Subtotal	28
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	8
➤ Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:	7	7
Comments/Rationale for points:		
	Subtotal	25
5. LEADERSHIP AND ABILITY (21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:		
	Subtotal	21
GRAND TOTAL		96

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services

Evaluator: Jorge A. Garza
Signature: *Jorge Garza*
Date: 08/04/2021
Department: HC-Purchasing Department

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: CSJ Group

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet	2	1
Comments/Rationale for points:		
Subtotal		1
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	6
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	4
Comments/Rationale for points:		
Subtotal		20
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points:		
Subtotal		28
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	8
➤ Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:	7	7
Comments/Rationale for points:		
Subtotal		25
5. LEADERSHIP AND ABILITY (21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	2
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	4
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	4
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:		
Subtotal		18
GRAND TOTAL		92

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services

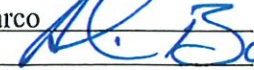
Evaluator: Jorge A. Garza
Signature: *Jorge Garza*
Date: 08/04/2021
Department: HC-Purchasing Department

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: Terracon Consultants, Inc

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet	2	2
Comments/Rationale for points:		
	Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	6
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	5
Comments/Rationale for points:		
	Subtotal	21
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points:		
	Subtotal	28
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	10
➤ Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:	7	7
Comments/Rationale for points:		
	Subtotal	27
5. LEADERSHIP AND ABILITY (21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:		
	Subtotal	21
GRAND TOTAL		99

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services


Evaluator: Antonio Barco
Signature: 
Date: 7-26-2021
Department: HC-Urban County Program

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: B2Z Engineering

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet	2	2
Comments/Rationale for points:		
Subtotal		2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	6
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	5
Comments/Rationale for points:		
Subtotal		21
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points:		
Subtotal		28
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	10
➤ Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:	7	7
Comments/Rationale for points:		
Subtotal		27
5. LEADERSHIP AND ABILITY (21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	3
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	3
Comments/Rationale for points:		
Subtotal		95
GRAND TOTAL		95

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services

Evaluator: Antonio Barco
Signature: 
Date: 7-26-2021
Department: HC-Urban County Program

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: CSJ Group

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet	2	1
Comments/Rationale for points:		
	Subtotal	1
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	6
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	5
Comments/Rationale for points:		
	Subtotal	21
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	8
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	5
➤ Firm identifies their Affirmative Action Program.	3	0
Comments/Rationale for points:		
	Subtotal	25
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	8
➤ Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:	7	5
Comments/Rationale for points:		
	Subtotal	23
5. LEADERSHIP AND ABILITY (21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:		
	Subtotal	91
GRAND TOTAL		91

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services

Evaluator: Antonio Barea
Signature: *Antonio Barea*
Date: 7-26-2021
Department: HC-Urban County Program

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: Terracon Consultants, Inc

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet	2	1
Comments/Rationale for points:		
Subtotal		1
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	5
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	5
Comments/Rationale for points:		
Subtotal		20
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	0
Comments/Rationale for points:		
Subtotal		25
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	10
➤ Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:	7	7
Comments/Rationale for points:		
Subtotal		27
5. LEADERSHIP AND ABILITY (21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:		
Subtotal		21
GRAND TOTAL		94

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services

Evaluator: Sejena Garcia
Signature: *Sejena Garcia*
Date: August 5, 2021
Department: City of Elsa

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: B2Z Engineering

EVALUATION CRITERIA		POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)			
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet		2	2
Comments/Rationale for points:			
		Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)			
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.		5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.		7	7
➤ Firm identifies other successful projects of similar size and scope.		5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.		5	5
Comments/Rationale for points:			
		Subtotal	22
3. FIRM'S QUALIFICATIONS (28 points)			
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.		5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.		10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.		10	10
➤ Firm identifies their Affirmative Action Program.		3	3
Comments/Rationale for points:			
		Subtotal	28
4 EXPERIENCE AND RECENT PROJECTS (27 points)			
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.		10	6
➤ Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.		10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:		7	5
Comments/Rationale for points:			
		Subtotal	21
5. LEADERSHIP AND ABILITY (21 points)			
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.		3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.		5	5
➤ Firm has demonstrated competency and experience in the project specified.		3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.		5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.		5	5
Comments/Rationale for points:			
		Subtotal	21
GRAND TOTAL			94

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services

Evaluator: Selena Garcia
Signature: *Selena Garcia*
Date: AUGUST 5, 2021
Department: City of Elsa

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: CSJ Group

EVALUATION CRITERIA		POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)			
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet		2	2
Comments/Rationale for points:			
		Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)			
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.		5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.		7	7
➤ Firm identifies other successful projects of similar size and scope.		5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.		5	5
Comments/Rationale for points:			
		Subtotal	22
3. FIRM'S QUALIFICATIONS (28 points)			
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.		5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.		10	8
➤ Firm provides proof of all licenses and certifications for each proposed staff member.		10	10
➤ Firm identifies their Affirmative Action Program.		3	0
Comments/Rationale for points:			
		Subtotal	23
4 EXPERIENCE AND RECENT PROJECTS (27 points)			
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.		10	5
➤ Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.		10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:		7	3
Comments/Rationale for points:			
		Subtotal	18
5. LEADERSHIP AND ABILITY (21 points)			
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.		3	2
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.		5	5
➤ Firm has demonstrated competency and experience in the project specified.		3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.		5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.		5	5
Comments/Rationale for points:			
		Subtotal	20
		GRAND TOTAL	85

EVALUATION FORM

RE: RFQ No. 2020-565-03-10-HGO
Professional Engineering Services

Evaluator: Selena Garcia
Signature: Selena Garcia
Date: August 5, 2021
Department: City of Elsa

Project Name: 2020 Parks & Recreational Facilities
Evaluated Firm: Terracon Consultants, Inc

EVALUATION CRITERIA		POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)			
➤	Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet	2	2
Comments/Rationale for points:			
		Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)			
➤	Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	4
➤	Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	7
➤	Firm identifies other successful projects of similar size and scope.	5	5
➤	Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	5
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		Subtotal	21
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➤	Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	3
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➤	Firm identifies their Affirmative Action Program.	3	2
Comments/Rationale for points:			
		Subtotal	20
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➤	Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	5
➤	Firm identifies at least one (1) Licensed Professional Engineer (PE) with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	9
➤	Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience. Comments/Rationale for points:	7	0
Comments/Rationale for points:			
		Subtotal	14
5. LEADERSHIP AND ABILITY (21 points)			
➤	Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	2
➤	Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤	Firm has demonstrated competency and experience in the project specified.	3	1
➤	Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤	Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:			
		Subtotal	18
		GRAND TOTAL	75

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Selena Garcia

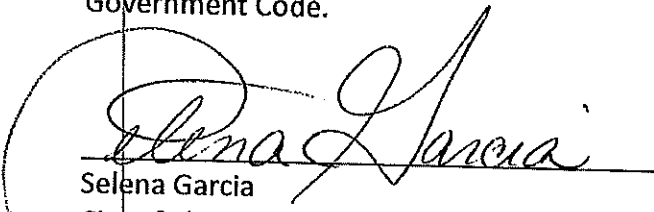
Title/Position: Administrative Assistant

Contract for Goods/Services: Professional Engineering Services - 2020 Parks and Recreation Facilities Project

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. B2Z Engineering LLC
2. CSJ Group
3. Terracon Consultants, Inc

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100.00) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.


Selena Garcia
City of Elsa

August 5, 2021
Date

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Antonio Barco

Title/Position: Urban County Program – Assistant Director

Contract for Goods/Services: Professional Engineering Services - 2020 Parks and Recreation Facilities Project

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. B2Z Engineering LLC

2. CSJ Group

3. Terracon Consultants, Inc

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100.00) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.



Antonio Barco
Hidalgo County-Urban County Program

7-26-2021

Date