



Jaime Rivas <jaime.rivas@co.hidalgo.tx.us>

Fwd: Hidalgo County JP1 PL2 - Ricoh 24 Month Lease Extension Proposal

Betsy Roque <betsy.roque@co.hidalgo.tx.us>
To: Jaime Rivas <jaime.rivas@co.hidalgo.tx.us>
Cc: "trevino, dina" <dina.trevino@co.hidalgo.tx.us>

Tue, Aug 17, 2021 at 8:00 AM

Good morning Jaime,

Please see this request from J.P. 1.2 and advise the department that you're handling the project. Ensure to provide them the project number for their reference. Please ensure this is on the upcoming agenda for approval.

br

Thank you,

Betsy Roque, MPA

Contracts Management Division Manager

Purchasing Department | [County of Hidalgo](#)

2812 S. Business Highway 281 | Edinburg, TX 78539

(956) 318-2626 ext. 4858 | betsy.roque@co.hidalgo.tx.us

"By failing to prepare, you are preparing to fail." -Benjamin Franklin

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----- Forwarded message -----

From: **Edna Kirby** <edna.kirby@co.hidalgo.tx.us>

Date: Fri, Aug 13, 2021 at 4:15 PM

Subject: Fwd: Hidalgo County JP1 PL2 - Ricoh 24 Month Lease Extension Proposal

To: roque, betsy <betsy.roque@co.hidalgo.tx.us>

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From: **Irene Cardenas** <irene.cardenas@co.hidalgo.tx.us>

Date: Fri, Aug 13, 2021 at 2:46 PM

Subject: Fwd: Hidalgo County JP1 PL2 - Ricoh 24 Month Lease Extension Proposal

To: kirby, edna <edna.kirby@co.hidalgo.tx.us>, garcia, rogelio <rogelio.garcia@co.hidalgo.tx.us>

Would you please give me an update on this request?

----- Forwarded message -----

From: **Irene Cardenas** <irene.cardenas@co.hidalgo.tx.us>

Date: Thu, Jul 29, 2021 at 10:30 AM

Subject: Fwd: Hidalgo County JP1 PL2 - Ricoh 24 Month Lease Extension Proposal

To: kirby, edna <edna.kirby@co.hidalgo.tx.us>, garcia, rogelio <rogelio.garcia@co.hidalgo.tx.us>

Good morning! I'm forwarding Aissa's email & attachments. My copier C85168308 on PO# 827195 will be expiring 8/31/21. Would you please let me know who I need to contact in order to get this process started? I would prefer the extension, but I'm not sure if that's the best route to take according to purchasing contracts. Thank you!

----- Forwarded message -----

From: **Aissa Acevedo** <aissa.acevedo@ricoh-usa.com>

Date: Tue, Jul 27, 2021 at 3:03 PM

Subject: Hidalgo County JP1 PL2 - Ricoh 24 Month Lease Extension Proposal

To: Irene Cardenas <irene.cardenas@co.hidalgo.tx.us>

Hi Ms. Irene!

Thanks for taking the time to chat with me yesterday!

As discussed, we can offer a Lease Extension for your current Ricoh device at a discounted rate.

Originally, the device on your contract (MPC4504ex - C737M441430 / C85134347 / 14038247) was delivered August of 2017, but was completely damaged due to the flooding we experienced in June 2018. You all had the device replaced with a new device (MPC4504ex - C738MB41800 / C85168308 / 14248768) and it was delivered 1/30/2019 – so it has only been out there for about 2.5 years and has plenty of life still left on it!

Since the contract is set to expire next month – we have a couple of options:

1. Upgrade the device to a brand new device and new contract
2. Continue in Month To Month Status – **We would need written consent from the county**
3. Enter into a Lease Extension and see a 10% discount to your monthly lease payment – **We would need a new Purchase Order**

I believe the best option for you all is to enter into a Lease Extension on that said contract via the DIR MLA Terms and Conditions as stated in Section 13. Attached is the MLA from our previous contract (DIR-TSO-3041).

And here is the link to the current MLA for our current contract (DIR-CPO-4435): <https://pubext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-CPO-4435%20Appendix%20E%20Master%20Lease%20Agreement.pdf>

In both MLA's – the renewal option is discussed in section 13.

Also attached is the proposal for the Lease Extension pricing as well as a Purchase Order Sample for you to copy and paste into Alio. Please let me know if you have any questions or need anything else!

If you have a req # - let me know and I can generate a 1295 form for you and purchasing.

If you all decide you want to go with another option – just let me know!

Aissa Acevedo

Account Manager

Ricoh Digital Services

Ricoh USA, Inc.

McAllen, TX

Office: (956)217-5863

Mobile: (956)607-6465

aissa.acevedo@ricoh-usa.com

www.ricoh-usa.com



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Irene I. Cardenas, Court Coordinator
Justice of the Peace Pct 1 PI 2
1902 Joe Stephens Blvd. Suite #302
Weslaco, TX 78599

Phone: 956-968-0707 Fax: 956-968-8827

Every job is a Self Portrait of the person who does it.
~Autograph it with Excellence~

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Regards,

Edna Kirby

Administrative Assistant II
County of Hidalgo, Texas
100 E Cano 4th Floor
Edinburg, Texas 78539
p 956.292.7010 x 6017
f 956.318.2152
e edna.kirby@co.hidalgo.tx.us

4 attachments



Hidalgo County JP1PL2 - 24 Month Ricoh Renewal Proposal - 07-26-2021.pdf

192K



Hidalgo County JP1PL2 24 Month Lease Renewal - Ricoh PO Template 07-26-2021.xlsx

22K



DIR-TSO-3041 Appendix D Master Lease Agreement.pdf

307K



21-0674-JJR.pdf

57K