DATE: September 1, 2021

DEPARTMENT HEAD: Ricardo Rodriguez, Jr., Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office/ CRIM DA

ACCOUNT NUMBER: 1-1100-412-00-080-002-0-XXX

2021
Transfer

Revised AI- 82281

Contact Person: Obdett Calzada **Ph#:** (956) 292-7604 Ext. 8086

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
336	COMPUTER SRV	610	GENERAL SUPPLIES	3,681.75
339	OTHER PROF SRV	610	GENERAL SUPPLIES	2,000.00
350	OTHER SRV	610	GENERAL SUPPLIES	9,122.02
540	ADVERTISING STATUTORY	610	GENERAL SUPPLIES	149.13
650	SOFTWARE CNTRLD	610	GENERAL SUPPLIES	2,000.00
650	SOFTWARE CNTRLD	660	FURN & EQUIP CNTRLD	900.00
650	SOFTWARE CNTRLD	855	LATE FEES,PENALTIES & FIN CHRG	100.00
			TOTAL	$ 17,952.90

REASON:
Transfer needed to fund the purchase of Microsoft Office suite software for laptops purchased with Covid funding.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK