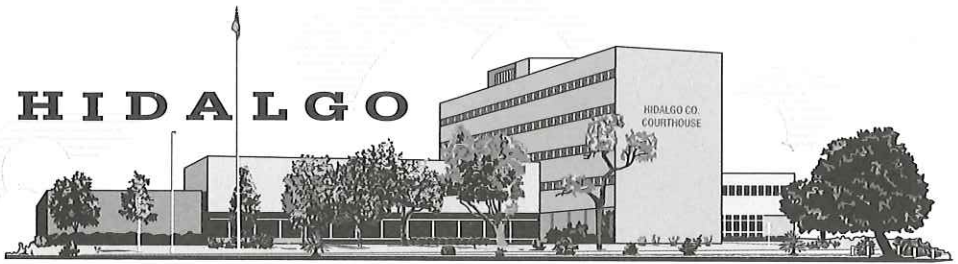


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

October 1, 2021

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2
The Honorable Everado "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Department of State Health Services (TDSHS). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

| AMOUNT | PURPOSE |
|--------------|---|
| \$150,000.00 | Award No. 537-18-0176-00001 Amendment No. 07 CPS/HAZARDS Public Health Emergency Preparedness (PHEP) South Texas All Hazards Conference |

CERTIFIED BY:



Maria Arcilia Duran, CPA

10/01/2021

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 82ND D.C. FERNANDO MANCIAS JUDGE, 83RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 388TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEER R. BETANCOURT JUDGE, 448TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C.

AI-82679
CC REGULAR AGENDA SPECIAL MTG

Health & Human Services Dept.
Other

Meeting Date: 10/05/2021

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

1. Requesting approval to accept the Public Health Emergency Preparedness grant contract 537-18-0176-00001 Amendment No, 7. The purpose of the amendment is to add a one-time funding of \$150,000.00 to support the annual 2022 South Texas All-Hazards Conference and to correct the contract numbering order and for County Judge to e-sign the amendment.
2. Requesting approval of the certification of revenue in the amount of \$150,000.00 as approved by County Auditor and appropriation of the same.

BACKGROUND

09/21/2021 - AI-82371 - Approval to request additional funding.

Fiscal Impact

CALENDAR YEAR: 2021

ACCT. #: 1-1293-441-10-340-013-2-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No local match required.

Attachments

Grant Contract Amendment

Budget Appropriation

Form Review

Inbox

Reviewed By

Date

Mike Escaname

09/29/2021 10:05 AM

Form Started By: Mike Escaname

Started On: 09/29/2021 10:05 AM



Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>

Request - Certification of Revenue - \$150,000.00 - All-Hazards Conference

Miguel Escaname <miguel.escaname@hchd.org>
To: Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>
Cc: Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>

Wed, Sep 29, 2021 at 11:30 AM

Lillian,

I'd appreciate it if you can arrange to have a certification of revenue approved in the amount of \$150,000.00. AI-82679 will be presented to Court next week requesting to accept the grant contract amendment to provide the funds for the annual All-Hazards Conference.

Let me know if you have any questions.

--

Mike Escaname

Division Manager, Financial Accounting

Hidalgo County Health & Human Services Department

1304 S. 25th Ave


Edinburg, TX 78542-7205


Main Line (956) 383-6221

Direct Line (956) 292-7000 ext. 7210

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3 attachments

 **AI-82679 - Acceptance of Amendment - All-Hazards Conference 10-05-21.pdf**
119K

 **Amending_\$3646250.00_537-18-0176-00001_Hi.pdf**
579K

 **2021 Appropriation - PHEP FY 22 Conference.pdf**
50K

DATE: October 5, 2021

DEPARTMENT HEAD: Eduardo Olivarez

2021
Appropriation
AI-82679



DEPARTMENT NAME: Health & Human Services

ACCOUNT NUMBER: 1-1293-441-10-340-013-2-XXX

Contact Person: Mike Escaname Ph#: (956) 383-6221

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

| INCREASE ACCOUNT NUMBER(S) | ACCOUNT (OBJECT) NAME | 0 * * | AMOUNT |
|---|---|-------------|-------------------|
| | | 120,000.00+ | |
| | | 12,000.00+ | |
| | | 7,000.00+ | |
| | | 11,000.00+ | |
| | | 150,000.00* | |
| 1-1293-441-10-340-013-2-320 | CPS/HAZARDS-PROFESSIONAL SERVICES | | 120,000.00 |
| 1-1293-441-10-340-013-2-339 | CPS/HAZARDS-OTHER PROFESSIONAL SERVICES | | 12,000.00 |
| 1-1293-441-10-340-013-2-550 | CPS/HAZARDS-PRINTING & BINDING | | 7,000.00 |
| 1-1293-441-10-340-013-2-610 | CPS/HAZARDS-GENERAL SUPPLIES | | 11,000.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| 1-1293-331-12-340-013-2-010 | CPS/HAZARDS-REVENUES | | 150,000.00 |
| | | | - |
| | | | - |
| | | | |
| | | | |
| TOTAL BUDGET INCREASE (DECREASE) | | | 150,000.00 |

REASON: Appropriation of additional funds for CPS/HAZARDS FY 22 program intended for the All-Hazards conference. As per DSHS, the additional funds do not require local match.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK



TEXAS
Health and Human
Services

Texas Department of State Health Services

John Hellerstedt, M.D.
Commissioner

The Honorable Richard Cortez, County Judge
Hidalgo County
100 E. Cano Street
Edinburg, Texas 78539

Subject: Public Health Emergency Preparedness Contract
Contract Number: 537-18-0176-00001, Amendment No. 7
Contract Amount: \$3,646,250.00
Contract Term: July 1, 2017 through June 30, 2022

Dear Judge Cortez:

Enclosed is the Public Health Emergency Preparedness Amendment No. 7 between the Department of State Health Services and Hidalgo County.

The purpose of this Contract is to perform activities in support of the Public Health Emergency Preparedness (PHEP) Cooperative Agreement from the Centers for Disease Control and Prevention (CDC) in support of public health emergency preparedness.

The purpose of this Amendment is to increase funding in the amount of \$150,000.00 to support the South Texas All Hazards Conference.

Please let me know if you have any questions or need additional information.

Sincerely,

Jennifer Boggs, CTCM
Contract Manager
512-776-2785
Jennifer.Boggs@dshs.texas.gov

DEPARTMENT OF STATE HEALTH SERVICES

CONTRACT NO. 537-18-0176-00001

AMENDMENT NO. 7

The DEPARTMENT OF STATE HEALTH SERVICES (“System Agency”) and HIDALGO COUNTY (“Grantee”), each a “Party” and collectively the “Parties” to that certain Public Health Emergency Preparedness (“PHEP”) contract effective July 1, 2017 and denominated as System Agency Contract No. 537-18-0176-00001 (the “Contract”), as amended, now want to further amend the Contract.

WHEREAS, the Parties desire to amend the Contract in accordance with ATTACHMENT C, UNIFORM TERMS AND CONDITIONS, ARTICLE IX, SECTION 9.01 (AMENDMENT) of the Contract;

WHEREAS, the Parties desire to revise attachments to the Contract;

WHEREAS, the Parties desire to correct the numbering in the Signature Document; and

WHEREAS, the Parties desire to add a one-time funding of \$150,000.00 to the Contract for the FY2022 budget period only, to support the annual 2022 South Texas All-Hazards Conference.

NOW, THEREFORE, the Parties amend and modify the Contract as follows:

- 1. The numbering on the Contract’s Signature Document is corrected to reflect a sequential order beginning with the article entitled “Duration,” which is renumbered as Article III. In previous Amendments, any reference to an article or section of the Signature Document is determined by the title of that article or section.**
- 2. ATTACHMENT A.6, FY2022 STATEMENT OF WORK, is supplemented with ATTACHMENT A.7, 2022 SOUTH TEXAS ALL-HAZARDS CONFERENCE STATEMENT OF WORK.**
- 3. ARTICLE IV, BUDGET, of the Signature Document is amended to add a one-time funding of \$150,000.00 in federal funds for FY2022 to support the annual 2022 South Texas All-Hazards Conference only. The Grantee is not required to match these additional funds.**

The total not-to-exceed Contract amount is \$3,646,250.00, of which \$3,337,726.00 represents federal funding and \$308,524.00 represents matching funds. All expenditures under the Contract will be in accordance with the revised budget set forth herein. Funds provided in support of one Contract activity may only be used for that activity and may not be comingled with other funds provided under this Contract.

4. **ATTACHMENT B, BUDGET**, is amended by deleting the budget table in its entirety and replacing it with the following:

| Budget Categories | FY18 Budget Summary (7/1/17 – 6/30/18) | FY19 Budget Summary (7/1/18 – 6/30/19) | FY20 Budget Summary (7/1/19 – 6/30/20) | FY21 Budget Summary (7/1/20 – 6/30/21) | FY22 Budget Summary (7/1/21 – 6/30/22) | FY22 Budget Summary - South Texas All Hazards Conference | Total Budget Summary |
|---|---|---|---|---|---|---|-----------------------------|
| Personnel | \$417,876.00 | \$395,928.00 | \$396,232.00 | \$392,400.00 | \$414,564.00 | \$0.00 | \$2,017,000.00 |
| Fringe Benefits | \$151,689.00 | \$150,532.00 | \$156,789.00 | \$150,956.00 | \$165,577.00 | \$0.00 | \$775,543.00 |
| Travel | \$0.00 | \$6,692.00 | \$8,356.00 | \$12,192.00 | \$560.00 | \$0.00 | \$27,800.00 |
| Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Supplies | \$4,601.00 | \$6,774.00 | \$9,975.00 | \$21,054.00 | \$1,143.00 | \$11,000.00 | \$54,547.00 |
| Contractual | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other | \$87,500.00 | \$114,240.00 | \$95,446.00 | \$15,946.00 | \$10,704.00 | \$139,000.00 | \$462,836.00 |
| Sum of DSHS Direct Costs | \$661,666.00 | \$674,166.00 | \$666,798.00 | \$592,548.00 | \$592,548.00 | \$150,000.00 | \$3,337,726.00 |
| Indirect Costs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Sum of DSHS Direct Costs and Indirect Costs | \$661,666.00 | \$674,166.00 | \$666,798.00 | \$592,548.00 | \$592,548.00 | \$150,000.00 | \$3,337,726.00 |
| Plus, Required Match (Cash or In-Kind) | \$65,917.00 | \$57,417.00 | \$66,680.00 | \$59,255.00 | \$59,255.00 | \$0.00 | \$308,524.00 |
| Total Contract Amount | \$727,583.00 | \$731,583.00 | \$733,478.00 | \$651,803.00 | \$651,803.00 | \$150,000.00 | \$3,646,250.00 |

5. This Amendment shall be effective as of the date of last signature below.
6. Except as amended or modified by this Amendment No. 7, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
7. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 7
SYSTEM AGENCY CONTRACT NO. 537-18-0176-00001**

DEPARTMENT OF STATE HEALTH SERVICES

HIDALGO COUNTY

By: _____

By: _____

Date of Signature: _____

Date of Signature: _____

**THE FOLLOWING DOCUMENT IS ATTACHED TO THIS AMENDMENT AND THE RESPECTIVE
CONTRACT TERMS ARE HEREBY INCORPORATED INTO THE CONTRACT BY REFERENCE:**

**ATTACHMENT A.7 - 2022 SOUTH TEXAS ALL-HAZARDS CONFERENCE
STATEMENT OF WORK**

ATTACHMENT TO FOLLOW

ATTACHMENT A.7
2022 SOUTH TEXAS ALL-HAZARDS CONFERENCE
STATEMENT OF WORK

During the Contract period from July 1, 2021 through June 30, 2022, Grantee shall host the annual South Texas All-Hazards Conference (“2022 Conference”). Grantee has been allocated \$150,000.00 for direct operational costs associated with hosting the 2022 Conference only, in accordance with **ATTACHMENT B, BUDGET**.

I. Grantee Responsibilities & Requirements

A. General Responsibilities:

1. Grantee shall complete this project during the Contract period of July 1, 2021, to June 30, 2022.
2. All equipment and supplies must be purchased on or before June 30, 2022, and all services must be completed on or before June 30, 2022.
3. Grantee has been allocated \$150,000.00 for direct operational costs associated with hosting the 2022 Conference, which will address PHEP issues, including, but not be limited to, facilitating collaboration, sharing of information, best practices, and new innovations as it relates to public health and medical preparedness activities.

B. Funds may not be utilized for costs related to promotional items.

C. Funds allocated for the 2022 Conference may not be utilized for any other purpose.

II. Performance Measures

The System Agency will monitor the Grantee’s performance of the requirements in this **ATTACHMENT A.7** and in compliance with the Contract’s terms and conditions.

III. Invoice and Payment

A. Grantee will request payment using the State of Texas Purchase Voucher (Form B-13) monthly and acceptable supporting documentation for reimbursement of the allowable costs associated with the required services. The Grantee will submit the Financial Status Report (FSR-269A). Vouchers, supporting documentation, Financial Status Reports, and Match Certification Forms should be mailed or emailed to the addresses below.

Department of State Health Services
Claims Processing Unit, MC 1940
1100 West 49th Street
P.O. Box 149347
Austin, TX 78714-9347
FAX: (512) 458-7442
EMAIL: invoices@dshs.texas.gov & CMSInvoices@dshs.texas.gov

B-13s and supporting documentation should be sent to: invoices@dshs.texas.gov & CMSInvoices@dshs.texas.gov & cc your Assigned Contract Manager.

FSRs should be sent to: FSRGrants@dshs.texas.gov & CMSInvoices@dshs.texas.gov & cc your Assigned Contract Manager.

B. Grantee will be reimbursed on a monthly basis and in accordance with **ATTACHMENT B, BUDGET** of the Contract.

Certificate Of Completion

| | |
|--|--|
| Envelope Id: 92DBEBFB4FF941EBA36E702907E5BB21 | Status: Sent |
| Subject: Amending \$3,646,250.00; 537-18-0176-00001; Hidalgo County A-7; CPS Hazards | |
| Source Envelope: | |
| Document Pages: 11 | Signatures: 0 |
| Certificate Pages: 2 | Initials: 0 |
| AutoNav: Enabled | Envelope Originator: |
| Envelopeld Stamping: Enabled | Texas Health and Human Services Commission |
| Time Zone: (UTC-06:00) Central Time (US & Canada) | 1100 W. 49th St. |
| | Austin, TX 78756 |
| | PCS_DocuSign@hhsc.state.tx.us |
| | IP Address: 167.137.1.18 |

Record Tracking

| | | |
|----------------------|---|--------------------|
| Status: Original | Holder: Texas Health and Human Services | Location: DocuSign |
| 9/27/2021 8:15:20 AM | Commission | |
| | PCS_DocuSign@hhsc.state.tx.us | |

Signer Events

| Signature | Timestamp |
|--|----------------------------|
| Richard Cortez countyjudge@co.hidalgo.tx.us Hidalgo County Judge Hidalgo County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | Sent: 9/27/2021 8:20:33 AM |

Kirk Cole
kirk.cole@dshs.texas.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Editor Delivery Events

Agent Delivery Events

Intermediary Delivery Events

Certified Delivery Events

Carbon Copy Events

| Signature | Status | Timestamp |
|--|---------------|----------------------------|
| CMS CMUcontracts@dshs.texas.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 9/27/2021 8:20:33 AM |

Jennifer Boggs
Jennifer.Boggs@dshs.texas.gov
Contract Manager
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:

| | |
|---------------|----------------------------|
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| Carbon Copy Events | Status | Timestamp |
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Miguel Escaname
miguel.escaname@hchd.org
Security Level: Email, Account Authentication
(None)

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Not Offered via DocuSign

| Witness Events | Signature | Timestamp |
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| Notary Events | Signature | Timestamp |
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| Envelope Summary Events | Status | Timestamps |
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| Envelope Sent | Hashed/Encrypted | 9/27/2021 8:20:33 AM |
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| Payment Events | Status | Timestamps |
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