



TEXAS
Health and Human
Services

Texas Department of State Health Services

John Hellerstedt, M.D.
Commissioner

The Honorable Richard Cortez, County Judge
Hidalgo County
100 E. Cano Street
Edinburg, Texas 78539

Subject: Public Health Emergency Preparedness Contract
Contract Number: 537-18-0176-00001, Amendment No. 7
Contract Amount: \$3,646,250.00
Contract Term: July 1, 2017 through June 30, 2022

Dear Judge Cortez:

Enclosed is the Public Health Emergency Preparedness Amendment No. 7 between the Department of State Health Services and Hidalgo County.

The purpose of this Contract is to perform activities in support of the Public Health Emergency Preparedness (PHEP) Cooperative Agreement from the Centers for Disease Control and Prevention (CDC) in support of public health emergency preparedness.

The purpose of this Amendment is to increase funding in the amount of \$150,000.00 to support the South Texas All Hazards Conference.

Please let me know if you have any questions or need additional information.

Sincerely,

Jennifer Boggs, CTCM
Contract Manager
512-776-2785
Jennifer.Boggs@dshs.texas.gov

DEPARTMENT OF STATE HEALTH SERVICES

CONTRACT NO. 537-18-0176-00001

AMENDMENT NO. 7

The DEPARTMENT OF STATE HEALTH SERVICES (“System Agency”) and HIDALGO COUNTY (“Grantee”), each a “Party” and collectively the “Parties” to that certain Public Health Emergency Preparedness (“PHEP”) contract effective July 1, 2017 and denominated as System Agency Contract No. 537-18-0176-00001 (the “Contract”), as amended, now want to further amend the Contract.

WHEREAS, the Parties desire to amend the Contract in accordance with ATTACHMENT C, UNIFORM TERMS AND CONDITIONS, ARTICLE IX, SECTION 9.01 (AMENDMENT) of the Contract;

WHEREAS, the Parties desire to revise attachments to the Contract;

WHEREAS, the Parties desire to correct the numbering in the Signature Document; and

WHEREAS, the Parties desire to add a one-time funding of \$150,000.00 to the Contract for the FY2022 budget period only, to support the annual 2022 South Texas All-Hazards Conference.

NOW, THEREFORE, the Parties amend and modify the Contract as follows:

- 1. The numbering on the Contract’s Signature Document is corrected to reflect a sequential order beginning with the article entitled “Duration,” which is renumbered as Article III. In previous Amendments, any reference to an article or section of the Signature Document is determined by the title of that article or section.**
- 2. ATTACHMENT A.6, FY2022 STATEMENT OF WORK, is supplemented with ATTACHMENT A.7, 2022 SOUTH TEXAS ALL-HAZARDS CONFERENCE STATEMENT OF WORK.**
- 3. ARTICLE IV, BUDGET, of the Signature Document is amended to add a one-time funding of \$150,000.00 in federal funds for FY2022 to support the annual 2022 South Texas All-Hazards Conference only. The Grantee is not required to match these additional funds.**

The total not-to-exceed Contract amount is \$3,646,250.00, of which \$3,337,726.00 represents federal funding and \$308,524.00 represents matching funds. All expenditures under the Contract will be in accordance with the revised budget set forth herein. Funds provided in support of one Contract activity may only be used for that activity and may not be comingled with other funds provided under this Contract.

4. **ATTACHMENT B, BUDGET**, is amended by deleting the budget table in its entirety and replacing it with the following:

Budget Categories	FY18 Budget Summary (7/1/17 – 6/30/18)	FY19 Budget Summary (7/1/18 – 6/30/19)	FY20 Budget Summary (7/1/19 – 6/30/20)	FY21 Budget Summary (7/1/20 – 6/30/21)	FY22 Budget Summary (7/1/21 – 6/30/22)	FY22 Budget Summary - South Texas All Hazards Conference	Total Budget Summary
Personnel	\$417,876.00	\$395,928.00	\$396,232.00	\$392,400.00	\$414,564.00	\$0.00	\$2,017,000.00
Fringe Benefits	\$151,689.00	\$150,532.00	\$156,789.00	\$150,956.00	\$165,577.00	\$0.00	\$775,543.00
Travel	\$0.00	\$6,692.00	\$8,356.00	\$12,192.00	\$560.00	\$0.00	\$27,800.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$4,601.00	\$6,774.00	\$9,975.00	\$21,054.00	\$1,143.00	\$11,000.00	\$54,547.00
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$87,500.00	\$114,240.00	\$95,446.00	\$15,946.00	\$10,704.00	\$139,000.00	\$462,836.00
Sum of DSHS Direct Costs	\$661,666.00	\$674,166.00	\$666,798.00	\$592,548.00	\$592,548.00	\$150,000.00	\$3,337,726.00
Indirect Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sum of DSHS Direct Costs and Indirect Costs	\$661,666.00	\$674,166.00	\$666,798.00	\$592,548.00	\$592,548.00	\$150,000.00	\$3,337,726.00
Plus, Required Match (Cash or In-Kind)	\$65,917.00	\$57,417.00	\$66,680.00	\$59,255.00	\$59,255.00	\$0.00	\$308,524.00
Total Contract Amount	\$727,583.00	\$731,583.00	\$733,478.00	\$651,803.00	\$651,803.00	\$150,000.00	\$3,646,250.00

5. This Amendment shall be effective as of the date of last signature below.
6. Except as amended or modified by this Amendment No. 7, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
7. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 7
SYSTEM AGENCY CONTRACT NO. 537-18-0176-00001**

DEPARTMENT OF STATE HEALTH SERVICES

HIDALGO COUNTY

By: _____

By: _____

Date of Signature: _____

Date of Signature: _____

**THE FOLLOWING DOCUMENT IS ATTACHED TO THIS AMENDMENT AND THE RESPECTIVE
CONTRACT TERMS ARE HEREBY INCORPORATED INTO THE CONTRACT BY REFERENCE:**

**ATTACHMENT A.7 - 2022 SOUTH TEXAS ALL-HAZARDS CONFERENCE
STATEMENT OF WORK**

ATTACHMENT TO FOLLOW

ATTACHMENT A.7
2022 SOUTH TEXAS ALL-HAZARDS CONFERENCE
STATEMENT OF WORK

During the Contract period from July 1, 2021 through June 30, 2022, Grantee shall host the annual South Texas All-Hazards Conference (“2022 Conference”). Grantee has been allocated \$150,000.00 for direct operational costs associated with hosting the 2022 Conference only, in accordance with **ATTACHMENT B, BUDGET**.

I. Grantee Responsibilities & Requirements

A. General Responsibilities:

1. Grantee shall complete this project during the Contract period of July 1, 2021, to June 30, 2022.
2. All equipment and supplies must be purchased on or before June 30, 2022, and all services must be completed on or before June 30, 2022.
3. Grantee has been allocated \$150,000.00 for direct operational costs associated with hosting the 2022 Conference, which will address PHEP issues, including, but not be limited to, facilitating collaboration, sharing of information, best practices, and new innovations as it relates to public health and medical preparedness activities.

B. Funds may not be utilized for costs related to promotional items.

C. Funds allocated for the 2022 Conference may not be utilized for any other purpose.

II. Performance Measures

The System Agency will monitor the Grantee’s performance of the requirements in this **ATTACHMENT A.7** and in compliance with the Contract’s terms and conditions.

III. Invoice and Payment

A. Grantee will request payment using the State of Texas Purchase Voucher (Form B-13) monthly and acceptable supporting documentation for reimbursement of the allowable costs associated with the required services. The Grantee will submit the Financial Status Report (FSR-269A). Vouchers, supporting documentation, Financial Status Reports, and Match Certification Forms should be mailed or emailed to the addresses below.

Department of State Health Services
Claims Processing Unit, MC 1940
1100 West 49th Street
P.O. Box 149347
Austin, TX 78714-9347
FAX: (512) 458-7442
EMAIL: invoices@dshs.texas.gov & CMSInvoices@dshs.texas.gov

B-13s and supporting documentation should be sent to: invoices@dshs.texas.gov & CMSInvoices@dshs.texas.gov & cc your Assigned Contract Manager.

FSRs should be sent to: FSRGrants@dshs.texas.gov & CMSInvoices@dshs.texas.gov & cc your Assigned Contract Manager.

B. Grantee will be reimbursed on a monthly basis and in accordance with **ATTACHMENT B, BUDGET** of the Contract.

Certificate Of Completion

Envelope Id: 92DBEBFB4FF941EBA36E702907E5BB21	Status: Sent
Subject: Amending \$3,646,250.00; 537-18-0176-00001; Hidalgo County A-7; CPS Hazards	
Source Envelope:	
Document Pages: 11	Signatures: 0
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Texas Health and Human Services Commission
Time Zone: (UTC-06:00) Central Time (US & Canada)	1100 W. 49th St.
	Austin, TX 78756
	PCS_DocuSign@hhsc.state.tx.us
	IP Address: 167.137.1.18

Record Tracking

Status: Original	Holder: Texas Health and Human Services	Location: DocuSign
9/27/2021 8:15:20 AM	Commission	
	PCS_DocuSign@hhsc.state.tx.us	

Signer Events

Signature	Timestamp
Richard Cortez countyjudge@co.hidalgo.tx.us Hidalgo County Judge Hidalgo County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Sent: 9/27/2021 8:20:33 AM

Kirk Cole
kirk.cole@dshs.texas.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature	Timestamp
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Editor Delivery Events

Status	Timestamp
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Agent Delivery Events

Status	Timestamp
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Intermediary Delivery Events

Status	Timestamp
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Certified Delivery Events

Status	Timestamp
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Carbon Copy Events

Status	Timestamp
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CMS CMUcontracts@dshs.texas.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/27/2021 8:20:33 AM
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Jennifer Boggs Jennifer.Boggs@dshs.texas.gov Contract Manager Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure:	COPIED	Sent: 9/27/2021 8:20:33 AM
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Carbon Copy Events	Status	Timestamp
Not Offered via DocuSign		
Miguel Escaname miguel.escaname@hchd.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 9/27/2021 8:20:34 AM Viewed: 9/27/2021 4:48:07 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/27/2021 8:20:33 AM
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Payment Events	Status	Timestamps
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