



2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

September 10, 2021

Guardian Insurance
10 Hudson Yards
New York, NY 10001

Delivered via email: destiny_harris@glic.ocm
carol_plant@glic.com,
kim_coley@glic.com

Term: **January 01, 2022 – February 28, 2022**

Re: Project No. 2018-148 Section 125 Voluntarily Insurance Products and Cobra Administration Services

To whom it may concern,

This letter is to notify you that Hidalgo County has elected to exercise the (60) sixty day grace period **under** the same rates, terms, and conditions with **Guardian** under contract No. C-18-148B-09-04.

To proceed, please return the following to Hidalgo County Purchasing Department via email to alexandra.vela@co.hidalgo.tx.us no later than **3pm on Wednesday, September 15, 2021**:

1. Form 1295 – filed with the [Texas Ethics Commission](#) and the Unsworn Declaration filled out
 - a. On box 3, please reference **2018-148 Grace Period**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on September 21, 2021.

Nancy Goodwin

Authorized Representative Name

Signature

9/24/2021

Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Purchasing Department (956) 318-2626, extension 4865.

Sincerely,

Alexandra Vela

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent
P.P. Alexandra Vela
Contract Specialist II