



2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
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www.co.hidalgo.tx.us/purchasing

September 10, 2021

Sun Life
1 Sun Life Executive Park
Wellesley Hills, MA 02481

Delivered via email: Anne.Golemi@sunlife.com
Marie.Dumon@sunlife.com

Term: **January 01, 2022 – February 28, 2022**

Re: **Project No. 2018-148 Section 125 Voluntarily Insurance Products and Cobra Administration Services**

To whom it may concern,

This letter is to notify you that Hidalgo County has elected to exercise the (60) sixty day grace period **under** the same rates, terms, and conditions with **Sun Life** under contract No. C-18-148C-09-04.

To proceed, please return the following to Hidalgo County Purchasing Department via email to alexandra.vela@co.hidalgo.tx.us no later than **3pm on Wednesday, September 15, 2021:**

1. Form 1295 – filed with the [Texas Ethics Commission](#) and the Unsworn Declaration filled out
 - a. On box 3, please reference **2018-148 Grace Period**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on September 21, 2021.

<i>Anne Golemi</i>	<i>Anne Golemi</i>	<i>9-15-21</i>
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Purchasing Department (956) 318-2626, extension 4865.

Sincerely,

Alexandra Vela

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent
P.P. Alexandra Vela
Contract Specialist II