



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

RECEIVED

OCT 21 2021

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 10/20/2021 Current Slot No.: Please see attached
 Department Name: SHERIFF'S OFFICE Current Position Title: Please see attached
 Department No.: 280-001 Requested Position Title: Please see attached

ALLOWANCE REQUEST: *Type of Allowance*

Position
 Interpreter
 Clothing
 Supplemental
 Auto

ALLOWANCE AMOUNT:	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

ALLOWANCE AMOUNT:	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 0.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Salary Adjustment
 Other _____

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt **FLSA:** Exempt
 Non-Exempt Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*

Adding & Deleting Clothing Allowances
 (Please see attached.)

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

Department Head

10/20/21
Date

Department of Human Resources

10/26/21
Date

Department of Budget & Management

10/22/2021
Date



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

MULTIPLE PERSONNEL ACTION FORM (Attachment A)

NOTE: Complete this form in addition to your par form if department is requesting more than (3) personnel actions.

Department Name: SHERIFF'S OFFICE

Department No.: 280-001

Position Information:

Slot No.	Current Position Title	Proposed Position Title	Current Budgeted Salary	Proposed Budgeted Salary
0218	DEPUTY SHERIFF	Deputy Sheriff \$0.00	\$500.00	\$0.00
0213	SENIOR DEPUTY SHERIFF	Senior Deputy Sheriff \$0.00	\$500.00	\$0.00
0132	DEPUTY SHERIFF	Deputy Sheriff \$0.00	\$500.00	\$0.00
0211	DEPUTY SHERIFF	Deputy Sheriff \$500.00	\$0.00	\$500.00
0173	DEPUTY SHERIFF	Deputy Sheriff \$500.00	\$0.00	\$500.00
0133	DEPUTY SHERIFF	Deputy Sheriff \$500.00	\$0.00	\$500.00

CC CONSENT AGENDA SPECIAL MTG**Meeting Date:** 11/02/2021**Submitted By:** Zujey Gamino, HUMAN RESOURCES**Department:** HUMAN RESOURCES**Information****CAPTION**

Sheriff (1100):

Approval of the following personnel actions, effective next full pay period 11/8/2021:

Action	Dept./Prg.	Slot #	Position Title	Current Allowance	Proposed Allowance	Net Change
✓ Delete Clothing Allowance	280-001	0218	Deputy Sheriff	\$500.00	\$0.00	(\$500.00)
✓ Delete Clothing Allowance	280-001	0213	Senior Deputy Sheriff	\$500.00	\$0.00	(\$500.00)
✓ Delete Clothing Allowance	280-001	0132	Deputy Sheriff	\$500.00	\$0.00	(\$500.00)
✓ Add Clothing Allowance	280-001	0211	Deputy Sheriff	\$0.00	\$500.00	\$500.00
✓ Add Clothing Allowance	280-001	0173	Deputy Sheriff	\$0.00	\$500.00	\$500.00
✓ Add Clothing Allowance	280-001	0133	Deputy Sheriff	\$0.00	\$500.00	\$500.00

BACKGROUND**Fiscal Impact****Attachments**

PAR Form

Form Review**Inbox**

Budget & Management

Final Approval

Form Started By: Zujey Gamino

Reviewed By

Veronica Ortiz

Date

10/26/2021 04:04 PM

Started On: 10/26/2021 09:44 AM