



## EXHIBIT A

September 30, 2021

Hector Garcia  
Hidalgo County Purchasing  
2802 S. Business Hwy. 281  
Edinburg, TX 78539

Dear Mr. Garcia,

The original project's scope limit was determined to be 1'-0" inside the perimeter sidewalk around the courthouse square, which is commensurate with how most property lines are set. Currently there are electrical devices, i.e. light poles, holiday lighting power poles, transformers, etc., outside the original project limit yet still on the courthouse square that the professional team has been asked to visually survey and determine what it would take to remove those. Through coordination with Jacobs, we have been in touch with the City of Edinburg and AEP to determine what can be removed and what needs to be relocated. This, then, is our professional services proposal to perform this design scope. This **REVISED** proposal will detail the work to be in Phase 1 and a separate proposal will cover Phase 2's scope.

### **SCOPE OF WORK – Phase 1**

PROJECT MANAGEMENT throughout

TASK 1 - DESIGN (assumed to be 4 weeks, HDR leads)

#### *SITE (HDR)*

- Site plan coordination, as needed

#### *ELECTRICAL (Halff Associates)*

- The scope of work for Phase 1 is limited to the electrical components outside the original site perimeter yet still on the square along East Cano St. and South 12th Ave. Refer to the attached marked-up site plan for the "outside of the square area" for Phase 1 (shown in red color).
- Demolition electrical plans to relocate AEP electrical pull box located at the corner of E. Cano St. and 12th Ave. close to the courthouse building. Exact location to be determined by AEP.
- Demolition electrical plans of "green poles", poles with 120-volt outlets typically used for holiday lights.
- Demolition electrical plan of existing lighting poles.
- Demolition electrical plans for secondary electrical overhead lighting.
- It is understood that some electrical lines along the perimeter of the square serve traffic lights. These traffic lights may have to be recircuited with new electrical service.
- Coordination meetings with AEP (2 max.)
- Coordination meetings with the City of Edinburg (2 max.)
- Coordination meetings with Jacobs (2 max.)

- Deliverables
  - 100% submittal for HDR QC review prior to 100% submission
  - 100% CD signed & sealed set

**TASK 2 – PROCUREMENT** (assumed to be 2 months for Ph. 1, HDR leads)

- AHJ review
- Fielding and answering bidder questions
- Preparation and distribution of Addenda, if necessary
- Owner award of Construction Contract

**TASK 3 - CONSTRUCTION CONTRACT ADMINISTRATION (CCA)** (assumed to be 2 months for Ph. 1, ERO leads)

*(Similar to the existing CCA services for Ph. 1 Amendment)*

Without negating or trumping what is included in the Owner-Architect Agreement, CCA services include:

- Project administration to review contractor submittals and samples, RFI's, proposal requests and change orders
- Two (2) one-hour field meeting with contractor to answer RFIs for each Phase
- Attendance at one on-site meeting twice per month (ERO)
- Attendance at other two weekly meetings per month will be remote access (ERO, HDR)
- Review of monthly Contractor payment applications (HDR, ERO)
- Final punch list for substantial completion and review of completed punch list items (ERO)

**FEE**

Phase 1: \$25,785

**EXPENSES**

We anticipate incurring costs for such things as in-house printing. This is included in the fees. We have assumed that all deliverables to Owner, Jacobs, Contractor and AHJs will be electronic and no printing will be required for submissions to these entities. We have assumed that *all Design and Procurement meetings can be held remotely*, hence no travel has been included for meetings except as have been specifically mentioned. Trips for in-person meetings that are described in the scope are included in the fee.

**CLARIFICATIONS, EXCLUSIONS, DISCLAIMERS**

- Exact schedule is dependent upon ability to coordinate with entities outside of the design team as well as Contractors' construction schedules.
- Easement documentation that might be required for AEP electrical services are to be provided to us by others if needed.

- We have budgeted for Phases 1 and 2 design coordination meetings with outside entities to occur at the same time, 2 maximum for each. If the Phase 1 and Phase 2 proposals are not awarded at the same time and separate meetings become necessary, we will revisit the proposals with you.
- It is assumed that no illumination is required along the existing roads after systems along the square are demolished; therefore, any coordination with outside entities or design work for such has not been included.
- The electrical plans exclude new convenience power receptacles placement for holiday or other events type use.
- Jacobs will facilitate meetings and expedite the coordination with outside entities (AEP, City of Edinburg, TxDOT).
- We assume the Phase 1 designed scope will be issued as a CPR to Morganti and performed under their current contract.
- If either of these entities changes, the professional team would be eligible for an adjustment in order to bring the new team up to speed.
- Note that this proposal's rate will remain in effect for 60 calendar days. If our contract is not amended for this proposal within that timeframe, we retain the right to revisit the proposal.
- The standard of care for all services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.
- With all additional service proposals, we will begin these changes upon receiving written acceptance of this contract change.

Thank you for allowing us to submit this proposal for additional professional services. HDR and the entire professional team are grateful to Hidalgo County for your continued trust in this team. If there are any questions, please do not hesitate to contact John Niesen or me.

Sincerely,  
HDR Architecture, Inc.



Chad W. Anderson  
*Authorized Representative, Managing Principal*

cc: John Niesen, Mike Brenchley, Halden Tally, Oscar Garcia, file