



EXHIBIT A

August 12, 2021

Hector Garcia
Hidalgo County Purchasing
2802 S. Business Hwy. 281
Edinburg, TX 78539

Dear Mr. Garcia,

When reviewing Phase 2 Site Design with Jacobs a few weeks ago, we realized that signage was never part of the original proposal. It really should be. This proposal, then, would add signage and associated electrical work for uplighting another monument sign at the western site entrance. We encourage the Owner to quickly make a decision on this proposal so, if accepted, the work can be added to the initial issuance of the Phase 2 bid package.

SCOPE OF WORK – Phase 2 Signage

PROJECT MANAGEMENT throughout

TASK 1 - DESIGN (2 months, assumed to be delivered with the overall Ph. 2 package, HDR leads)

SIGNAGE DESIGN (HDR)

- Initial layout of proposed signs
 - Monument sign (probably similar to one on northern entrance for visual continuity)
 - Directional signage on site (since the southern lot and northern lot might each be gated, signage will help describe who and when those can be used)
 - Wayfinding signage (e.g. if necessary how to get to front door)
 - No off-site signs or signs directing traffic on the roads around the site are included
- Confirmation discussion with Owner regarding design intent; Owner decision at meeting
- Internal coordination with professional team (assuming remote)
- Drawings and specifications for new bid

ELECTRICAL (Halff Associates)

- Monumental sign lighting to match other monumental sign lighting
- Electrical plans shall consist of the following
 - Selection of light fixture type.
 - Branch circuit and feeder circuits design.
 - Grounding and bonding system.
 - Voltage drop calculations.
- Internal coordination with professional team (assuming remote)
- Deliverables
 - 75% submittal for HDR's and Jacobs' QC
 - 100% submittal for HDR QC
 - 100% CD signed & sealed set

TASK 1 MEETINGS (HDR manages)

- Owner/Users:
 - Confirmation discussion regarding design
- QC Reviews
 - Internal professional team reviews prior to 75% and 100% submissions

TASK 1 OWNER REVIEW

- 75% Submission

TASK 1 DELIVERABLES

- 75% Submission drawings and specifications
- 100% Submission drawings and specifications issued for Bid and AHJ review

TASK 2 – PROCUREMENT (assumed to be 6 months, HDR leads)

- AHJ review
- Attendance at a Pre-Bid meeting (PM – associated cost included with other Ph. 2 proposal)
- Fielding and answering bidder questions
- Preparation and distribution of Addenda, if necessary
- Owner award of Construction Contract

TASK 3 - CONSTRUCTION CONTRACT ADMINISTRATION (CCA) (assumed to be 10 months, ERO leads)

Without negating or trumping what is included in the Owner-Architect Agreement, CCA services related to signage include:

- Project assumed to be completed concurrently in time anticipated without starting or stopping for phasing for any reason
- Project administration to review contractor submittals and samples, RFI's, proposal requests and change orders
- Final punch list for substantial completion and review of completed punch list items (ERO)

Parallel to the arrangement for the New Courthouse contract and the Phase 2 Amendment, ERO will take the lead during the CCA phase.

FEE

Design = **\$12,480** lump sum for above scope

CCA = additional **\$9,642** / month for the Site Construction portion of the project, bringing the total monthly amount for the professional team for the Site Construction portion of the work to **\$73,240** per month until the construction contract is completed (anticipated to be 6 months). Both amounts include anticipated expenses and additional amounts for Subconsultants ERO and Halff Associates. Per the original agreement, the final month can be pro-rated if an entire month of services is not required.

EXPENSES

We anticipate incurring costs for such things as in-house printing. This is included in the fees. We have assumed that all deliverables to Owner, Jacobs, Contractor and AHJs will be electronic and no printing will be required for submissions to these entities. Given the current situation regarding travel restrictions, we have assumed that *all Design and Procurement meetings can be held remotely*, hence no travel has been included for meetings except as have been specifically mentioned. Trips for in-person meetings that are described in the scope are included in the fee.

DISCLAIMERS

- Exact schedule is dependent upon ability to coordinate with entities outside of the design team as well as the CMAR's construction schedule.
- We assume the designed scope will be let for bid to a contractor pool and constructed after the New Courthouse is occupied.
- Note that this proposal's rate will remain in effect for 60 calendar days. If our contract is not amended for this proposal within that timeframe, we retain the right to revisit the proposal.
- The standard of care for all services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.
- With all additional service proposals, we will begin these changes upon receiving written acceptance of this contract change.

We are excited to see the new Hidalgo County Courthouse site project develop and are hopeful that this service will be added to the others. If there are any questions, please do not hesitate to contact John Niesen or me.

Sincerely,
HDR Architecture, Inc.



Chad W. Anderson
Authorized Representative, Managing Principal

cc: John Niesen, Mike Brenchley, Halden Tally, Oscar Garcia, file