



2805 Fountain Plaza Blvd., Suite A  
Edinburg, Texas 78539  
(956) 603-2025

# Invoice

Date ✓	Invoice # ✓
11/1/2021	2021-86

Please send remittance with copy of invoice to:  
Attn: Mr. Robert Macheska  
2805 Fountain Plaza Blvd.  
Suite A  
Edinburg, Texas 78539

Bill To:  
Hidalgo County - Precinct #2  
300 W. Hall Acres Rd.  
Pharr, Texas 78577

Project Info:  
Hidalgo County Pct. #2  
Administration Parking Lot Project  
PSA #: C-21-0554-08-10

**Billing Period: October 2021 ✓**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete <i>bal</i>
Task 12 - Project Site Visits	\$ 1,510.00 ✓	\$ -	\$ 151.00 ✓	\$ 151.00 ✓	10.0% <i>1,359.00</i>
Task 13 - Meetings/Coordination/Management	\$ 2,705.00 ✓	\$ -	\$ 270.50 ✓	\$ 270.50 ✓	10.0% <i>2,434.50</i>
	<u><i>64,448.00</i></u>		<u><i>10,995.20</i></u>	<u><i>10,995.20</i></u>	<u><i>53,452.50</i></u>

**Total For This Billing Period: \$10,995.20 ✓**

### Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
WA #1	\$64,448.00 ✓	\$0.00	17.1%	\$53,452.80 ✓

Robert Macheska - Exec. Vice-President/COO

INVOICE RECEIVED BY:  
Lupita Garza ON 11/01/21  
GOODS/SERVICES RECEIVED BY:  
Eddie Cantu ON 10/01-31/21

PO # 839790  
1 - 1200-431-00-122-005 - 0 - 334  
Req # 441656  
\$10,995.20



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 Administration Parking Lot Project  
 PSA #: C-21-0554-08-10

**Billing Period: October 2021**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete	
Task 1 - Topographic Survey	\$ 7,500.00 ✓	\$ -	\$ 7,500.00 ✓	\$ 7,500.00 ✓	100.0%	0
Task 2 - Irrigation System Inspection	\$ 500.00 ✓	\$ -	\$ 500.00 ✓	\$ 500.00 ✓	100.0%	0
Task 3 - Hydrologic & Hydraulic Analysis	\$ 8,637.00 ✓	\$ -	\$ 863.70 ✓	\$ 863.70 ✓	10.0%	7,773.00
Task 4 - Pavement Design (GeoTech provided by County)	\$ 5,821.00 ✓	\$ -	\$ -	\$ -	0.0%	5,821.00
Task 5 - Construction Plan Development	\$ 13,190.00 ✓	\$ -	\$ 1,319.00 ✓	\$ 1,319.00 ✓	10.0%	11,871.00
Task 6 - Utility Design & Coordination	\$ 3,095.00 ✓	\$ -	\$ -	\$ -	0.0%	3,095.00
Task 7 - Const. Estimate, Specs & Gen Notes	\$ 3,910.00 ✓	\$ -	\$ 391.00 ✓	\$ 391.00 ✓	10.0%	3,519.00
Task 8 - Construction Bid Assistance	\$ 3,150.00 ✓	\$ -	\$ -	\$ -	0.0%	3,150.00
Task 9 - Bid Analysis & Recommendation of Award	\$ 3,470.00 ✓	\$ -	\$ -	\$ -	0.0%	3,470.00
Task 10 - Construction Inspection	\$ 9,000.00 ✓	\$ -	\$ -	\$ -	0.0%	9,000.00
Task 11 - Pay App Review & Approval	\$ 1,960.00 ✓	\$ -	\$ -	\$ -	0.0%	1,960.00

November 1, 2021

Hon. Eduardo "Eddie" Cantu  
Commissioner, Hidalgo County Pct. #2  
300 W. Hall Acres Rd.  
Pharr, Texas 78577

**Ref: Progress Report For Administration Parking Lot Project**  
**Professional Services Agreement #: C-21-0554-08-10**  
**Invoice #: 2020-86**

Dear Commissioner Cantu,

GDJ Engineering is submitting this progress report in support of the corresponding invoice and as a request for payment. The detailed task item updates are described below.

**Task #1 – Topographic Survey: 100% Complete**

The surveyor has completed all survey work and has provided the survey data to the design team for use in the design plans. This task is complete.

**Task #2 – Irrigation System Inspection: 100% Complete**

All thirteen (13) zones of the irrigation system were inspected and multiple leaks were detected with the drip system. The majority of the leaks were in front of the health building. The repairs on the irrigation system will be coordinated this month.

**Task #3 – Hydrologic & Hydraulic Analysis: 10% Complete**

GDJ has received the design survey files and has begun the H&H analysis of the entire parking lot area.

**Task #4 – Pavement Design (GeoTech provided by County): 0% Complete**

This task will start once the data from the Geotechnical firm is received.

**Task #5 – Construction Plan Development: 10% Complete**

GDJ has received the design survey files and has begun the design of the parking lot repairs.

**Task #6 – Utility Design & Coordination: 0% Complete**

This task has not started.

**Task #7 – Construction Estimate, Specifications & General Notes: 10% Complete**

GDJ has begun work on the plans and is concurrently developing the project quantities, specifications and general notes.

**Task #8 – Construction Bid Assistance: 0% Complete**

This task has not started.

**Task #9 – Bid Analysis & Recommendation of Award: 0% Complete**

This task has not started.

**Task #10 – Construction Inspection: 0% Complete**

This task has not started.

**Task #11 – Pay App Review & Approval: 0% Complete**

This task has not started.

**Task #12 – Project Site Visits: 10% Complete**

GDJ has performed a walkthrough with Precinct #2 staff as well as with the surveyor and irrigation system team. GDJ continues to be on site.

**Task #13 – Meetings/Coordination/Management Oversight (SUB): 0% Complete**

GDJ has reviewed and coordinated with the surveyor on their survey data as well as the irrigation inspection report. GDJ continues to manage the project effort and coordinate with all team members.

Thank you and should you have any questions or require additional information, please feel free to call me at (956) 603-2025.

Sincerely,



Robert Macheska, P.E., CFM  
Executive VP/COO  
GDJ Engineering



# Purchase Order COUNTY OF HIDALGO

PO# 839790

DATE: 11/02/21

PAGE NO: 1 OF 1

**PO TYPE:**

VENDOR: 488917

REQ: 00441656

PHONE: (956) 603-2025

EMAIL: robert@gdjeng.com

SHIP TO: HIDALGO CO. PCT 2

300 WEST HALL ACRES, SUITE G  
PHARR TX 78577

GDJ ENGINEERING  
2805 FOUNTAIN PLAZA BLVD STE. A  
EDINBURG TX 78539

CONTACT: E. ZAMORA

(956) 787-1891

SITE: COMMISSIONER, PRECINCT 2

CONTRACT NO: C-21-0554-08-10

**SPECIAL INSTRUCTIONS:**

**VENDOR NOTES**

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required customer copy may be accepted. Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		C-21-0554-08-10 EXPIRES 8/9/2022		
		PCT 2 ADMINISTRATION COMPLEX - PARKING LOT IMPROVEMENT PROJECT - PROFESSIONAL ENGINEERING SERVICES		
		WORK AUTHORIZATION NO. 1 APPROVED BY CC 8/10/2021 AI#81992		
1.00	LOT	CC WORK AUTHORIZATION NO. 1 FOR ENGINEER TO PROVIDE DESIGN AND CONSTRUCTION ENGINEERING SERVICES FOR THE PCT 2 ADMINISTRATION COMPLEX - PARKING LOT IMPROVEMENT PROJECT	64,448.0000	64,448.00
		<b>TOTAL:</b>		64,448.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		***** For Hidalgo County use only		
		1-1200-431-00-122-005-0-334	64,448.00	

Authorized by: Martha L Salazar