DATE: November 10, 2021

DEPARTMENT HEAD: Dr. Sonia M. Trevino

DEPARTMENT NAME: Justice of the Peace Pct.3 Pl. 1

ACCOUNT NUMBER: 1-1100-412-00-065-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	TRAVEL OUT OF COUNTY	550	PRINTING & BINDING	$ 1,400.00
583	TRAVEL OUT OF COUNTY	605	CLOTHING	$ 823.28
584	REGISTRATION FEES	610	GENERAL SUPPLIES	$ 500.00
			TOTAL	$ 2,723.28

REASON: **Our department was not able to travel and attend continuning education in person due to COVID-19 we would like to transfer funds to accounts needing monies to complete end of year requistions.**

Dr. Sonia M. Trevino 11/10/2021

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**