



2802 S. Bus. Hwy 281  
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www.co.hidalgo.tx.us/purchasing

# MEMORANDUM OF RECOMMENDATION

**To:** Russel Solis  
Facilities Management

**From:** Jorge Garza, Contract Specialist II  
Hidalgo County Purchasing Department

**Date:** November 3, 2021

**Subject:** Recommendation to award for: Bid No.: 2021-0732-11-03-JJR  
Hidalgo County – “Purchase of Building Materials”

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Attached you will find the tabulation sheet/Bid Page with the sole responsible bidder meeting qualifications as listed in our procurement packet received for the above referenced project. Please review the tabulation sheet/Bid Page, select the vendor to award and/or reject the bid response, and return the signed memo to [Jorge.Garza1@co.hidalgo.tx.us](mailto:Jorge.Garza1@co.hidalgo.tx.us) by no later than **Wednesday, November 10, 2021 by 12:00 P.M.**, in order to place this item on the agenda for Commissioners’ Court approval.

### Purchasing’s recommendation: Matt’s Building Materials (Sole response)

- Concur with Recommendations
- Award to a different vendor \_\_\_\_\_
- Reject all bids received and re-bid
- Cancel Project

Please include the account number(s) for the above reference project.

Account No.: 1-1100-419-40-220-050-0-610

<i>Oscar Rene Villarreal</i>	<i>[Signature]</i>	<i>FM</i>	<i>11.3.21</i>
PRINTED NAME	AUTHORIZED SIGNATURE	DEPARTMENT	DATE