PURCHASING DEPARTMENT

ASSET DISPOSITION FORM

Purpose of Form: *This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.*

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:
DEPT. NAME: HIDTA
LOCATION NO.: 270

Disposition Type:

☐ Trade-in ☐ Landfill X Destruction

☐ Auction ☐ Other_____

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	52021	XML DEMOGRAPHIC INTERF SOFTW		646946	01/18/11	$ 1,350.00				1291
2	53553	GUARDIAN REAL TIME WITH SOFTWARE	BBP1128/11	657821	08/30/11	$ 7,705.00				1291/1254
3	62889	CELLEBRITE UFED TOUCH SYST DEVICE	5935691	718132	01/20/15	$ 4,584.99				1252
4	43769	INSCO- RLMA A060C2 5 TON 3 PH PKG	5689F280510969	553480	08/23/05	2,419.30				1291

Elected Official/Dept. Head Signature

Date