



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEP COUNTY-WIDE DEPARTMENTS

Date: 11/17/2021

Request for Discretionary Step 2

Employee No.: 248509

Department Name: County Court-At-Law No. 1

Position Title: Bailiff

Slot No.: 0004

Dept./Prg.#: 021 - 001

Effective Date: 12/6/21
(Next full pay period)

POSITION REQUIREMENTS:

Education: High School/GED Associates Bachelor's Masters Other: _____

Experience: 0 yr. 1 yr. 2 yrs. 3 yrs. 4 yrs. 5 yrs. 6 yrs.
 7 yrs. 8 yrs. 9 yrs. 10 or more yrs.

Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: High School/GED Associates Bachelor's Masters Other: Graduate LEMIT

Experience: 0 yr. 1 yr. 2 yrs. 3 yrs. 4 yrs. 5 yrs. 6 yrs.
 7 yrs. 8 yrs. 9 yrs. 10 or more yrs.

Certificates/Licenses: Graduate LEMIT FBI Command FBI LEEDS

JUSTIFICATION:

Employee has his Texas Master Peace Officer Certification. Additional certifications include firearms instructor,

Advanced Hostage Negotiator and Police Instructor to name a few.

Please make sure supporting documentation is attached (i.e. certificates, degrees, licenses, etc.) Forms that are submitted without supporting documentation will not be considered.

Department Head/Elected Official Signature

Date