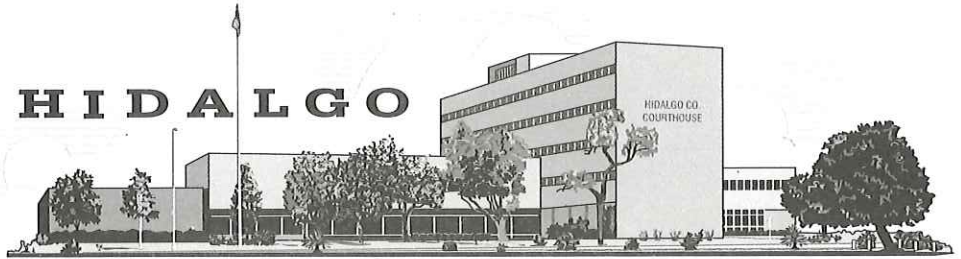


# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

November 23, 2021

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

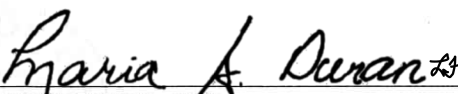
Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 124,465.49	Award No. 2413912 Hidalgo County DWI Court

CERTIFIED BY:

  
\_\_\_\_\_  
Maria Arcilia Duran, CPA

11/29/2021  
\_\_\_\_\_  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

- |   |  |   |  |  |  |   |  |  |  |  |   |
|---|--|---|--|--|--|---|--|--|--|--|---|
| LUIS M. SINGLETERRY<br>JUDGE, 92 <sup>ND</sup> D.C. | FERNANDO MANCIAS<br>JUDGE, 93 <sup>RD</sup> D.C. | J. R. "BOBBY" FLORES<br>JUDGE, 139 <sup>TH</sup> D.C. | ROSE GUERRA REYNA<br>JUDGE, 206 <sup>TH</sup> D.C. | MARLA CUELLAR<br>JUDGE, 275 <sup>TH</sup> D.C. | MARIO E. RAMIREZ, JR.<br>JUDGE, 322 <sup>ND</sup> D.C. | NOE GONZALEZ<br>JUDGE, 379 <sup>TH</sup> D.C.<br>OVERSEER | LETICIA LOPEZ<br>JUDGE, 389 <sup>TH</sup> D.C. | L. KENO VASQUEZ<br>JUDGE, 398 <sup>TH</sup> D.C. | ISRAEL RAMON, JR.<br>JUDGE, 430 <sup>TH</sup> D.C. | RENEE R. BETANCOURT<br>JUDGE, 448 <sup>TH</sup> D.C. | JOSE "JOE" RAMIREZ<br>JUDGE, 484 <sup>TH</sup> D.C. |
|---|--|---|--|--|--|---|--|--|--|--|---|



Rossana Schettino &lt;rossana.schettino@auditor.co.hidalgo.tx.us&gt;

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**Request to certify revenues for Office of the governor grants**

1 message

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**Rosario Ramirez-Castilleja** <rosario.castilleja@hidalgocountycscd.org>  
To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Fri, Nov 19, 2021 at 2:24 PM

Please certify the revenues for our office of the governor grants. Agenda item 83465 11/30/21. ✓

*Rosario Ramirez-Castilleja**Hidalgo County CSCD**Budget/Fiscal Director**P.O. Box 970**Edinburg, TX 78540**956.587.6009**Fax 956.318.2488*

**\*\*Confidentiality Notice\*\*** This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of all copies of the original message, including attachments.

PRINT PDF RETURN COPY AGENDA ITEM

AI- 83465

Adult Probation

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 11/30/2021  
**Submitted For:** Maria Castilleja  
**Submitted By:** Maria Castilleja, ADULT PROBATION  
**Department:** ADULT PROBATION

**CAPTION****DWI Court Grant (1289)**

1. Approval to accept the FY2022 DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$124,465.49 for the grant period of 9/1/2021 thru 8/31/2022.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2022 DWI Court Grant in the amount of \$124,465.49 and appropriation of the same.

**Veterans Court Grant (1289)**

1. Approval to accept the FY2022 Veterans Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$86,064.30 for the grant period of 9/1/2021 thru 8/31/2022.
2. Approval of certification of revenues as approved by the County Auditor's Office for the FY2022 Veterans Court Grant in the amount of \$86,064.30 and appropriation of the same.

**RSAT Grant (1289)**

1. Approval to accept the FY2022 RSAT grant from the Office of Governor (Criminal Justice Division) in the amount of \$231,614.41 with a department cash match of \$77,975.50 for a total project cost of \$309,589.91 for the grant period of 10/1/2021 thru 9/30/2022.
2. Approval of certification of revenues, in the amount of \$231,614.41 as certified by the Co. Auditor, for the FY2022 RSAT Grant and appropriation of funds in the total amount of \$309,589.91.

**Reentry Court Grant (1289)**

1. Approval to accept the FY2022 Reentry Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$242,530.01 for the grant period of 9/1/2021 thru 8/31/2022.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2022 Reentry Court Grant in the amount of \$242,530.01 and appropriation of the same.

**MDWI Court Grant (1289)**

1. Approval to accept the FY2022 Misdemeanor DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$145,541.66 for the grant period of 9/1/2021 thru 8/31/2022.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2022 MDWI Court Grant in the amount of \$145,541.66 and appropriation of the same.

**Mental Health Court Grant (1289)**

1. Approval to accept the FY2022 Mental Health Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$193,572.33 for the grant period of 9/1/2021 thru 8/31/2022.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2022 Mental Health Court Grant in the amount of \$193,572.33 and appropriation of the same.

**HC Youthful Offender Court Grant (1289)**

1. Approval to accept the FY2022 HC Youthful Offender Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$128,028.02 for the grant period of 9/1/2021 thru 8/31/2022.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2022 HC Youthful Offender Court Grant in the amount of \$128,028.02 and appropriation of the same.

**BACKGROUND**

Agenda Item 79484 2/9/21 approval to apply for grants and approval of resolution for each grant. DWI Court - Grant #2413912 Veterans Court - Grant #2431511 RSAT - Grant #2928007 Reentry Court - Grant #4301001 Misd DWI Court - Grant #3623204 Mental Health Court - Grant #3848403 HC Youthful Offender Court - Grant #3813403

**Fiscal Impact**

<b><u>CALENDAR YEAR:</u></b>	2021	<b><u>ACCT. #:</u></b>	1-1289-423-00-320-0XX-2-XXX
<b><u>FUNDS AVAILABLE Y/N?:</u></b>	Y	<b><u>MATCHING FUNDS Y/N?:</u></b>	Y/N

**BUDGETARY IMPACT:**

Appropriation of funds for various Adult Probation grant renewals for FY 2022, pending COR by Co. Auditor. Grant period is from 9-1-2021 to 8.31.2022 for all grants, except the RSAT grant. The RSAT grant period is from 10.1.2021 to 9.30.2022.

- prog. 032 DWI Court*
- prog. 033 Veterans Court*
- prog. 036 RSAT, the RSAT grant 25% cash match requirement to be funded using the SATF grant funds*
- prog. 044 Re-Entry Court*
- prog. 046 Misd. DWI Court*
- prog. 047 Mental Health Court*
- prog. 051 Youthful Offender Court*

**Attachments**

- [DWI award stmt](#)
- [DWI approved budget](#)
- [DWI appropriation](#)
- [Veterans award stmt](#)
- [Veterans approved budget](#)
- [Veterans appropriation](#)
- [RSAT award stmt](#)
- [RSAT approved budget](#)
- [RSAT appropriation](#)
- [RSAT cash match appropriation](#)
- [reentry award stmt](#)
- [Reentry approved budget](#)
- [Reentry appropriation](#)
- [Misdemeanor DWI Court award stmt](#)
- [Misd DWI approved budget](#)
- [Misd DWI appropriation](#)
- [Mental Health award stmt](#)
- [Mental Health approved budget](#)
- [Mental Health appropriation](#)
- [Youthful Offender award stmt](#)
- [Youthful Offender approved budget](#)
- [Youthful Offender appropriation](#)
- [request to certify revenues](#)

**Form Review**

Inbox

Reviewed By

Date

11/23/21, 12:21 PM

[View All Agendas](#)

Budget & Management

Veronica Ortiz

11/22/2021 11:40 AM

Ivan Cantu

Ivan Cantu

11/23/2021 10:00 AM

Ivan Cantu

Ivan Cantu

11/23/2021 10:01 AM

Ivan Cantu

Ivan Cantu

11/23/2021 10:01 AM

Ivan Cantu

Ivan Cantu

11/23/2021 10:02 AM

Ivan Cantu

Ivan Cantu

11/23/2021 10:02 AM

Final Approval

**Form Started By:** Maria Castilleja

**Started On:** 11/19/2021 01:44 PM

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**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	2413912	<b>Award Amount:</b>	\$124,465.49
<b>Date Awarded:</b>	10/12/2021	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	09/01/2021 - 08/31/2022	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	11/29/2022	<b>Total Project Cost:</b>	\$124,465.49
<b>Program Fund:</b>	SF-State Criminal Justice Planning (421) Fund		
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	DWI Court Program		
<b>Grant Manager:</b>	Madeline De Amaral		
<b>DUNS Number:</b>	103110834		

<b>CFDA:</b>	N/A
<b>Federal Awarding Agency:</b>	N/A - State Funds
<b>Federal Award Date:</b>	N/A - State Funds
<b>Federal/State Award ID Number:</b>	2022-SF-ST-0015
<b>Total Federal Award/State Funds Appropriated:</b>	\$25,000,000.00
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Criminal Justice Division (CJD)
<b>Is the Award R&amp;D:</b>	No
<b>Federal/State Award Description:</b>	The purpose of this program is to reduce crime and improve the criminal justice system.

Print This Page

**Agency Name:** Hidalgo County  
**Grant/App:** 2413912 **Start Date:** 9/1/2021 **End Date:** 8/31/2022

**Project Title:** DWI Court Program  
**Status:** Active Grant

**Budget Details Information**  
**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	A licensed Substance Abuse Counselor (Laura Torres) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will	\$52,260.44	\$0.00	\$0.00	\$0.00	\$52,260.44	100

		<p>work with the program participant to develop a treatment plan that is tailored to the participant's assets and needs. The participant will meet privately with the Substance Abuse Counselor weekly, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover:                  Salary \$37,000.00,                  Health Benefits \$7,471.20, Life Benefit \$26.64,                  FICA \$2,830.50,                  Retirement Benefit \$4,710.10, and                  Unemployment Benefit \$222.00                  Totaling \$52,260.44.</p>						
Personnel	Probation Officer	Probation Officer #1 (Alex Martinez): The ultimate responsibility for case	\$47,384.37	\$0.00	\$0.00	\$0.00	\$47,384.37	100

management rests with the probation officer. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has

weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program

participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing

		<p>negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participant's homework assignments, and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$51,125, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,911.06, Retirement Benefit \$6,508.21, and Unemployment Benefit \$306.75 totaling \$69,348.87.</p>						
Personnel	Probation Officer	<p>Probation Officer #2 (Luis Gonzalez): The ultimate responsibility for case management rests with the probation officer.</p>	\$24,820.68	\$0.00	\$0.00	\$0.00	\$24,820.68	100

The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer

and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and

address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum

		<p>identifies lecture topics and major points to be discussed and will include when appropriate, participant's homework assignments, and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$14,318.76, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$1,095.39, Retirement Benefit \$1,822.78, and Unemployment Benefit \$85.91 totaling \$24,820.68. Program GPI will pay the remaining 50% of the salary.</p>						
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You are logged in as **User Name:** apatrick

DATE: November 18, 2021  
 DEPARTMENT HEAD: Faustino Lopez, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY DWI COURT  
 ACCOUNT NUMBER: 1-1289-423-00-320-032-2-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
1-1289-423-00-320-032-2-113	DWI Court- Full-Time Employees	93,584.67
1-1289-423-00-320-032-2-211	DWI Court- Health Insurance	11,206.80
1-1289-423-00-320-032-2-212	DWI Court- Life Insurance	39.96
1-1289-423-00-320-032-2-220	DWI Court- FICA	7,159.23
1-1289-423-00-320-032-2-230	DWI Court- Retirement	11,913.32
1-1289-423-00-320-032-2-250	DWI Court- Unemployment Compensation	561.51
<b>TOTAL APPROPRIATION</b>		<b>124,465.49</b>
1-1289-334-10-320-032-2-000	DWI Crt- Revenues	124,465.49
<b>TOTAL REVENUES</b>		<b>124,465.49</b>

**REASON:**  
 To setup the FY2022 DWI Grant Budget #2413912 from 9/1/2021 - 8/31/2022.

\_\_\_\_\_  
 Faustino Lopez, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Arcilia Duran, CPA

\_\_\_\_\_  
 Date

0 \*  
 93,584.67+  
 11,206.80+  
 39.96+  
 7,159.23+  
 11,913.32+  
 561.51+  
 124,465.49+  
 0 \*