

# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

December 10, 2021

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David L. Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

### Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0707 SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from U.S. Department of Justice - Federal Bureau of Investigation. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$19,372.00	FBI FY21 Overtime Reimbursement Hidalgo Co. Sheriff's Office

CERTIFIED BY:

\_\_\_\_\_  
Maria Arcilia Duran, CPA

12/10/2021  
\_\_\_\_\_  
Date

### HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 62 <sup>ND</sup> D.C.	FERRUCO MARRAS JUDGE, 97 <sup>TH</sup> D.C.	J. R. "BOBBY" FLORES JUDGE, 139 <sup>TH</sup> D.C.	ROSE GUERRA REYNA JUDGE, 206 <sup>TH</sup> D.C.	MARLA GUELLAR JUDGE, 275 <sup>TH</sup> D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 <sup>ND</sup> D.C.	NOE GONZALEZ JUDGE, 379 <sup>TH</sup> D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 <sup>TH</sup> D.C.	L. HENIO VASQUEZ JUDGE, 398 <sup>TH</sup> D.C.	ISRAEL RAMON, JR. JUDGE, 430 <sup>TH</sup> D.C.	RENEE R. BETANCOURT JUDGE, 448 <sup>TH</sup> D.C.	JOSE "JOE" RAMIREZ JUDGE, 464 <sup>TH</sup> D.C.
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**CC REGULAR AGENDA SPECIAL MTG****Meeting Date:** 12/14/2021**Submitted For:** Miguel Rodriguez, SHERIFF DEPT.**Submitted By:** Miguel Rodriguez, SHERIFF DEPT.**Department:** SHERIFF DEPT.**CAPTION****Sheriff's Office- FBI (1284):**

1. Approval to accept overtime funding agreement from the Federal Bureau of Investigation (FBI) for FY 2022 (10-1-2021 to 9-30-2022) in the amount of \$19,372.00.
2. Authorization to pay overtime reimbursable under the grant terms and conditions.
3. Approval of Certification of Revenues as certified by the County Auditor for the FY 2022 FBI overtime agreement in the amount of \$19,372.00 and appropriation of the same.

**BACKGROUND****Fiscal Impact****CALENDAR YEAR:** 2021**ACCT. #:** 1-1284-421-00-280-056-2-XXX**FUNDS AVAILABLE Y/N?:** y**MATCHING FUNDS Y/N?:** N**BUDGETARY IMPACT:**

Appropriation of funds in the total amount of \$19,372.00 for the FBI FY 2022 overtime funding agreement, pending COR by Co. Auditor. Funding period is from 10/1/2021 - 9/30/2022; no cash match required

Note: Expenses relating to all fringe benefits for the overtime hours are to be charged to the Sheriff's Office General Fund Budget.

Revenue Account *1-1284-331-11-280-056-2-000 FBI REVENUES*

**Attachments**

agreement  
 FBI FY22 OT  
 appropriation  
 COR

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	11/23/2021 11:37 AM
Ivan Cantu	Ivan Cantu	11/23/2021 02:18 PM
Final Approval		
Form Started By: Miguel Rodriguez		Started On: 11/23/2021 10:33 AM

**COST REIMBURSEMENT AGREEMENT  
BETWEEN  
THE FEDERAL BUREAU OF INVESTIGATION (FBI)  
AND  
HIDALGO COUNTY SHERIFF'S OFFICE (AGENCY)  
TASK FORCE FILE # 281D-SA-C46020**

Pursuant to Congressional appropriations, the FBI receives authority to pay overtime for police officers assigned to the formalized Rio Grande Valley Safe Streets Violent Crime Task Force as set forth below for expenses necessary for detection, investigation, and prosecution of crimes against the United States. It is hereby agreed between the FBI and the Hidalgo County Sheriff's Office located at 711 El Cholo, Edinburg, Texas 78540 Taxpayer Identification Number: 74-6000717, Phone Number: 956-383-8114 that:

- 1) Commencing upon execution of this agreement, the FBI will, subject to availability of required funding, reimburse the agency for overtime payments made to the officers assigned full-time to the task force.
- 2) Requests for reimbursement will be made on a monthly basis and should be forwarded to the FBI Field Office as soon as practical after the first of the month which follows the month for which reimbursement is requested. Such requests should be forwarded by the Supervisor of the agency to the FBI Task Force Squad Supervisor and Special Agent in Charge for their review, approval, and processing for payment.
- 3) Overtime reimbursements will be made directly to the agency by the FBI. All overtime reimbursement payments are made by electronic fund transfer (EFT). An ACH Vendor/Miscellaneous Payment Enrollment Form must be on file with the FBI to facilitate EFT.
- 4) Overtime reimbursements will be calculated at the usual rate for which the individual officer's time would be compensated in the absence of this agreement. However, said reimbursement, per officer, shall not exceed monthly and/or annual limits established annually by the Federal fiscal year running from October 1<sup>st</sup> of the year through September 30<sup>th</sup> of the following year, unless changed during the period. The FBI reserves the right to change the reimbursement limits, upward or downward, for subsequent periods based on fiscal priorities and appropriations limits. The FBI will notify the agency of the applicable annual limits prior to October 1<sup>st</sup> of each year.
- 5) The number of agency officers assigned full-time to the task force and entitled to overtime reimbursement by the FBI shall be approved by the FBI in advance of each fiscal year. Based on the needs of the task force, this number may change periodically, upward or downward, as approved in advance by the FBI.
- 6) Prior to the submission of any overtime reimbursement requests, the agency must prepare an official document setting forth the identity of each officer assigned full-time to the task force, along with the regular and overtime hourly rates for each officer. Should any officer change during the year, a similar statement must be prepared regarding the new officers prior to submitting any overtime reimbursement requests for the officers. The document should be sent to the field office for FBI review and approval.

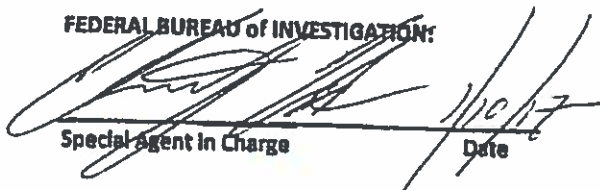
7) Each request for reimbursement will include the name, rank, ID number, overtime compensation rate, number of reimbursement hours claimed, and the dates of those hours for each officer for whom reimbursement is sought. The request must be accompanied by a certification, signed by an appropriate Supervisor of the agency, that the request has been personally reviewed, the information described in the paragraph is accurate, and the personnel for whom reimbursement is claimed were assigned full-time to the task force.

8) Each request for reimbursement will include an invoice number, invoice date, taxpayer identification number (TIN), and the correct banking information to complete the EFT. The necessary banking information is the Depositor Account Title, Bank Account Number, Routing Number, and Type of Account (either checking, savings, or lockbox). If the banking information changes, a new ACH Vendor/Miscellaneous Payment Enrollment Form must be submitted to the FBI.

9) Requests for reimbursement must be received by the FBI no later than December 31<sup>st</sup> of the next fiscal year for which the reimbursement applies. For example, reimbursement for the fiscal year ending September 30, 2009, must be received by the FBI by December 31, 2009. The FBI is not obligated to reimburse any requests received after that time.

10) This agreement is effective upon signature of the parties and will remain in effect for the duration of the agency's participation in the taskforce, contingent upon approval of necessary funding, and unless terminated in accordance with the provisions herein. This agreement may be modified at any time by written consent of the parties. It may be terminated at any time upon mutual consent of the parties, or unilaterally upon written notice from the terminating party to the other party at least 30 days prior to the termination date.

FEDERAL BUREAU OF INVESTIGATION:

  
Special Agent in Charge Date 1/10/17

  
Contracting Officer Date 1-13-2017  
FBI Headquarters

Hal P. Anderson, III  
Contracting Officer  
Federal Bureau of Investigation

HIDALGO COUNTY SHERIFF'S OFFICE:

  
J. Eddie Guerra, Sheriff Date 12/10/16

APPROVED AS TO FORM  
Office of Criminal District Attorney, Hidalgo County, Texas

By:   
Joseph Ramirez, Assistant DA Date 12/2/16

NOTICE OF LIMITS  
FOR  
FY 2022 STATE AND LOCAL OVERTIME REIMBURSEMENTS

Subject to the availability of funding and legislative authorization, the FBI may reimburse state and local law enforcement agencies (LEA) for the cost of overtime incurred by officers assigned **full-time** to FBI-managed task forces provided the overtime expenses were incurred as a result of task force-related activities. Consistent with regulation and policy, a separate Cost Reimbursement Agreement (CRA) must be executed between the FBI and the LEA, **and** an underlying Memorandum of Understanding (MOU) must exist in support of the task force relationship.

For **fiscal year 2022**, the maximum limits for reimbursements under these CRAs are **\$1,614.33** per month and **\$19,372** per year for each officer assigned **full-time** to the task force. These limits are effective for overtime worked on or after October 1, 2021.

These reimbursements are limited to eligible officers' direct overtime salary expenses and shall not include any costs associated with the LEA's indirect expenses or officers' benefits such as retirement, social security, and similar related expenses.

FBI field offices and state and local law enforcement agencies may process overtime reimbursement requests under formally executed CRAs in accordance with the authority of this notice. This notice is issued unilaterally by the FBI's Budget Officer and does not require formal acceptance and signature by FBI field offices and state and local law enforcement agencies.

This notice does **not** represent an authorization to obligate or expend funds. The actual amount of overtime expenses that can and should be approved for each task force officer is also dependent upon the availability of funding and operational necessity.



Ambrosia Patterson  
Budget Officer  
Federal Bureau of Investigation

8/17/2021

Date

DATE: November 23, 2021

**2021**  
Appropriation  
AI-83503



DEPARTMENT HEAD: Hidalgo County Sheriff J.E. Eddie Guerra

DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 1-1284-421-00-280-056-2-131

Contact Person: Miguel Rodriguez Ph# 956-393-6176

**SUBJECT:** Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
1-1284-421-00-280-056-2-131	FBI - Overtime	19,372.00
1-1284-331-11-280-056-2-000	FBI - Revenues	19,372.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>19,372.00</b>

**REASON:** To appropriate funds for officer assigned to FBI investigations. Funding period October 1, 2021 to September 30, 2022.

  
DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

From: "Miguel A Rodriguez 5734" <miguel.ardriguez@hidalgo.org>  
To: "Jose Rodriguez" <jose.rodriguez@auditor.co.hidalgo.tx.us>  
Cc: "Deborah Fisher" <deborah.fischer@auditor.co.hidalgo.tx.us>  
Subject: COR request  
Date: 11/23/2021 11:27:02 AM

Good morning Jose,

Can you please certify the revenues for the FBI FY22 Grant AI 83503 Acct #1-1284-421-00-280-056-2-XXX in the amount of \$19,372.00? Thank you.

Best,  
Miguel Rodriguez  
Program Manager I  
Hidalgo Co. Sheriff's Office  
956-393-6176  
miguel.ardriguez@hidalgo.org