



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

VED
DEC 02 2021
DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 12/02/2021 Current Slot No.: 0038
 Department Name: HIDTA TASK FORCE Current Position Title: CRIMINAL INVESTIGATOR II
 Department No.: 270-011 Requested Position Title: CRIMINAL INVESTIGATOR II

ALLOWANCE REQUEST: Type of Allowance

Position Interpreter Clothing Supplemental Auto

ALLOWANCE AMOUNT: \$ 0.00 \$ 8,279.00 \$ 8,279.00
 Current Budgeted Amount Proposed Budgeted Amount Net Change

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 Current Budgeted Amount Proposed Budgeted Amount Net Change

TOTAL BUDGETARY IMPACT: \$ 8,279.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other HIDTA CHAPTER 59 FUNDS

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt Non-Exempt FLSA: Exempt Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

PLEASE SEE ATTACHED JUSTIFICATION.

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

Rosalinda Cantu
 Department Head

12/02/2021
 Date

[Signature]
 Department of Human Resources

12/9/21
 Date

[Signature]
 Department of Budget & Management

12/13/2021
 Date

Supplemental Pay Request

District Attorney's Office/ HIDTA Division

HIDTA Criminal Investigator II

Prg. 003, Slot 0003 & Prg. 011, Slot 0038

Commissioners Court

Effective Date: T.B.D. BY H.R. DEPARTMENT

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*

Given the complexity of the hazards, work and responsibilities of the HIDTA Investigators, this measure is necessary to retain and maintain professional law enforcement staff so as to comply with the Federal grant requirements and the statutory obligations of the District Attorney's Office.

Funding Source: Chapter 59 Fund, Account no. 1-1251-412-00-270-011-0-117