

AI-78069

Purchasing Department 11. B.  
J.P.'s**CC CONSENT AGENDA SPECIAL MTG****Meeting Date:** 11/03/2020**Submitted For:** Marty Salazar, PURCHASING DEPT.**Submitted By:** Samuel Gonzalez, PURCHASING DEPT.**Department:** PURCHASING DEPT.**Information****CAPTION**

1. Approval to continue services with the current Copier Lease Agreement on an 18 month lease extension for one (1) digital copier, Ricoh MPC4504, (CC approval on 05/10/2016, AI-54396) through our participation with Department of Information Resources (DIR) awarded vendor, Ricoh-USA contract DIR-TSO-3041, in the amount of \$250.89, effective July 1, 2020 - December 31, 2021.

2. Approval for to release letter requesting an 18 month lease extension on behalf of Justice of the Peace Precinct 2, Place 2.

**BACKGROUND**

Project No. 2020-617

Lease Extension effective: 7/1/2020 – 12/31/2021

Previous contract approved on 5/10/2016 through AI-54396

**Fiscal Impact****CALENDAR YEAR:** 2020**ACCT. #:** 0-1242-412-00-060-001-0-780/430/610**FUNDS AVAILABLE Y/N?:** N **MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

Department has been notified of NSF. Department is responsible for appropriate funding.

**Attachments**

Department Request

Form 1295

AI-54396 Minutes

Proposal

JP2.2 - Request to Continue Service

**Form Review****Inbox**

Purchasing - Internal  
 Budget & Management  
 Final Approval  
 Form Started By: Samuel Gonzalez  
 Final Approval Date: 10/30/2020

**Reviewed By**

Marty Salazar  
 Veronica Ortiz  
 Monica Salinas

**Date**

10/30/2020 02:00 PM  
 10/30/2020 02:07 PM  
 10/30/2020 05:24 PM  
 Started On: 10/29/2020 02:53 PM