



PURCHASING DEPARTMENT
ASSET DISPOSITION FORM

Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:
 DEPT. NAME: JP PCT 1 PL 1
 LOCATION NO.: 061

Disposition Type:

- Trade-in Landfill Destruction
 Auction Other _____

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	37258	SURVEILLANCE SYSTEM			10/23/01	3,642.14				CP=107
2	44754	DELL-OPTIPLEX GX260 USFF, P4-PC		559662	01/10/06	1,221.98				1242
4	50080	DELL OPTIPLEX 760 USFF-PC		629171	10/13/09	1,179.20				1242

[Handwritten Signature]

Elected Official/Dept. Head Signature

10/23/2021

Date

AFFIDAVIT

State Of Texas |
County of Hidalgo |

Before me, the undersigned authority, a Notary Public and in for the State of Texas, on the same date personally appeared Judge Gilberto Saenz, who after being duly sworn, deposes and says:

My name is Judge Gilberto Saenz and I am the Justice of the Peace at the Hidalgo County Justice of the Peace Pct. 1 Pl. 1.

I am requesting that the Hidalgo County Commissioner's Court and/or the Hidalgo County Purchasing Department remove the item listed on Exhibit A 2021 JP1 PL1, from our inventory listing. The assets were not included, and were disposed of through landfill. Ref: AI 66003 approved 8/14/2018.

The above is true and correct to the best of my knowledge.

Gilberto Saenz
Department Head

State of Texas |
County Of Hidalgo |

Sworn to and subscribed before me, a Notary Public, in and for the State of Texas on this the 22 day of December, 2021.



Berta Lopez
NOTARY PUBLIC, State of Texas