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www.co.hidalgo.tx.us/purchasing

January 04, 2022

Food Bank of the Rio Grande Valley, Inc
724 N. Cage Boulevard
Pharr, Texas 78577
Attn: Ms. Libby Salinas, CPO

Delivered via email: libbys@foodbank@foodbankrgv.com
Term: January 28, 2022 – January 27, 2024

**Re: Project No. 21- 0754 - Non- Profit Organization for Food Distribution Services
Extension 1 of 1 for Contract C-19-253-01-28**

Dear Ms. Libby Salinas,

This letter is to notify you that Hidalgo County has chosen the option to exercise the only **(2) Two-Year Extension** under the same rates, terms, and conditions with Food Bank of the Rio Grande Valley, Inc for the above referenced project.

To proceed, please return the following to Hidalgo County Purchasing Department via email to jireh.lcabello@co.hidalgo.tx.us no later than **3pm on Wednesday, January 4, 2022:**

1. Form 1295 – filed with the Texas Ethics Commission and the Unsworn Declaration filled out
 - a. On box 3, please reference **21-0754**.
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on January 11, 2022. Failure to submit all items requested in a timely manner, may result in delay of award.

Libby A. Saenz

Authorized Representative Name

Signature

1/4/2022

Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Purchasing Department (956) 318-2626, extension 4868.

Sincerely,

Dina R. Trevino

Hidalgo County Assistant Purchasing Director

P.P. Jireh Lira Cabello

Contract Specialist I