DATE: January 5, 2022

DEPARTMENT HEAD: Lazaro Gallardo, Jr. **AI: 84083**

DEPARTMENT NAME: Constable Precinct 3

ACCOUNT NUMBER: 2-1100-421-00-293-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	Const. Pct. 3 General Supplies	442	Const. Pct. 3 Equip & Vehicle Rent	$ 600.00
			TOTAL	$ 600.00

REASON: TO COVER AMOUNT ON OPEN PO OUR OFFICE NEEDS FOR RICOH PRINTER RENTAL FOR FY 2022.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK