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**Agency Name:** Hidalgo County

**Grant/App:** 3596404 **Start Date:** 10/1/2022 **End Date:** 9/30/2023

**Project Title:** Victims Unit Court Advocate Project

**Status:** Application Pending Submission

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**

17460007176041

**Application Eligibility Certify:**

Created on:1/4/2022 2:59:40 PM By:Ricardo Rodriguez

You are logged in as **User Name:** HidalgoCDA

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**Agency Name:** Hidalgo County  
**Grant/App:** 3596404 **Start Date:** 10/1/2022 **End Date:** 9/30/2023

**Project Title:** Victims Unit Court Advocate Project  
**Status:** Application Pending Submission

#### **Profile Information**

**Applicant Agency Name:** Hidalgo County  
**Project Title:** Victims Unit Court Advocate Project  
**Division or Unit to Administer the Project:** Hidalgo County Criminal District Attorney's Office  
**Address Line 1:** 100 E Cano  
**Address Line 2:**  
**City/State/Zip:** Edinburg Texas 78539-3563  
**Start Date:** 10/1/2022  
**End Date:** 9/30/2023

**Regional Council of Governments(COG) within the Project's Impact Area:** Lower Rio Grande Valley  
Development Council  
**Headquarter County:** Hidalgo  
**Counties within Project's Impact Area:** Hidalgo

#### **Grant Officials:**

##### **Authorized Official**

**Name:** Richard F. Cortez  
**Email:** countyjudge@co.hidalgo.tx.us  
**Address 1:** 100 East Cano, 2nd Floor  
**Address 1:**  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2600 Other Phone:  
**Fax:** 956-318-2699  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** Hidalgo County Judge

##### **Financial Official**

**Name:** Maria Arcilia Duran  
**Email:** arcilia.duran@auditor.co.hidalgo.tx.us  
**Address 1:** 2808 S. Business Hwy 281  
**Address 1:**  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2511 Other Phone:  
**Fax:** 956-318-2577  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** County Auditor

##### **Project Director**

**Name:** Ricardo Rodriguez  
**Email:** ricardo.rodriguez@da.co.hidalgo.tx.us  
**Address 1:** Hidalgo County Courthouse  
**Address 1:** 100 N. Closner, Room 303  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2300 Other Phone: 956-318-2310  
**Fax:** 956-318-2078  
**Title:** The Honorable  
**Salutation:** Mr.  
**Position:** Criminal District Attorney

**Grant Writer**

**Name:** Ricardo Rodriguez

**Email:** ricardo.rodriguez@da.co.hidalgo.tx.us

**Address 1:** Hidalgo County Courthouse

**Address 1:** 100 N. Closner, Room 303

**City:** Edinburg, Texas 78539

**Phone:** 956-318-2300 Other Phone: 956-318-2310

**Fax:** 956-318-2078

**Title:** The Honorable

**Salutation:** Mr.

**Position:** Criminal District Attorney

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**Grant/App:** 3596404 **Start Date:** 10/1/2022 **End Date:** 9/30/2023

**Project Title:** Victims Unit Court Advocate Project

**Status:** Application Pending Submission

**Grant Vendor Information**

**Organization Type:** Council of Government (COG)

**Organization Option:** applying to provide direct services to victims only

**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460007176041

**Data Universal Numbering System (DUNS):** 103110834

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**Agency Name:** Hidalgo County**Grant/App:** 3596404 **Start Date:** 10/1/2022 **End Date:** 9/30/2023**Project Title:** Victims Unit Court Advocate Project**Status:** Application Pending Submission**Project Activities Information****Introduction**

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
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**CJD Purpose Areas**

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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**Measures Information**

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
----------------	--------------

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

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**Grant/App:** 3596404 **Start Date:** 10/1/2022 **End Date:** 9/30/2023

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**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
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**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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**Agency Name:** Hidalgo County**Grant/App:** 3596404 **Start Date:** 10/1/2022 **End Date:** 9/30/2023**Project Title:** Victims Unit Court Advocate Project**Status:** Application Pending Submission**Budget Summary Information****Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
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**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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### Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

Enter the End Date [mm/dd/yyyy]:

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

### Equal Employment Opportunity Plan

#### Compliance

The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

#### Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- has less than 50 employees;
- is a non-profit organization;
- is a medical institution;
- is an Indian tribe;
- is an educational institution, or
- is receiving a single award of less than \$25,000.

#### Requirements

- The applicant agency is exempt from the requirement to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP Certification information the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

**Type II Entity**

Defined as an applicant that meets the following criteria:

- has 50 or more employees, and
- is receiving a single award of \$25,000 or more, but less than \$500,000.

**Requirements**

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must submit EEOP information to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

**Type III Entity**

Defined as an applicant that is NOT a Type I or Type II Entity.

**Requirements**

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP information to the Office for Civil Rights (OCR).

**Certification**

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

**Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

**FFATA Certification****Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes

No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes

No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

Position 2 - Name:

Position 2 - Total Compensation (\$):

Position 3 - Name:

Position 3 - Total Compensation (\$):

Position 4 - Name:

Position 4 - Total Compensation (\$):

Position 5 - Name:

Position 5 - Total Compensation (\$):

You are logged in as **User Name:** HidalgoCDA

General Information and Instructions

Agency Type

Implementing Agency Type - Government

Which designation best describes your agency (select only one):

- Corrections
- Courts
- Juvenile justice
- Law enforcement
- Prosecutor
- Other – describe below

If Other is selected describe below:

Purpose of Award

Check all that apply:

- Continue an OOG-funded victim project funded in a previous year
- Expand or enhance an existing project not funded by OOG in the previous year
- Start up a new victim services project
- Start up a new Native American victim services project
- Expand or enhance an existing Native American project

Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime <i>Enter whole percentages only</i>	Funds Dedicated to Crime <i>Current Award x Percent Entered</i>
Child Physical Abuse	0	\$0.00
Child Sexual Abuse	0	\$0.00
Domestic and Family Violence	0	\$0.00
Child Sexual Assault	0	\$0.00
Adult Sexual Assault	0	\$0.00
DUI/DWI Crashes	0	\$0.00
Assault	0	\$0.00

Adults Molested As Children	0	\$0.00
Elder Abuse	0	\$0.00
Robbery	0	\$0.00
Survivors of Homicide	0	\$0.00
Adult Human Trafficking	0	\$0.00
Child Human Trafficking	0	\$0.00
Other Violent Crimes	0	\$0.00
Description:		
Other Non-Violent Crimes	0	\$0.00
Description:		
<b>SUM of %'s</b>		<b>SUM of Funds</b>
<i>Sum of % MUST = 100%</i> <sup>0</sup>		<i>Sum of Funds MUST = OOG Current Budget</i> \$0.00

**Use of Funds**

Does this project provide **DIRECT SERVICES** to victims:

Yes

No

**Types of Victimization**

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that is not associated with any of the types provided in the list. Check all that apply:

**Type of Victimization**

- Adult physical assault (includes aggravated and simple assault)
- Adult sexual assault
- Adults sexually abused/assaulted as children
- Arson
- Bullying (verbal, cyber, or physical)
- Burglary
- Child physical abuse or neglect
- Child pornography

- Child sexual abuse/assault
- Domestic and/or family violence
- DUI/DWI incidents
- Elder abuse or neglect
- Hate crime: racial/religious/gender/sexual orientation/other

If Hate Crime is TRUE provide explanation:

- Human trafficking: labor
- Human trafficking: sex
- Identity theft/fraud/financial crime
- Kidnapping (noncustodial)
- Kidnapping (custodial)
- Mass violence (domestic/international)
- Other vehicular victimization (e.g., hit and run)
- Robbery
- Stalking/harassment
- Survivors of homicide victims
- Teen dating victimization
- Terrorism (domestic/international)
- Other

If Other is TRUE provide explanation:

#### Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

**Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:**

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT

COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

<b>OOG Current Budget:</b>	<b>\$0.00</b>
Other State Funds:	\$0.00
Other Local Funds:	\$0.00
Other Federal Funds:	\$0.00
Other Non-Federal Funds:	\$0.00
<b>Total Victimization Program Budget:</b>	<b>\$0.00</b>

**Total number of paid staff for all grantee victimization program and/or services:**

COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff: 0

**Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:**

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours: 0

**Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:**

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff: 0

**Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:**

Total COUNT of hours to work by all volunteers supporting the work of the award, including match.

Total hours to work by all volunteers: 0

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Agency Name: Hidalgo County Grant/App: 3596404 Start Date: 10/17/2022  
 Project Title: Victims Unit Court Advocate Project Status: Application Pending Submission End Date: 9/30/2023 Fund Source: VC-Coronavirus State Fiscal Recovery Fund  
 Current Grant Manager: Cody Phelps Current Program Manager: Jason Buckner Liquidation Date:  
 Original Award: \$0.00  
 Current Budget: \$0.00 Current Award: \$0.00 CFDA: 21.027 OOG Solicitation: FY22 Victim Assistance, General Victim Assistance Direct Services Program **Announcement**

Eligibility Profile Narrative Activities Measures Budget Documents Victim.Services Conditions.of.Funding Submit.Application Summary Upload.Files My.Home

General Information and Instructions

Conditions of Funding

Current Condition(s) of Funding	Date Created	Date Met	Hold Funds-Project Level	Hold Funds-Line Item Level
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View All Current Budget Line Item Hold(s) for this Project

**Condition(s) of Funding for a Budget Line Item(s) Hold:** To access and view the **Condition(s) of Funding for a Budget Line Item(s) Hold** click the **Show Budget Line Item Condition of Funding** button and the applicable Condition(s) of Funding for a Budget Line Item(s) will display. To view the specific budget line item that the condition of funding has a 'Hold Expense' on, click the **View** in the Details column. The budget line item detail will display below in the **View those Budget Line Item(s) with a Pending Hold** section.

**Show Budget Line Item Conditions of Funding**

10 Items Per Page Select the number of records to display per page.

View those Budget Line Item(s) with a Pending Hold

10 Items Per Page Select the number of records to display per page.

Agency Name: Hidalgo County Grant/App: 3596404 Start Date: 10/1/2022  
 Project Title: Victims Unit Court Advocate Project Status: Application Pending Submission End Date: 9/30/2023 Fund Source: VC-Coronavirus State Fiscal Recovery Fund  
 Current Grant Manager: Cody Phelps Current Program Manager: Jason Burkner Liquidation Date:  
 Original Award: \$0.00  
 Current Budget: \$0.00 Current Award: \$0.00 CFDA: 21.027 OOG Solicitation: FY22 Victim Assistance, General Victim Assistance Direct Services Program **Announcement**

Eligibility Profile Narrative Activities Measures Budget Documents Victim.Services Conditions.of.Funding Submit.Application Summary Upload.Files My.Home

General Information and Instructions

[View Introduction](#)

[View Instructions](#)

Fund Source Information and Instructions

List of Application Errors and Incomplete Information

Item(s) that Need to be Resolved	Tab Name
Required: The Direct Deposit form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: The W9 form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: The Texas Payee ID form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: Information regarding contract compliance.	<a href="#">Documents</a>
Required: Information regarding lobbying assurances.	<a href="#">Documents</a>
Required: Information regarding lobbying assurances.	<a href="#">Documents</a>
Required: Information regarding the grantee's fiscal year.	<a href="#">Documents</a>
Required: Information regarding the grantee's fiscal year.	<a href="#">Documents</a>
Required: Information regarding Sources of Financial Support.	<a href="#">Documents</a>
Required: Information regarding Sources of Financial Support.	<a href="#">Documents</a>
Required: Information regarding single audits.	<a href="#">Documents</a>
Required: Information regarding EEOP Certification.	<a href="#">Documents</a>
Required: Information regarding debarment certification.	<a href="#">Documents</a>
Required: Information regarding annual gross revenue for FFATA.	<a href="#">Documents</a>
Required: Information regarding executive compensation for FFATA.	<a href="#">Documents</a>
Required: Information regarding victim restoration.	<a href="#">Narrative</a>
Required: Information regarding specific underserved population.	<a href="#">Narrative</a>
Required: Information regarding culturally specific populations.	<a href="#">Narrative</a>
Required: The name of the civil rights liaison.	<a href="#">Narrative</a>
Required: The address for the civil rights liaison.	<a href="#">Narrative</a>
Required: The phone number for the civil rights liaison.	<a href="#">Narrative</a>
Required: Overall certification requirement.	<a href="#">Narrative</a>
Invalid: The <b>Dedicated Percentage</b> column for the <b>OOG and Grantee-Defined Project Activities</b> under the <b>Detailed Project Activity Area</b> must total <b>100 %</b> .	<a href="#">Activities</a>
Required: Information regarding the <b>Budget Details</b> tab.	<a href="#">Budget Details</a>

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
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[Submit Initial Application](#) [Withdraw Application](#)

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#### **Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460007176041

#### **Application Eligibility Certify:**

Created on:1/4/2022 2:59:40 PM By:Ricardo Rodriguez

#### **Profile Information**

**Applicant Agency Name:** Hidalgo County  
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**City/State/Zip:** Edinburg Texas 78539-3563  
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**Regional Council of Governments(COG) within the Project's Impact Area:** Lower Rio Grande Valley  
Development Council  
**Headquarter County:** Hidalgo  
**Counties within Project's Impact Area:** Hidalgo

#### **Grant Officials:**

##### **Authorized Official**

**Name:** Richard F. Cortez  
**Email:** countyjudge@co.hidalgo.tx.us  
**Address 1:** 100 East Cano, 2nd Floor  
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**Title:** The Honorable  
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##### **Financial Official**

**Name:** Maria Arcilia Duran  
**Email:** arcilia.duran@auditor.co.hidalgo.tx.us  
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**Address 1:** 100 N. Closner, Room 303  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2300 Other Phone: 956-318-2310  
**Fax:** 956-318-2078  
**Title:** The Honorable  
**Salutation:** Mr.  
**Position:** Criminal District Attorney

#### **Grant Vendor Information**

**Organization Type:** Council of Government (COG)  
**Organization Option:** applying to provide direct services to victims only  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460007176041  
**Data Universal Numbering System (DUNS):** 103110834

#### **Narrative Information**

##### **Introduction**

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

##### **Program-Specific Questions**

##### **Culturally Competent Victim Restoration**

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

### **Culturally Specific and Underserved Populations**

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g))).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

Yes

No

If you answered '**YES**' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter '**N/A**'.

### **Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

#### **Forensic Medical Examination Payments**

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

#### **Confidentiality and Privacy**

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

#### **Activities that Compromise Victim Safety and Recovery**

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

#### **Polygraph Testing Prohibition**

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

#### **Protection Orders**

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

**Offender Firearm Prohibition**

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

**Criminal Charges**

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

**Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the Cybersecurity Training Certification for State and Local Governments. A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources Statewide Cybersecurity Awareness Training page.

**Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

**Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

**Immigration Legal Services**

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

**Discrimination**

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

**Records**

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

**Volunteers**

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless PSO determines that a compelling reason exists to waive this requirement.

**Crime Victims' Compensation**

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

**Community Efforts**

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

### **Civil Rights Information**

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by PSO. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

### **Victims of Federal Crime**

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

### **No Charge**

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

### **Effective Services**

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

### **College Campus Confidential Direct Services Providers**

All personnel compensated through OOG or match funds are Confidential Direct Service Providers that maintain victim's confidentiality for all case information (written or oral) and share information only at the victim's request and with the victim's informed consent, except when release of information is required by law. Confidential Direct Service Providers compensated with grant funds shall not be required to disclose client or case information to any entity, including a campus Title IX officer or coordinator, except when release of information is required by law. A victim may not be coerced or required to file a report or disclose information regarding their victimization with any entity as a condition of receiving services from a Confidential Direct Service Provider.

Failure to comply with this certification may result in PSO, at its sole discretion, withholding reimbursement on personnel line items contained in the program budget until satisfactory evidence of compliance is provided.

### **Compliance with State and Federal Laws, Programs and Procedures**

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2023 or the end of the grant period, whichever is later.

### **Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Enter the Address for the Civil Rights Liaison:

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**— I certify to all of the application content & requirements.**

### **Project Abstract :**

This project will fulfill the requirement of the Hidalgo County Criminal District Attorney's Office to designate a Victim Assistance Coordinator or Victim Advocate in accordance with Title I, Chapter 56, Right of Crime Victims of the Texas Code of Criminal Procedure to perform duties imposed by therein. The 12 Court Advocate positions will have the duty to ensure victims are afforded their victim's rights during the prosecution process in each of the Felony District Courts in Hidalgo County. The Court Advocates will be located at the courthouse easily available to assist victims when needed. Victims will be given the opportunity to participate in the criminal justice proceedings and receive information about their case at all stages of prosecution. The Court Advocates will provide court accompaniment for victims attending a court hearing and notify victims of future proceedings/hearings in their case. The Court Advocate will prepare victims for the interview with prosecutors, and explain the criminal trial process. The Court Advocates will assist victims before and after testimony, with preparation of victim impact statements, and court ordered restitution. The Court Advocates will provide victims with post sentence services by helping them register with the Texas Department of Criminal Justice and the VINE & VOICE system. They will do an assessment of the victim and family needs to make appropriate referrals for on-site/off-site services including medical, mental health, and crime victim's compensation. They also may provide immediate crisis intervention or refer to mental health specialist as

### **Problem Statement :**

It is the duty of the Hidalgo County District Attorney's Office to designate a Victim Assistance Coordinator or Victim Advocates that will provide victim services to victims of crime in Hidalgo County. The Victims Unit staff is fulfilling the requirement of the TAC and in turn addressing the gap of victim services for victims in the criminal justice process. The HCDA Victims Unit has served a total of 36,297 victims of crime from April of 2015- November 2020. Our office continues to see an increase in victims requesting court accompaniment and support during the court proceedings. Victim of crime require on-going support throughout the entire criminal justice process and referrals for post sentence services. Court Advocates are an important component to the legal advocacy services provided for Preliminary Hearings, Pre-Trial Hearings, Trials, Guilty Pleas, Sentencing and other Court Hearings.

### **Supporting Data :**

The Hidalgo County Criminal District Attorney's Office Court Advocate Program provided victim assistance to 3,419 victims of crime from January to December in 2020. Each of the victims assisted involved cases that were indicted by the Grand Jury in the 12 District Courts. Despite the COVID 19 pandemic, the Court Advocates assigned to this grant have been able to provide victim services to 423 victims of crime in the month of January 2021 alone.

### **Project Approach & Activities:**

This program is addressing the needs identified by the local COG- the Lower Rio Grande Valley Development Council's (LRGVDC) Regional Criminal Justice Strategic Plan: The need to build the local agencies' capacity to assist victims of violent crime; The need to support programs that provide direct and or referral services, including treatment to victims of violent crimes; The need to advocate for effective outreach education to services communities in the region; The need to strengthen the working relationship between law enforcement, assistance centers, and other agencies that provide services to victims of crime; The need to advocate the establishment of programs that educates the community about human trafficking, domestic violence, sexual assault and cybercrime; The need to provide training for law enforcement and other agencies that address issues as a result of crime or drug abuse. The Hidalgo County District Attorney's Office used the guide issued by the Texas Department of Criminal Justice Division "CRIME VICTIM ASSISTANCE STANDARDS" developed and distributed by the Texas Crime Victim Clearinghouse in accordance with Title I, Chapter 56, of the Texas Code of Criminal Procedure to aid Law Enforcement Officers and Attorneys Representing the State of

Texas in performing duties imposed by said chapter: Rights of Crime Victims.

### Capacity & Capabilities:

The Hidalgo County Criminal District Attorney's Office (HCDA) represents the state of Texas as the prosecutorial agency in all criminal offenses in Hidalgo County. The grant is administered by the HCDA and all required reports and justification for the grant are provided on a yearly basis. In addition, the HCDA runs the domestic violence unit and oversees that the grant monies are adequately expended. The HCDA also works closely with the County Auditor's Office to ensure the proper use of grant funds and budgets accordingly. The Court Advocates will have a minimum of 2 years experience in victim assistance, required to attend continuing education and obtain certification in victim services for system based advocates. The goals of the Hidalgo County District Attorney's Office- Victims Unit are: 1) to protect victims' rights during the prosecution process 2) to reduce the trauma of victims of crime and to ensure that their safety is a priority 3) to provide victims with notification of court proceedings, a platform that ensures the victim's voice is heard and is considered during the prosecution process 4) to comply with the duties imposed to the attorneys representing the state by the Texas Administrative Code of Procedure, Chapter 56: Rights of Crime Victims.

### Performance Management :

The overall goal of this project is to reduce trauma and problems encountered by victims of violent crimes during the court hearings. This will be achieved by providing immediate crisis intervention, judicial procedures, court accompaniment, victims' rights, compensation programs, and follow-up services by using a victim-centered, multi-disciplinary team approach. The program success will be measured by providing every victim that we serve with a Service Evaluation. The service evaluation will be in Spanish and English and will measure how effective our services were rendered to the victim.

### Target Group :

The target group will be Victims that reside in Hidalgo County population of 868,707 as of 2019. Hidalgo County has a 92.2% of Hispanic Population, and a Female Population of 51.2%. We will serve crime victims of, all age groups, both sexes (Male and Female), Spanish speaking, and undocumented victims.

### Evidence-Based Practices:

The Hidalgo County District Attorney's Office implemented the Victims Unit in an effort to comply with Chapter 56 of the Texas Code of Criminal Procedure (TCCP) that states the Attorney representing the state has the duty to ensure to the extent practicable that a victim, guardian of a victim, or close relative of a deceased victim is afforded the rights granted in said chapter. The Hidalgo County District Attorney's Office used the guide issued by the Texas Department of Criminal Justice Division "CRIME VICTIM ASSISTANCE STANDARDS" developed and distributed by the Texas Crime Victim Clearinghouse in accordance the Texas Code of Criminal Procedure to aid Law Enforcement Officers and Attorneys Representing the State of Texas in performing duties imposed by Chapter 56: Rights of Crime Victims.

[https://www.tdcj.state.tx.us/documents/Victim\\_Assistance\\_Standards.pdf](https://www.tdcj.state.tx.us/documents/Victim_Assistance_Standards.pdf)

### Project Activities Information

#### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

#### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
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#### CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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#### Measures Information

## Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
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## Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

## Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
-----------------------	--------------

## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes
- No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

### **Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

### **Fiscal Year**

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

Enter the End Date [mm/dd/yyyy]:

### **Sources of Financial Support**

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

### **Single Audit**

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

### **Equal Employment Opportunity Plan**

#### **Compliance**

The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

#### **Type I Entity**

Defined as an applicant that meets one or more of the following criteria:

- has less than 50 employees;
- is a non-profit organization;
- is a medical institution;
- is an Indian tribe;
- is an educational institution, or
- is receiving a single award of less than \$25,000.

#### Requirements

- The applicant agency is exempt from the requirement to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP Certification information the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

#### **Type II Entity**

Defined as an applicant that meets the following criteria:

- has 50 or more employees, and
- is receiving a single award of \$25,000 or more, but less than \$500,000.

#### Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must submit EEOP information to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

#### **Type III Entity**

Defined as an applicant that is NOT a Type I or Type II Entity.

#### Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP information to the Office for Civil Rights (OCR).

**Certification**

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

**Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

**FFATA Certification****Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
- No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

Position 2 - Name:

Position 2 - Total Compensation (\$):

Position 3 - Name:

Position 3 - Total Compensation (\$):

Position 4 - Name:  
Position 4 - Total Compensation (\$):  
Position 5 - Name:  
Position 5 - Total Compensation (\$):

## Fiscal Capability Information

### Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application  
Enter the Year in which the Corporation was Founded: 0  
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900  
Enter the Employer Identification Number Assigned by the IRS: 0  
Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:  
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:  
Enter the Employer Identification Number Assigned by the IRS:  
Enter the Charter Number assigned by the Texas Secretary of State:

### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- Yes  
 No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes  
 No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes  
 No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes  
 No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes  
 No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes  
 No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### **Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes  
 No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes  
 No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### **Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes  
 No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes  
 No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### **Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
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**Source of Match Information****Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information****Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
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**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** HidalgoCDA

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	3596404	<b>Award Amount:</b>	\$0.00
<b>Date Awarded:</b>	PREVIEW - AWARD NOT ACTIVE	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	10/01/2022 - 09/30/2023	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	12/29/2023	<b>Total Project Cost:</b>	\$0.00
<b>Program Fund:</b>	VC-Coronavirus State Fiscal Recovery Fund		
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Victims Unit Court Advocate Project		
<b>Grant Manager:</b>	Cody Phelps		
<b>DUNS Number:</b>	103110834		

**CFDA:** 21.027 - Coronavirus State Fiscal Recovery Fund

**Federal Awarding Agency:** U.S. Department of Treasury

**Federal Award Date:**

**Federal/State Award ID Number:** 2021-CS-21027

**Total Federal Award/State Funds Appropriated:** \$16,507,447,524.00

**Pass Thru Entity Name:** Texas Office of the Governor – Criminal Justice Division (CJD)

**Is the Award R&D:** No

**Federal/State  
Award  
Description:**

Through the Coronavirus State Fiscal Recovery Fund the US Treasury makes payments to States, territories, or Tribal governments to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19).

Agency Name: Hidalgo County      Grant/App: 3596404      Start Date: 10/1/2022  
 Project Title: Victims Unit Court Advocate Project      Status: Application Pending Submission      End Date: 9/30/2023      Fund Source: VC-Coronavirus State Fiscal Recovery Fund  
 Current Grant Manager: Cody Phelps      Current Program Manager: Jason Buckner      Liquidation Date:  
 Original Award: \$0.00  
 Current Budget: \$0.00      Current Award: \$0.00      CFDA: 21.027      OOG Solicitation: FY22 Victim Assistance, General Victim Assistance Direct Services Program Announcement

Eligibility   Profile   Narrative   Activities   Measures   Budget   Documents   Victim.Services   Conditions.of.Funding   Submit.Application   Summary   Upload.Files   My.Home  
 Grant.History   Award.Preview   Grant.Issues

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Summary of Grant Issues and Other Items

Item(s)	Tab Name	Item Description	Created By	Item Date
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Agency Name: Hidalgo County      Grant/App: 3596404      Start Date: 10/1/2022  
 Project Title: Victims Unit Court Advocate Project      Status: Application Funding Submission      End Date: 9/30/2023      Fund Source: VC-Coronavirus State Fiscal Recovery Fund  
 Current Grant Manager: Cody Phelps      Current Program Manager: Jason Burkner      Liquidation Date:  
 Current Budget: \$0.00      Current Award: \$0.00      CFDA: 21.027      OOG Solicitation: FY22 Victim Assistance, General Victim Assistance Direct Services Program Announcement

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**Upload Documents**

Complete this section to upload documents to this project in eGrants.

Enter the Description of the File to be uploaded, then click the Browse button:

When the Name of the File displays in the box below, click on the Upload button:

No file chosen

**Uploaded Documents**

This section displays all of the files that you have uploaded to eGrants to date. To view the contents of your file, click on the link in the 'Click to View' column.

10 Items Per Page ▼ Select the number of records to display per page.

<a href="#">Click to View</a>	<a href="#">File Description</a>	<a href="#">Uploaded By</a>	<a href="#">Date / Time File Uploaded</a>	<a href="#">Size of File</a>
1				