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**Agency Name:** Hidalgo County

**Grant/App:** 2931308 **Start Date:** 9/1/2022 **End Date:** 8/31/2023

**Project Title:** Domestic Violence Specialty Prosecutor

**Status:** Application Pending Submission

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**

17460007176041

**Application Eligibility Certify:**

Created on: 1/4/2022 2:54:59 PM By: Ricardo Rodriguez

You are logged in as **User Name:** HidalgoCDA

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**Grant/App:** 2931308 **Start Date:** 9/1/2022 **End Date:** 8/31/2023

**Project Title:** Domestic Violence Specialty Prosecutor  
**Status:** Application Pending Submission

#### **Profile Information**

**Applicant Agency Name:** Hidalgo County  
**Project Title:** Domestic Violence Specialty Prosecutor  
**Division or Unit to Administer the Project:** Hidalgo County DA's Office  
**Address Line 1:** 100 N. Closner, RM 303  
**Address Line 2:**  
**City/State/Zip:** Edinburg Texas 78539-3563  
**Start Date:** 9/1/2022  
**End Date:** 8/31/2023

**Regional Council of Governments(COG) within the Project's Impact Area:** Lower Rio Grande Valley Development Council  
**Headquarter County:** Hidalgo  
**Counties within Project's Impact Area:** Hidalgo

#### **Grant Officials:**

##### **Authorized Official**

**Name:** Richard F. Cortez  
**Email:** countyjudge@co.hidalgo.tx.us  
**Address 1:** 100 East Cano, 2nd Floor  
**Address 1:**  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2600 Other Phone:  
**Fax:** 956-318-2699  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** Hidalgo County Judge

##### **Financial Official**

**Name:** Maria Arcilia Duran  
**Email:** arcilia.duran@auditor.co.hidalgo.tx.us  
**Address 1:** 2808 S. Business Hwy 281  
**Address 1:**  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2511 Other Phone:  
**Fax:** 956-318-2577  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** County Auditor

##### **Project Director**

**Name:** Ricardo Rodriguez  
**Email:** ricardo.rodriguez@da.co.hidalgo.tx.us  
**Address 1:** Hidalgo County Courthouse  
**Address 1:** 100 N. Closner, Room 303  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2300 Other Phone: 956-318-2310  
**Fax:** 956-318-2078  
**Title:** The Honorable  
**Salutation:** Mr.  
**Position:** Criminal District Attorney

**Grant Writer**

**Name:** Ricardo Rodriguez

**Email:** ricardo.rodriguez@da.co.hidalgo.tx.us

**Address 1:** Hidalgo County Courthouse

**Address 1:** 100 N. Closner, Room 303

**City:** Edinburg, Texas 78539

**Phone:** 956-318-2300 Other Phone: 956-318-2310

**Fax:** 956-318-2078

**Title:** The Honorable

**Salutation:** Mr.

**Position:** Criminal District Attorney

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**Project Title:** Domestic Violence Specialty Prosecutor

**Status:** Application Pending Submission

**Grant Vendor Information**

**Organization Type:** Council of Government (COG)

**Organization Option:** applying to provide all other services

**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460007176041

**Data Universal Numbering System (DUNS):** 103110834

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**Agency Name:** Hidalgo County**Grant/App:** 2931308 **Start Date:** 9/1/2022 **End Date:** 8/31/2023**Project Title:** Domestic Violence Specialty Prosecutor**Status:** Application Pending Submission**Project Activities Information****Introduction**

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
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**CJD Purpose Areas**

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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**Measures Information**

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
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Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
-----------------------	--------------

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

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**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
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**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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**Agency Name:** Hidalgo County**Grant/App:** 2931308 **Start Date:** 9/1/2022 **End Date:** 8/31/2023**Project Title:** Domestic Violence Specialty Prosecutor**Status:** Application Pending Submission**Budget Summary Information****Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
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**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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[Print This Page](#)**Agency Name:** Hidalgo County**Grant/App:** 2931308 **Start Date:** 9/1/2022 **End Date:** 8/31/2023**Project Title:** Domestic Violence Specialty Prosecutor**Status:** Application Pending Submission**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

**Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

Enter the End Date [mm/dd/yyyy]:

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

### Equal Employment Opportunity Plan

#### Compliance

The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

### Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- has less than 50 employees;
- is a non-profit organization;
- is a medical institution;
- is an Indian tribe;
- is an educational institution, or
- is receiving a single award of less than \$25,000.

### Requirements

- The applicant agency is exempt from the requirement to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP Certification information the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

**Type II Entity**

Defined as an applicant that meets the following criteria:

- has 50 or more employees, and
- is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must submit EEOP information to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

**Type III Entity**

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP information to the Office for Civil Rights (OCR).

**Certification**

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity  
 Type II Entity  
 Type III Entity

**Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify  
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

## FFATA Certification

### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes

No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes

No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

Position 2 - Name:

Position 2 - Total Compensation (\$):

Position 3 - Name:

Position 3 - Total Compensation (\$):

Position 4 - Name:

Position 4 - Total Compensation (\$):

Position 5 - Name:

Position 5 - Total Compensation (\$):

You are logged in as **User Name:** HidalgoCDA

**General Information and Instructions**

**Agency Type**

Implementing Agency Type - Government

Which designation best describes your agency (select only one):

- Corrections
- Courts
- Juvenile justice
- Law enforcement
- Prosecutor
- Other – describe below

If Other is selected describe below:

**Purpose of Award**

Check all that apply:

- Continue an OOG-funded victim project funded in a previous year
- Expand or enhance an existing project not funded by OOG in the previous year
- Start up a new victim services project
- Start up a new Native American victim services project
- Expand or enhance an existing Native American project

**Type of Crime Funding Distribution**

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime <i>Enter whole percentages only</i>	Funds Dedicated to Crime <i>Current Award x Percent Entered</i>
Domestic and Family Violence	0	\$0.00
Adult Sexual Assault	0	\$0.00
Adults Molested As Children	0	\$0.00
Elder Abuse	0	\$0.00
Adult Human Trafficking	0	\$0.00
Other Non-Violent Crimes	0	\$0.00
Description:		

**SUM of %'s**  
*Sum of % MUST = 100%* <sup>0</sup>

**SUM of Funds**  
*Sum of Funds MUST = OOG Current Budget* \$0.00

#### Use of Funds

Does this project provide **DIRECT SERVICES** to victims:

- Yes  
 No

#### Types of Victimization

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that is not associated with any of the types provided in the list. Check all that apply:

##### Type of Victimization

- Adult sexual assault  
 Adults sexually abused/assaulted as children  
 Domestic and/or family violence  
 Human trafficking: sex  
 Stalking/harassment  
 Teen dating victimization  
 Other

If Other is TRUE provide explanation:

#### Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

**Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:**

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT

COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

<b>OOG Current Budget:</b>	<b>\$0.00</b>
Other State Funds:	\$0.00
Other Local Funds:	\$0.00
Other Federal Funds:	\$0.00
Other Non-Federal Funds:	\$0.00
<b>Total Victimization Program Budget:</b>	<b>\$0.00</b>

**Total number of paid staff for all grantee victimization program and/or services:**  
 COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff: 0

**Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:**

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours: 0

**Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:**

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff: 0

**Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:**

Total COUNT of hours to work by all volunteers supporting the work of the award, including match.

Total hours to work by all volunteers: 0

Agency Name: Hidalgo County      Grant/App: 2931308      Start Date: 9/1/2022  
 Project Title: Domestic Violence Specialty Prosecutor      Status: Application Pending Submission      End Date: 8/31/2023      Fund Source: WF-Violence Against Women Formula Grants  
 Current Grant Manager: Madison Ballard      Current Program Manager: Jason Buckner      Liquidation Date:  
 Original Award: \$0.00  
 Current Budget: \$0.00      Current Award: \$0.00      CFDA: 16.568      OOG Solicitation: FY23 Violence Against Women Justice and Training Program Announcement

Eligibility   Profile   Narrative   Activities   Measures   Budget   Documents   Victim.Services   Conditions.of.Funding   Submit.Application   Summary   Upload.Files   My.Home

General Information and Instructions

Conditions of Funding

Current Condition(s) of Funding	Date Created	Date Met	Hold Funds-Project Level	Hold Funds-Line Item Level
---------------------------------	--------------	----------	--------------------------	----------------------------

View All Current Budget Line Item Hold(s) for this Project

**Condition(s) of Funding for a Budget Line Item(s) Hold:** To access and view the **Condition(s) of Funding for a Budget Line Item(s) Hold** click the **Show Budget Line Item Condition of Funding** button and the applicable Condition(s) of Funding for a Budget Line Item(s) will display. To view the specific budget line item that the condition of funding has a 'Hold Expense' on, click the **View** in the Details column. The budget line item detail will display below in the **View those Budget Line Item(s) with a Pending Hold** section.

**Show Budget Line Item Conditions of Funding**

10 Items Per Page   Select the number of records to display per page.

View those Budget Line Item(s) with a Pending Hold

10 Items Per Page   Select the number of records to display per page.

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 Current Grant Manager: Madison Ballard      Current Program Manager: Jason Buckner      Liquidation Date:  
 Original Award: \$0.00  
 Current Budget: \$0.00      Current Award: \$0.00      CFDA: 16.588      OOG Solicitation: FY23 Violence Against Women Justice and Training Program Announcement

Eligibility   Profile   Narrative   Activities   Measures   Budget   Documents   Victim.Services   Conditions.of.Funding   Submit.Application   Summary   Upload.Files   My.Home

General Information and Instructions

[View Introduction](#)

[View Instructions](#)

Fund Source Information and Instructions

List of Application Errors and Incomplete Information

Item(s) that Need to be Resolved	Tab Name
Required: The Direct Deposit form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: The W9 form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: The Texas Payee ID form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: Information regarding contract compliance.	<a href="#">Documents</a>
Required: Information regarding lobbying assurances.	<a href="#">Documents</a>
Required: Information regarding lobbying assurances.	<a href="#">Documents</a>
Required: Information regarding the grantee's fiscal year.	<a href="#">Documents</a>
Required: Information regarding the grantee's fiscal year.	<a href="#">Documents</a>
Required: Information regarding Sources of Financial Support.	<a href="#">Documents</a>
Required: Information regarding Sources of Financial Support.	<a href="#">Documents</a>
Required: Information regarding single audits.	<a href="#">Documents</a>
Required: Information regarding EEO Certification.	<a href="#">Documents</a>
Required: Information regarding debarment certification.	<a href="#">Documents</a>
Required: Information regarding annual gross revenue for FFATA.	<a href="#">Documents</a>
Required: Information regarding executive compensation for FFATA.	<a href="#">Documents</a>
Required: Information regarding victim restoration.	<a href="#">Narrative</a>
Required: Information regarding specific underserved population.	<a href="#">Narrative</a>
Required: Information regarding culturally specific populations.	<a href="#">Narrative</a>
Required: Relevance to priorities for criminal justice response.	<a href="#">Narrative</a>
Required: Relevance to priorities for improving court services.	<a href="#">Narrative</a>
Required: Relevance to priorities for strengthening victim restoration.	<a href="#">Narrative</a>
Required: Relevance to priorities for collaboration and communication.	<a href="#">Narrative</a>
Required: Information regarding LAV certification.	<a href="#">Narrative</a>
Required: The name of the civil rights liaison.	<a href="#">Narrative</a>
Required: The address for the civil rights liaison.	<a href="#">Narrative</a>
Required: The phone number for the civil rights liaison.	<a href="#">Narrative</a>
Required: Overall certification requirement.	<a href="#">Narrative</a>
Invalid: The <b>Dedicated Percentage</b> column for the OOG and Grantee-Defined Project Activities under the Detailed Project Activity Area must total 100 %.	<a href="#">Activities</a>
Required: Information regarding the <b>Budget Details</b> tab.	<a href="#">Budget Details</a>
Required: You must provide matching contribution(s) for this funding opportunity.	<a href="#">Budget Details</a>
You must select an Agency Type.	<a href="#">Victim Services</a>
You must select at least one choice from Purpose of Award.	<a href="#">Victim Services</a>
The Sum of Percents must equal 100 percent.	<a href="#">Victim Services</a>
The Sum of Funds must equal the Current Award Amount.	<a href="#">Victim Services</a>
You must check either Yes or No under Direct Services.	<a href="#">Victim Services</a>
Please enter the Number of Paid Staff.	<a href="#">Victim Services</a>

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
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[Submit Initial Application](#)

[Withdraw Application](#)

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#### Eligibility Information

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460007176041

#### Application Eligibility Certify:

Created on:1/4/2022 2:54:59 PM By:Ricardo Rodriguez

#### Profile Information

**Applicant Agency Name:** Hidalgo County  
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**City/State/Zip:** Edinburg Texas 78539-3563  
**Start Date:** 9/1/2022  
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**Regional Council of Governments(COG) within the Project's Impact Area:** Lower Rio Grande Valley  
Development Council  
**Headquarter County:** Hidalgo  
**Counties within Project's Impact Area:** Hidalgo

#### Grant Officials:

##### Authorized Official

**Name:** Richard F. Cortez  
**Email:** countyjudge@co.hidalgo.tx.us  
**Address 1:** 100 East Cano, 2nd Floor  
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**Position:** Criminal District Attorney

#### **Grant Vendor Information**

**Organization Type:** Council of Government (COG)  
**Organization Option:** applying to provide all other services  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460007176041  
**Data Universal Numbering System (DUNS):** 103110834

#### **Narrative Information**

##### **Introduction**

The purpose of this funding is to solicit applications for projects that promote a coordinated, multi-disciplinary approach to improve the justice system's response to violent crimes against women, including domestic violence, sexual assault, dating violence, and stalking.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

##### **Program-Specific Questions**

###### **Culturally Competent Victim Restoration**

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

### **Culturally Specific and Underserved Populations**

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g)).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

Yes

No

If you answered 'YES' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter 'N/A'.

### **State Priorities**

Provide a brief explanation regarding the proposed project's relevance to any or all of the following state priorities. If none of these items apply enter 'N/A'

Improving the criminal justice system response.

Improve court services regarding domestic violence, sexual assault, dating violence, and stalking.

Strengthen victim restoration.

Increase collaboration and communications across all levels of government and among all victims services.

### **Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

#### **Forensic Medical Examination Payments**

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

#### **Confidentiality and Privacy**

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

#### **Activities that Compromise Victim Safety and Recovery**

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

#### **Polygraph Testing Prohibition**

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth

the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

### **Protection Orders**

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

### **Offender Firearm Prohibition**

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

### **Criminal Charges**

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the Cybersecurity Training Certification for State and Local Governments. A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources Statewide Cybersecurity Awareness Training page.

### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Immigration Legal Services**

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

### **Community Efforts**

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

### **No Charge**

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VAWA funds.

**Discrimination**

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

**Compliance with State and Federal Laws, Programs and Procedures**

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2023 or the end of the grant period, whichever is later.

**Legal Assistance for Victims (LAV) Certification**

The applicant certifies that it meets the following federal statutory requirements in regards to the provision of legal advocacy:

- (1) Any person providing legal assistance through a program funded under this VAWA Program
  - (a) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault or stalking in the targeted population; or
  - (b) is partnered with an entity or person that has demonstrated expertise described in subparagraph (A) and has completed or will complete training in connection with domestic violence, dating violence, sexual assault or stalking and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide.
- (2) Any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, State, territorial, and local law enforcement officials.
- (3) Any person or organization providing legal assistance through a program funded under this Program has informed and will continue to inform state, local, or tribal domestic violence, dating violence or sexual assault programs and coalitions, as well as appropriate State and local law enforcement officials of their work.
- (4) The grantee's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.

Does the applicant meet the criteria outlined above?

Yes

No

**Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Enter the Address for the Civil Rights Liaison:

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

**Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**I certify to all of the application content & requirements.**

**Project Abstract :**

The Hidalgo County Criminal District Attorney's Office (HCDA) has developed a Victim Centered Approach to address the prosecution and victim services for domestic violence cases submitted to our office. Domestic violence is one of the most difficult cases to prosecute and requires specialty trained prosecutors. Special areas of concern for the HCDA include: 1) children exposed to domestic violence, 2) reducing the number of affidavits of non-prosecution filed by victims, 3) increase participation of the victim in the criminal justice process, 4) lack of physical evidence during the investigation of a crime, 5) changing the viewpoints in the community about domestic violence victims, and 6) decreasing victim blaming while holding perpetrators accountable. The assigned specialty prosecutor will assess the program through input from police, victims, and other members of the team. The prosecutor will also determine how many of the domestic violence referrals lead to indictments by the Grand Jury for prosecution in Hidalgo County District Courts. It will serve all cities, municipalities and unincorporated areas in Hidalgo County, Texas. The services will target victims of domestic violence while focusing on keeping victims safe and holding perpetrators accountable

**Problem Statement :**

In domestic violence cases, the victim and the defendant share a common relationship which poses a serious barrier to successful prosecution. Victims often recant or refuse to testify about a crime due to fear or a state of denial. Many jurors are less likely to believe or be sympathetic to a victim of domestic violence who recants or returns to the abuser, which makes the cases difficult to successfully prosecute. These extremely difficult cases present unique circumstances that exist in the lives of domestic violence victims. Law enforcement investigators and prosecutors need to be specially trained in order to ensure the safety of both the victims and the community. One of the primary areas of concern of the Hidalgo County District Attorney's Office (HCDA) is to address the safety of children that are exposed to domestic violence at home. The program follows guidelines found in the Evidence-Based Practices for Children Exposed to Violence by the U.S. Department of Justice and U.S Department of Health and Human Services. These guidelines set key principles to address children's exposure to domestic violence, such as victim services that are safety focused, culturally appropriate, and trauma based referrals to informed organizations for children. Our office understands that in cases of domestic violence, ensuring the safety of the victim and their children is paramount. It is very common for victims of domestic violence to recant their testimony and not follow through on pursuing charges against their intimate partner for fear among other reasons. HCDA has implemented a Safety Planning program to ensure that every victim that comes into our office submit an "Affidavit of Non Prosecution" meets in person with a Victim Advocate prior to submission. The advocate then informs them of the resources available and goes through a Safety Plan with them in their most proficient language. Protective order assistance is also offered to victims at this point. If the victim states that they wish to continue with the "Affidavit of Non Prosecution," the Advocate advises them that the case will be reviewed by the Domestic Violence Specialty Prosecutor (DVSP) and the outcome of the case is not the victim's responsibility. The criminal justice process is explained to the victim and they are informed that the office is prosecuting a violation of the law. The primary concern of HCDA is to ensure victim safety and hold the defendant accountable for their actions. The DVSP is responsible to work with all Domestic Violence Unit staff. This grant will help us reduce the time between arrest and disposition of the case to maintain a reduced caseload. The reduced caseload for the prosecutor provides ample time for discovery, trial preparation, and pretrial issues, so they may be handled more efficiently. The prosecutor announces ready on designated trial dates, barring significant problems that may arise and opposes defense's requests for continuance when appropriate. Since the prosecutor handles the case from beginning to end, the prosecutor is better prepared for any situations that may occur. These reasonable efforts help with the difficulty of successfully prosecuting these cases from arrest to disposition.

**Supporting Data :**

The Texas Family Violence Code defines Family Violence as "an act by a member of a family or household against another member that is intended to result in physical harm, bodily injury, assault, or a threat that reasonably places the member of fear of imminent physical harm," (FAM § 71.004). The Hidalgo County Criminal District Attorney's Office, in 2020 from January to December, provided victim assistance to 6,320 victims of domestic violence. This number constitutes a 26 % increase compared to victims that were served in 2019. According to the Texas Department of Public Safety Uniform Crime Report of 2019 there were a total of 196,902 family violence incidents in the State of Texas and 185 were killed by intimate partners that year. In Texas, 150 women were killed by their male intimate partners, and 31 men were killed by their female

intimate partners; while 1 woman and 3 men were killed by same-sex intimate partners, in 2019. In the commission of these intimate partner homicides 20 related victims were killed and 6 related victims were injured.

### **Project Approach & Activities:**

The Domestic Violence Specialty Prosecutor (DVSP), the Victim Advocate and Administrative Assistant that comprise the Domestic Violence Unit will work together to effectively prosecute domestic violence cases. The DVSP will review, investigate, and prosecute cases of family violence, stalking, and dating violence. The Victim Advocates, whom which are paid from another source, will assist victims through the judicial process and provide translation services for non-English speaking victims. The Domestic Violence Unit staff will interact with other community based organizations, including the local Domestic Violence Shelter, and the Hidalgo County Family Violence Task Force. They will coordinate community responses to domestic violence and work directly with victims throughout the criminal justice process to help ensure victims' rights are afforded and the victim's voice is heard in proceedings. The Investigator, who is also paid from another funding source, will work with local law enforcement agencies to provide guidance, training and develop victim centered responses to domestic violence incidents; they will also be responsible for referring victims to community based service organizations. The investigator will work closely with the HCDA Victims Unit; ensuring victims receive a Safety Plan, protective order assistance and other victim services. Together this will ensure that the prosecution process and victim's rights needs are effectively met.

### **Capacity & Capabilities:**

The Hidalgo County Criminal District Attorney Office (HCDA) represents the State of Texas as the prosecutorial agency in all criminal cases in the Hidalgo County. The grant is administered by the HCDA and all required reports and justification for the grant are provided on a yearly basis. In addition, the HCDA runs the domestic violence unit and oversees that the grant monies are adequately expended. The HCDA also works closely with the County Auditor's Office to ensure the proper use of grant funds and budgets accordingly. The victim services are tracked by the use of the Victim Services (VS) tracking software to ensure accurate data collection. The Domestic Violence Specialty Prosecutor must maintain a current law license with the State of Texas and have a minimum of 7 years of prosecutorial experience in domestic violence cases. They will attend continuous specialized education on domestic violence, sexual assault, staking, and crimes against women.

### **Performance Management :**

The Hidalgo County District Attorney's Office (HCDA) has developed a victim centered approach to address the prosecution and victim services for domestic violence cases that are submitted to our office. Domestic violence is one of the most difficult cases to prosecute and requires specialty trained prosecutor. The goals of the HCDA's Domestic Violence Specialty Prosecutor (DVSP) program include: 1) improve and increase the prosecution of domestic violence cases, 2) reducing the number of affidavits of non-prosecution filed by victims, 3) increase participation of victim in the criminal justice process, 4) train law enforcement officers to improve the collection of physical evidence during investigation of the crime, 5) change the viewpoints in the community about domestic violence victims, and 6) decrease victim blaming while holding perpetrators accountable. The objectives are to provide victim advocacy through victim education on victims' rights, victim impact statements, the prosecution process, restitution, post sentence services, safety planning, community organizational services and to assist victims in obtaining protective orders. This is all in an effort to increase the safety and inform victims of the services available to them. This will allow them to leave abusive relationships and live a life free of violence. The DVSP will perform targeted prosecution and case reviews for domestic violence cases. They will also provide training to law enforcement officers to improve the physical evidence collection which will simultaneously improve the prosecution of domestic violence cases. The program success will be measured by a service evaluation that will be filled out by victims that have been serviced by our staff. The service evaluation will measure how effective the services offered were. This will allow us to understand if the information being provided is effective at addressing the needs of the victim. In addition, we will use VS Tracking data system to have accurate data collection and track the number of victim services being provided. This will allow us to determine what type of service is being requested most frequently and we can ensure that the program is fulfilling those needs. All trainings will also require a training evaluation to measure the success and learning objectives for attendees.

### **Target Group :**

The target group are victims of domestic violence ages 12 and up, to include but not limited to all races, ethnicities, genders, sexual orientations, undocumented victims, socio-economic and educational backgrounds

who reside in the County of Hidalgo.

### **Evidence-Based Practices:**

The Hidalgo County District Attorney's Office implemented the Victims Unit in an effort to comply with Article 56, of the Texas Code of Criminal Procedure that states the Attorney representing the state has the duty to ensure that victims are afforded their rights. The office of the attorney representing the state has the duty to ensure to the extent practicable that a victim, guardian of a victim, or close relative of a deceased victim is afforded the rights granted. The Hidalgo County District Attorney's Office used the guide issued by the Texas Department of Criminal Justice Division "CRIME VICTIM ASSISTANCE STANDARDS" developed and distributed by the Texas Crime Victim Clearinghouse in accordance with Article 56.05(c) of the Texas Code of Criminal Procedure to aid Law Enforcement Officers and Attorneys Representing the State of Texas in performing duties imposed by Chapter 56: Rights of Crime Victims.

[https://www.tdcj.state.tx.us/documents/Victim\\_Assistance\\_Standards.pdf](https://www.tdcj.state.tx.us/documents/Victim_Assistance_Standards.pdf)

### **Project Activities Information**

#### **Introduction**

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

#### **Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
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#### **CJD Purpose Areas**

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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### **Measures Information**

#### Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
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#### Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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#### Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

**Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

### **Fiscal Year**

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

Enter the End Date [mm/dd/yyyy]:

### **Sources of Financial Support**

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

### **Single Audit**

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

### **Equal Employment Opportunity Plan**

**Compliance**

The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

**Type I Entity**

Defined as an applicant that meets one or more of the following criteria:

- has less than 50 employees;
- is a non-profit organization;
- is a medical institution;
- is an Indian tribe;
- is an educational institution, or
- is receiving a single award of less than \$25,000.

**Requirements**

- The applicant agency is exempt from the requirement to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP Certification information the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

**Type II Entity**

Defined as an applicant that meets the following criteria:

- has 50 or more employees, and
- is receiving a single award of \$25,000 or more, but less than \$500,000.

**Requirements**

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must submit EEOP information to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

**Type III Entity**

Defined as an applicant that is NOT a Type I or Type II Entity.

**Requirements**

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP information to the Office for Civil Rights (OCR).

**Certification**

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

## Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify  
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

## FFATA Certification

### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes  
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes  
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

Position 2 - Name:

Position 2 - Total Compensation (\$):

Position 3 - Name:

Position 3 - Total Compensation (\$):

Position 4 - Name:

Position 4 - Total Compensation (\$):

Position 5 - Name:

Position 5 - Total Compensation (\$):

## Victim Services Information

## Fiscal Capability Information

### Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

Yes

No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes  
 No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes  
 No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes  
 No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes  
 No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes  
 No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes  
 No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### Budget Details Information

##### Budget Information by Budget Line Item:

CATEGORY	SUB	DESCRIPTION	OOG	CASH	IN-KIND	GPI	TOTAL	UNIT/%
----------	-----	-------------	-----	------	---------	-----	-------	--------

	<b>CATEGORY</b>			<b>MATCH</b>	<b>MATCH</b>			
--	-----------------	--	--	--------------	--------------	--	--	--

### Source of Match Information

#### Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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#### Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

### Budget Summary Information

#### Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
----------	-----	------------	---------------	-----	-------

#### Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

### Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** HidalgoCDA

Agency Name: Hidalgo County Grant/App: 2931308 Start Date: 09/01/2022  
 Project Title: Domestic Violence Specialty Prosecutor Status: Application Pending Submission End Date: 08/31/2023 Fund Source: WF-Violence Against Women Formula Grants  
 Current Grant Manager: Madison Ballard Current Program Manager: Jason Buckner Liquidation Date:  
 Original Award: \$0.00  
 Current Budget: \$0.00 Current Award: \$0.00 CFDA: 16.588 OOG Solicitation: FY23 Violence Against Women Justice and Training Program Announcement

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General Information and Instructions

Grant Award Documents

[Click to View](#)  
[Responsibilities Memo](#)

[Print Statement of Grant Award](#)

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	2931308	<b>Award Amount:</b>	\$0.00
<b>Date Awarded:</b>	PREVIEW - AWARD NOT ACTIVE	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	09/01/2022 - 08/31/2023	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	11/29/2023	<b>Total Project Cost:</b>	\$0.00
<b>Program Fund:</b>	WF-Violence Against Women Formula Grants		
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Domestic Violence Specialty Prosecutor		
<b>Grant Manager:</b>	Madison Ballard		
<b>DUNS Number:</b>	103110834		

**CFDA:** 16.588 - Violence Against Women Formula Grants  
**Federal Awarding Agency:** U.S. Department of Justice, Office on Violence Against Women  
**Federal Award Date:**  
**Federal/State Award ID Number:** 2022-WF-AX-xxxx  
**Total Federal Award/State Funds Appropriated:** \$11,022,774.00  
**Pass Thru Entity Name:** Texas Office of the Governor - Criminal Justice Division (CJD)  
**Is the Award R&D:** No  
**Federal/State Award Description:** The STOP Program continues to encourage the development and implementation of effective, victim centered law enforcement, prosecution, and court strategies to address violent crimes against women and the development and enhancement of victim services in cases involving violent crimes against women. It envisions a partnership among law enforcement,

prosecution, courts, and victim services organizations to enhance victim safety and hold offenders accountable for their crimes against women.

#### List of Application Errors and Incomplete Information

Item(s) that Need to be Resolved	Tab Name
Required: The Direct Deposit form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: The W9 form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: The Texas Payee ID form must be uploaded before you can submit your application.	<a href="#">GrantVendor</a>
Required: Information regarding contract compliance.	<a href="#">Documents</a>
Required: Information regarding lobbying assurances.	<a href="#">Documents</a>
Required: Information regarding lobbying assurances.	<a href="#">Documents</a>
Required: Information regarding the grantee's fiscal year.	<a href="#">Documents</a>
Required: Information regarding the grantee's fiscal year.	<a href="#">Documents</a>
Required: Information regarding Sources of Financial Support.	<a href="#">Documents</a>
Required: Information regarding Sources of Financial Support.	<a href="#">Documents</a>
Required: Information regarding single audits.	<a href="#">Documents</a>
Required: Information regarding EEO Certification.	<a href="#">Documents</a>
Required: Information regarding debarment certification.	<a href="#">Documents</a>
Required: Information regarding annual gross revenue for FFATA.	<a href="#">Documents</a>
Required: Information regarding executive compensation for FFATA.	<a href="#">Documents</a>
Required: Information regarding victim restoration.	<a href="#">Narrative</a>
Required: Information regarding specific underserved population.	<a href="#">Narrative</a>
Required: Information regarding culturally specific populations.	<a href="#">Narrative</a>
Required: Relevance to priorities for criminal justice response.	<a href="#">Narrative</a>
Required: Relevance to priorities for improving court services.	<a href="#">Narrative</a>
Required: Relevance to priorities for strengthening victim restoration.	<a href="#">Narrative</a>
Required: Relevance to priorities for collaboration and communication.	<a href="#">Narrative</a>
Required: Information regarding LAV certification.	<a href="#">Narrative</a>
Required: The name of the civil rights liaison.	<a href="#">Narrative</a>
Required: The address for the civil rights liaison.	<a href="#">Narrative</a>
Required: The phone number for the civil rights liaison.	<a href="#">Narrative</a>
Required: Overall certification requirement.	<a href="#">Narrative</a>
Invalid: The <b>Dedicated Percentage</b> column for the <b>OOG and Grantee-Defined Project Activities</b> under the <b>Detailed Project Activity Area</b> must total <b>100 %</b> .	<a href="#">Activities</a>
Required: Information regarding the <b>Budget Details</b> tab.	<a href="#">Budget Details</a>
Required: You must provide matching contribution(s) for this funding opportunity.	<a href="#">Budget Details</a>
You must select an Agency Type.	<a href="#">Victim Services</a>
You must select at least one choice from Purpose of Award.	<a href="#">Victim Services</a>
The Sum of Percents must equal 100 percent.	<a href="#">Victim Services</a>
The Sum of Funds must equal the Current Award Amount.	<a href="#">Victim Services</a>
You must check either Yes or No under Direct Services.	<a href="#">Victim Services</a>
Please enter the Number of Paid Staff.	<a href="#">Victim Services</a>

Agency Name: Hidalgo County      Grant/App: 2931308      Start Date: 9/1/2022  
 Project Title: Domestic Violence Specialty Prosecutor      Status: Application Pending Submission      End Date: 8/31/2023      Fund Source: WF-Violence Against Women Formula Grants  
 Current Grant Manager: Madison Ballard      Current Program Manager: Jason Buckner      Liquidation Date:  
 Original Award: \$0.00  
 Current Budget: \$0.00      Current Award: \$0.00      CFDA: 16.588      OOG Solicitation: FY23 Violence Against Women Justice and Training Program Announcement

Eligibility   Profile   Narrative   Activities   Measures   Budget   Documents   Victim.Services   Conditions.of.Funding   Submit.Application   Summary   Upload.Files   My.Home  
 Grant.History   Award.Preview   Grant.Issues

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Summary of Grant Issues and Other Items

<a href="#">Item(s)</a>	<a href="#">Tab Name</a>	<a href="#">Item Description</a>	<a href="#">Created By</a>	<a href="#">Item Date</a>
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[Refresh List](#)

Agency Name: Hidalgo County      Grant/App: 2931308      Start Date: 9/1/2022  
 Project Title: Domestic Violence Specially Prosecutor      Status: Application Pending Submission      End Date: 8/31/2023      Fund Source: WF-Violence Against Women Formula Grants  
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Eligibility   Profile   Narrative   Activities   Measures   Budget   Documents   Victim.Services   Conditions.of.Funding   Submit.Application   Summary   Upload.Files   My.Home

**General Information and Instructions**

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[View When are My Uploaded Documents Archived?](#)

**Upload Documents**

Complete this section to upload documents to this project in eGrants.

Enter the Description of the File to be uploaded, then click the Browse button:

When the Name of the File displays in the box below, click on the Upload button:

No file chosen

**Uploaded Documents**

This section displays all of the files that you have uploaded to eGrants to date. To view the contents of your file, click on the link in the 'Click to View' column.

10 Items Per Page  Select the number of records to display per page.

<a href="#">Click to View</a>	<a href="#">File Description</a>	<a href="#">Uploaded By</a>	<a href="#">Date / Time File Uploaded</a>	<a href="#">Size of File</a>
1				