

January 7, 2022

Lab Services, Inc.
2031 E. Griffin Pkwy
Mission, Texas 78572
Attn: Mr. Ricardo Gaytan Jr.

Delivered via email: labservicesinc@yahoo.com
Term: March 12, 2022 – March 11, 2023

**Re: Project No. 21-0778-TDL – Drug & Alcohol Testing for HC Employees
Extension 1 of 2 for Contract C-20-001-02-26**

Dear Mr. Gaytan,

This letter is to notify you that Hidalgo County has chosen the option to exercise the first (1) of two (2) available extensions under the same rates, terms, and conditions with Lab Services, Inc. for the above referenced project.

To proceed, please return the following to Hidalgo County Purchasing Department via email to tanya.delira@co.hidalgo.tx.us no later than **3pm on Wednesday, January 12, 2022**:

1. Form 1295 – filed with the Texas Ethics Commission and the Unsworn Declaration filled out
 - a. On box 3, please reference **21-0778-TDL**.
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on Tuesday, January 18, 2022. Failure to submit all items requested in a timely manner, may result in delay of award.

<u>RICHARD GAYTAN MT (ASCP)</u>	<u>[Signature]</u>	<u>01-11-2022</u>
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Tanya De Lira, Contract Specialist II at (956) 318-2626, extension 4878.

Sincerely,

Eduardo Belmarez

Eduardo Belmarez, MBA, CPM
Hidalgo County Purchasing Director

Signature: *Eduardo Belmarez*

Email: eduardo.belmarez@co.hidalgo.tx.us