

January 3, 2022

Mr. Valde Guerra, Executive Officer
Attn: Glinda Pacheco, Planning Analyst III
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539

**RE: Professional Construction Management Services Contract
(C-20-204-06-09)
Work Authorization No. 2 ~ Pre-Design Phase Services – Bio/Safety Laboratory
Project
PO# 828387**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #2 during the month of December 2021 on the subject referenced project.

The following is attached:

- Invoice No. 40158

The following is a narrative of the progress for this period.

| Design Phase | % Complete |
|--|-------------------|
| Tasks 1 - Oversight of Architect & Design - Meetings & Coordination with Core Design Team. (Architect, MEP Engineer, Structural Engineer, Civil Engineer, etc.) | 100% |
| <u>NO UPDATE:</u> <ul style="list-style-type: none">▪ This task is complete. | |
| Tasks 2 - Oversight of Architect & Design - Meetings & Coordination with Other Project Consultants (Geotech, Survey, FF&E, Equipment Vendors, etc.) | 100% |
| <u>NO UPDATE:</u> <ul style="list-style-type: none">▪ This task is complete. | |

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|--|-------------|
| Tasks 3 - Design & Bidding Schedule Adherence - Monthly Updates to Multi-Discipline Baseline Project Schedule | 100% |
| <u>NO UPDATE:</u> <ul style="list-style-type: none"> ▪ This task is complete. | |
| Tasks 4 - Budget Adherence - Monthly Updates to the Total Project Baseline Budget | 95% |
| <u>NO UPDATE:</u> <ul style="list-style-type: none"> ▪ There is no update on this task. | |
| Tasks 5 - Quality Reviews & Key Stakeholder Approvals and Acceptance (Schematic, Design Development, & Construction Documents) | 100% |
| <u>NO UPDATE:</u> <ul style="list-style-type: none"> ▪ This task is complete. | |
| Tasks 6 - Development of Monthly Status Reports & Presentation to HCCC, Steering & Governing Committees | 80% |
| <u>NO UPDATE:</u> <ul style="list-style-type: none"> ▪ There is no update on this task. | |
| | |
| Tasks 7- Assist the Owner with Review of Final Bid Packages. | 100% |
| <u>UPDATED:</u> B2Z worked closely with ERO, Urban County and the Hidalgo County Purchasing department on several iterations of the final bid packages, both for the 1) electrical relocation package and 2) the main BSL Project. After a procurement workshop was held with all stakeholders, it was decided to change the procurement vehicle from competitive sealed bids (CSB) to competitive sealed proposals (CSP) for the main BSL Project. All changes have | |

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| <p>been made to the procurement documents and they have been finalized and provided to Urban County for the proper approvals. The final CSP packet was approved by Hidalgo County Commissioner's Court on 12/28/2021.</p> <p>The electrical relocation package was awarded to Metro Electric and construction will start after in early 2022.</p> <p>The main BSL Project will advertise the 1st week of January 2022 and proposals will be due on 2/9/2022.</p> | |
| <p>Tasks 8- Attend Pre-Bid Conference</p> | <p>0%</p> |
| <p><u>UPDATED:</u> <i>This task has not begun.</i></p> | |
| <p>Tasks 9 - Review Bid Submissions & Coordinate with Project Architect to Make a Joint Recommendation on Contract Award.</p> | <p>0%</p> |
| <p><u>UPDATED:</u> <i>This task has not begun.</i></p> | |
| <p>Tasks 10 - Submit Plans to City of Edinburg to Initiate Permit Review Process</p> | <p>0%</p> |
| <p><u>UPDATED:</u> <i>This task has not begun.</i></p> | |
| <p>Tasks 11 - Coordinate Notice of Award & Required Contract Documentation w/ the selected Contractor</p> | <p>0%</p> |
| <p><u>UPDATED:</u> <i>This task has not begun.</i></p> | |

| | |
|--|------------|
| Tasks 12 - Misc. Meetings & Coordination (Design/Bidding Duration ~ 8 months) | 90% |
| <u>UPDATED:</u> <ul style="list-style-type: none">▪ No update on this task. | |

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Jesse Ozuna
Project Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

| Date | Invoice # |
|----------|-----------|
| 1/3/2022 | 40158 |

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:
 County of Hidalgo Texas Executive Office
 2818 S. Bus. Hwy. 281
 Edinburg, TX 78539

Project Info:
 Bio/Safety Laboratory Project
 Contract # C-20-204-06-09
 Work Authorization #2

B2Z JOB: 4118
 PO # 828387

Billing Period **December 2021**

| Description | Contract | Previous Applications | Current Completed | Total Completed | % Complete |
|---|--------------|-----------------------|-------------------|-----------------|-------------------|
| Design Phase | | | | | |
| Task 1 - Oversight of Architect & Design - Meetings & Coordination with Core Design Team. (Architect, MEP Engineer, Structural Engineer, Civil Engineer, etc.) | \$ 34,568.80 | \$ 34,568.80 | \$ - | \$ 34,568.80 | 100% |
| Task 2 - Oversight of Architect & Design - Meetings & Coordination with Other Project Consultants (Geotech, Survey, FF&E, Equipment Vendors, etc.) | \$ 12,099.08 | \$ 12,099.08 | \$ - | \$ 12,099.08 | 100% |
| Task 3 - Design & Bidding Schedule Adherence - Monthly Updates to Multi-Discipline Baseline Project Schedule | \$ 7,328.60 | \$ 7,328.60 | \$ - | \$ 7,328.60 | 100% |
| Task 4 - Budget Adherence - Monthly Updates to the Total Project Baseline Budget | \$ 9,195.40 | \$ 8,735.63 | \$ - | \$ 8,735.63 | 95% |
| Task 5 - Quality Reviews & Key Stakeholder Approvals and Acceptance (Schematic, Design Development, & Construction Documents) | \$ 13,896.60 | \$ 13,896.60 | \$ - | \$ 13,896.60 | 100% |
| Task 6 - Development of Monthly Status Reports & Presentation to HCCC, Steering & Governing Committees | \$ 24,060.00 | \$ 19,248.00 | \$ - | \$ 19,248.00 | 80% |
| Bidding Phase | | | | | |
| Task 7 - Assist the Owner with Review of Final Bid Packages. | \$ 3,007.50 | \$ - | \$ 3,007.50 | \$ 3,007.50 | 100% |
| Task 8 - Attend Pre-Bid Conference | \$ 1,728.44 | \$ - | \$ - | \$ - | 0% |
| Task 9 - Review Bid Submissions & Coordinate with Project Architect to Make a Joint Recommendation on Contract Award. | \$ 2,454.38 | \$ - | \$ - | \$ - | 0% |
| Task 10 - Submit Plans to City of Edinburg to Initiate Permit Review Process | \$ 2,419.80 | \$ - | \$ - | \$ - | 0% |
| Task 11 - Coordinate Notice of Award & Required Contract Documentation w/ the selected Contractor | \$ 2,558.12 | \$ - | \$ - | \$ - | 0% |
| Task 12 - Misc. Meetings & Coordination (Design/Bidding Duration ~ 8 months) | \$ 21,847.52 | \$ 19,662.77 | \$ - | \$ 19,662.77 | 90% |
| Total For This Billing Period | | | | | \$3,007.50 |

Work Authorization ~ Summary

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|---------------|------------------|------------------------|-------------------------|--------------------------|
| <u>WA No.</u> | <u>WA Amount</u> | <u>Previously Inv.</u> | <u>Percent Complete</u> | <u>Remaining Balance</u> |
| 2 | \$135,164.24 | \$115,539.48 | 87.7% | \$16,617.26 |


 Aisha Gonzalez - President