

January 3, 2022

Valde Guerra, Executive Officer
Attn: Glinda Pacheco, Planning Analyst III
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539

**RE: On-Call Services for “Road and Bridge, C.I.P. and Other Projects in General”
(C-17-243-09-05)
Supplemental No. 1 to Work Authorization No. 7 ~ Justice Center.
PO# 783749**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #7 during the month of December 2021 on the subject referenced project.

The following is attached:

- Invoice No. 40156

The following is a narrative of the progress for this period.

TASK	% Complete
3.0 Meetings, Coordination & Support	
Task 3.1 - Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	100%
<u>UPDATED:</u> <ul style="list-style-type: none">• <i>This task has been completed.</i>	
Task 3.2 - Utility Coordination	100%
<u>UPDATE:</u> B2Z coordinated with M. Garcia Engineering and Hidalgo County Facilities Maintenance Department on the location and size of water lines to be tested for rate of flow at the request of the BSL design team. B2Z coordinated with AEP and ECON for the relocation of electrical poles at north property line.	

Task 3.3 - Monthly Design Meetings	100%
<p><u>NO UPDATE:</u></p> <ul style="list-style-type: none"> <i>This task has been completed.</i> 	
4.0 Construction Bidding (CSP)	
Task 4.1 - Contractor outreach/Contractor pre-qualification	100%
<p><u>NO UPDATE:</u></p> <ul style="list-style-type: none"> <i>This task has been completed.</i> 	
Task 4.2 - Attend Pre-RFQ/P Meeting	100%
<p><u>NO UPDATE:</u></p> <ul style="list-style-type: none"> <i>This task has been completed.</i> 	
Task 4.3 - Coordinate and prepare responses to Contractor Questions	100%
<p><u>NO UPDATE:</u></p> <ul style="list-style-type: none"> <i>This task has been completed.</i> 	
Task 4.4 - Assist the evaluation committee in the grading and scoring of the CSP submissions.	100%
<p><u>NO UPDATE:</u></p> <ul style="list-style-type: none"> <i>This task was completed. Please refer to June 2021 invoice.</i> 	

Task 4.5 - Review of formal contract documentation (AIA Documents).	100%
<p><u>UPDATE:</u> B2Z assisted Hidalgo County Purchasing and reviewed the AIA contract that was issued to ECON for the construction of this Project. The AIA was found to be adequate for execution.</p>	
5.0 Construction Contract Administration	
Task 5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)	100%
<p><u>UPDATE:</u> B2Z Coordinated and conducted the pre-construction conference held at Precinct 4 Operations facility on September 16, 2021. With all relevant parties present, Hidalgo County issued the NTP with a construction start date of October 1, 2021.</p>	
Task 5.2 - Bi-Weekly Construction Meetings (Prepare meeting documents, conduct meetings, develop & distribute minutes)	25%
<p><u>UPDATE:</u> Owner/Architect/Contractor (OAC) Bi-Weekly Meetings. These meetings are held via Zoom Meeting and in person w/ Precinct No. 4 Administration, ROFA, ECON, Exec. Office, Purchasing and B2Z. B2Z facilitates discussion of general project topics, administrative items, project progress, document management, open issues, and any other new business.</p> <ul style="list-style-type: none"> • 12/09/2021 - Bi-Weekly project status meeting • 12/10/2021 – Manhole Pre-Installation meeting w/ City of Edinburg • 12/15/2021 – Concrete Pre-Placement Meeting • 12/16/2021 – Courtroom Bench observation @ Old Courthouse • 12/21/2021 – Bi-Weekly project status meeting 	
Task 5.3 - Permit Coordination	100%
<p><u>UPDATE:</u> B2Z has started the permitting process with the City of Edinburg to have the permit ready by the date set for the Pre-construction meeting.</p> <ul style="list-style-type: none"> • 5/18/2021 – Initial review Status from City of Edinburg • 6/28/2021 – requested status from Ramiro Gomez Sanitation Director City of Edinburg • 7/20/2021 – Mr. Gomez requested changes to dumpster location • 8/24/2021 – City of Edinburg fees provided by Hidalgo County finalizes this task. Fees delivered to City of Edinburg on 8/24/2021. 	

Task 5.4 - Daily Project Site Visits with field reports and photographs.	30%
<p><u>UPDATE:</u> Conducting daily job-site inspections to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photo journal.</p> <p>Project Schedule:</p> <ul style="list-style-type: none"> • Project Start Date – 11/01/2021 • Original Completion Date – 10/01/2022 • Granted Weather Days – N/A <p>Project Delays:</p> <ul style="list-style-type: none"> • N/A <p>Completed Tasks:</p> <ul style="list-style-type: none"> • All Underground Components in Place • Concrete Foundation in Place <p>Tasks In-Progress:</p> <ul style="list-style-type: none"> • Sewer Line and Manhole Installation • Allowing Recently placed concrete to cure (7 Days) 	
Task 5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	35%
<p><u>UPDATE:</u> B2Z continues to coordinate and manage all project documentation.</p> <p>Pending RFI's:</p> <ul style="list-style-type: none"> ▪ All pending submittals are identified and tracked on TEAMWORK (PIMS) <p>Pending Submittals:</p> <ul style="list-style-type: none"> ▪ All pending submittals are identified and tracked on TEAMWORK (PIMS) 	
Task 5.6 - Change Order Review, Negotiation, and Preparation.	15%
<p><u>UPDATE:</u></p> <ul style="list-style-type: none"> ▪ Change Proposal #001 – Credit of 11 Toilet tissue dispensers & Soap Dispensers 	

Task 5.7 - Review and verify Contractor Applications for Payment	15%
<p><u>UPDATE:</u></p> <ul style="list-style-type: none"> • Pay Application #01: \$247,370.48 (Approved by HCCC on 11/30/2021) • Pay Application #02: \$193,388.27 (To be on HCCC on 12/28/2021) • Pay Application #03: Under Review 	
Task 5.8 - Conduct 6 and 11 months walk through and Contractor follow-up	0%
<p><u>NO UPDATE:</u> <i>This task has not begun.</i></p>	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

Jesse Ozuna
Senior Construction Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
1/3/2022	40156

Please send remittance with copy of invoice to:
 Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:
 Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

Project Info:
 Hidalgo County Precinct #4
 Contract # C-17-243-09-05
 Work Authorization #7
 Supplemental #1
 County Services Facilities
 County Wide Departments
 Judicial & Law Enforcement Bldg

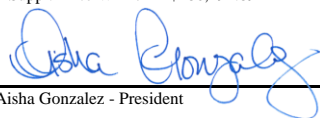
B2Z JOB: 4111
 PO # 783749

Billing Period December 2021

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
3.0 Meetings, Coordination & Support for Project Development					
Task 3.1 - Coordinate Plans	\$ 3,167.40	\$ 3,167.40	\$ -	\$ 3,167.40	100.00%
Task 3.2 - Utility Coordination	\$ 2,639.48	\$ 2,639.48	\$ -	\$ 2,639.48	100.00%
Task 3.3 - Monthly Design Meetings	\$ 2,032.42	\$ 2,032.42	\$ -	\$ 2,032.42	100.00%
4.0 Construction Bidding					
Task 4.1 - Contractor Outreach/Pre-Qual	\$ 1,266.96	\$ 1,266.96	\$ -	\$ 1,266.96	100.00%
Task 4.2 - Attend Pre-RFP Meeting	\$ 633.48	\$ 633.48	\$ -	\$ 633.48	100.00%
Task 4.3 - Coord & Prepare responses to Quest	\$ 1,398.94	\$ 1,398.94	\$ -	\$ 1,398.94	100.00%
Task 4.4 - Assist the evaluation committee in the grading and scoring of the CSP submissions	\$ 5,859.72	\$ 5,859.72	\$ -	\$ 5,859.72	100.00%
Task 4.5 - Review of formal contract documentation (AIA Documents)	\$ 1,214.18	\$ 1,214.18	\$ -	\$ 1,214.18	100.00%
5.0 Construction Contract Administration and Oversight					
Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 1,979.64	\$ 1,979.64	\$ -	\$ 1,979.64	100.00%
Task 5.2 - Bi-Weekly Construction Meetings	\$ 17,895.84	\$ 2,684.38	\$ 1,789.58	\$ 4,473.96	25.00%
Task 5.3 - Permit Coordination	\$ 2,639.48	\$ 2,639.48	\$ -	\$ 2,639.48	100.00%
Task 5.4 - Daily Project Site Visits	\$ 80,371.68	\$ 16,074.34	\$ 8,037.16	\$ 24,111.50	30.00%
Task 5.5 - Project Documentation Review/Control	\$ 37,612.80	\$ 7,522.56	\$ 5,641.92	\$ 13,164.48	35.00%
Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 8,842.30	\$ 442.12	\$ 884.23	\$ 1,326.35	15.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 11,481.90	\$ 1,148.19	\$ 574.10	\$ 1,722.29	15.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,319.74	\$ -	\$ -	\$ -	0.00%
Direct Expenses	\$ 5,838.93	\$ 467.11	\$ -	\$ 467.11	8.00%
Total For This Billing Period					\$16,926.99

Work Authorization - Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
Suppl. #1 to WA#7	\$186,194.89	\$51,170.40	36.57%	\$118,097.50


 Aisha Gonzalez - President