

February 1, 2022

Hon. Ellie Torres
Commissioner, Hidalgo County Pct. #4
1051 N. Doolittle Rd
Edinburg, TX 78542

RE: Contract # C-19-251-07-16 ~ Building Repairs, Renovations, Alterations, Additions, and/or Other Related Services to County Owned Buildings (On-Call) Work Authorization #1 ~ Mechanical Shop PO #811749

Dear Commissioner Torres:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of January 2022 on the subject referenced project.

The following is attached:

- Invoice No. 40161

The following is a narrative of the progress for this period.

TASK	% Complete
Task 1 – Review of Existing Materials	100%
<u>NO UPDATE:</u> This task is complete.	
Task 2 – Preliminary Cost Estimate	
(In Architect's Scope)	
Task 3 – Consultation & Coordination with the other Consultants (Geotech, Survey, CMT, FF&E, etc.)	100%
<u>NO UPDATE:</u> This task is complete.	
Task 4 - Participate in Monthly Design Meetings	100%
<u>NO UPDATE:</u> This task is complete.	

Task 5 - Oversight and assistance to Architect and Hidalgo County in the preparation of (CSP) Procurement Package/Advertisement Docs	100%
<u>NO UPDATE:</u> This task is complete.	
Task 6 - Contractor Outreach/Contractor Pre-Qualification	100%
<u>NO UPDATE:</u> This task is complete.	
Task 7 - Attend Pre - RFQ/P Meeting	100%
<u>NO UPDATE:</u> This task is complete.	
Task 8 - Coordinate and conduct a Pre-Construction Conference (PCC)	100%
<u>NO UPDATE:</u> B2Z organized and conducted the Preconstruction meeting on 12/14/2020.	
Task 9 - Weekly Construction Meetings	100%
<u>UPDATE:</u> Owner/Architect/Contractor (OAC) Bi-Weekly Meetings. These meetings are held via Zoom Meeting w/ Precinct No. 4 Administration, ERO, NMC and B2Z. B2Z facilitates discussion of general project topics, administrative items, project progress, document management, open issues, and any other new business. <ul style="list-style-type: none"> • 12/02/2021 - weekly status w/NMC & ERO • 12/09/2021 - weekly status w/NMC & ERO • 12/09/2021 – Monthly Status Meeting w/Comm. Torres • 12/16/2021 - weekly status w/NMC & ERO • 12/22/2021 – Teams Meeting W/ERO on Open Issues • 12/23/2021 - weekly status w/NMC & ERO • 01/13/2022 – Monthly status meeting w/ Comm. Torres • 01/19/2022- Status meeting w/ Comm. Torres 	

Task 10 - Permit Coordination	100%
<p><u>UPDATED:</u> B2Z has completed this task. Permit has been obtained by NM Contracting</p>	
Task 11 - Daily Project Site Visits with field reports and photographs.	100%
<p><u>UPDATE:</u> Conducting daily job-site inspections to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photo journal.</p> <p>Project Schedule:</p> <ul style="list-style-type: none"> • Project Start Date – 12/17/2020 • Original Completion Date – 10/13/2021 • Granted Weather Days – 45 • Granted Days Change Order # 001 – 32 calendar days • Granted Days Change Order # 002 – 45 calendar days • Adjusted Completion Date – 01/08/2022 • New Substantial Completion Date – 01/28/2022 <p>Project Delays:</p> <ul style="list-style-type: none"> • N/A <p>Completed Tasks:</p> <ul style="list-style-type: none"> • Survey of AEP Easement • Installation of Transformer • Survey NAWSC Easement • All Paving/curb & gutter • Insulation • Drywall <p>Tasks In-Progress:</p> <ul style="list-style-type: none"> • Installation of Flex base • Parking Area • Painting 	

Task 12 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	100%
<p><u>UPDATE:</u> B2Z continues to coordinate and manage all project documentation.</p> <p>Pending RFI's:</p> <ul style="list-style-type: none"> • N/A <p>Pending Submittals:</p> <ul style="list-style-type: none"> • As per ERO Submittal log 	
Task 13 - Change Order Review, Negotiation, and Preparation.	100%
<p><u>UPDATE:</u></p> <ul style="list-style-type: none"> • #001 – Landscape/Irrigation • #002 – Dedicated fire Line • #003 – Backflow Preventer • #004 – Addition of north entrances as requested by P4 • #005 – Material Increase (rejected full amount and agreed to 50%) • #006 – Additional Trees (rejected) • #007 – Additional Days • Time extensions 	
Task 14 - Review and verify Contractor Applications for Payment	95%
<p><u>UPDATE:</u></p> <ul style="list-style-type: none"> • Pay Application #1: \$89,847.22 (Approved by HCCC on 3/9/2021) • Pay Application #2: \$43,760.18 (Approved by HCCC on 3/30/2021) • Pay Application #3: \$70,781.44 (Approved by HCCC on 4/13/2021) • Pay Application #4: \$184,264.47 (Approved by HCCC on 5/18/2021) • Pay Application #5: \$149,882.70 (Approved by HCCC on 6/15/2021) • Pay Application #6: \$81,499.55 (Approved by HCCC on 7/27/2021) • Pay Application #7: \$107,624.03 (Approved by HCCC on 8/24/2021) • Pay Application #8: \$115,806.63 (Approved by HCCC on 9/28/2021) • Pay Application #9: \$154,593.29 (Delivered to P4 on 10/28/2021) • Pay Application #10: \$148,261.14 • Pay Application #11: \$241,831.91 (Under Review) 	

Task 15 - Conduct 6 & 11 month Walk Through & Contractor Follow-up	50%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	

Supplemental No. 1 to WA#1

Task 3 – Consultation & Coordination with the other Consultants (Geotech, Survey, CMT, FF&E, etc.)	100%
<u>NO UPDATE:</u> B2Z has continued coordination efforts with ERO Architects, Hidalgo County, and the Contractor to execute and complete the construction contract and all related documents. This includes but it not limited to: <ul style="list-style-type: none"> ▪ AIA Construction Contract ▪ AIA General Conditions ▪ Payment Bonds ▪ Performance Bonds ▪ Insurance Certificates ▪ Form 1295 	
Task 4 - Participate in Monthly Design Meetings	100%
<u>NO UPDATE:</u> B2Z has Completed this task. The design Team has delivered the final plans.	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

Jesse Ozuna
Project Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
2/1/2022	40161

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:
 Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

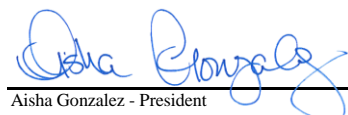
Project Info:
 Hidalgo County Precinct #4
 Contract # C-19-251-07-16
 Work Authorization #1
 Mechanical Shop
 B2Z JOB: 4113
 PO # 811749

Billing Period January 2022

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Preliminary Design Values					
Task 1 - Review of Existing Materials	\$ 1,015.94	\$ 1,015.94	\$ -	\$ 1,015.94	100%
Task 2 - Preliminary Cost Estimate					
Meetings, Coordination & Support for Project Development					
Task 3 - Consultation & Coordination w/ Other Consultants	\$ 2,790.32	\$ 2,790.32	\$ -	\$ 2,790.32	100%
Task 4 - Participate in Monthly Meetings	\$ 1,913.60	\$ 1,913.60	\$ -	\$ 1,913.60	100%
Construction Bidding					
Task 5 - Oversight & Assistance with (CSP) Procurement Package/Advertisement Docs	\$ 1,530.88	\$ 1,530.88	\$ -	\$ 1,530.88	100%
Task 6 - Contractor Outreach / Contractor Pre-Qualification	\$ 949.83	\$ 949.83	\$ -	\$ 949.83	100%
Task 7 - Attend Pre-RFQ/P Meeting	\$ 949.83	\$ 949.83	\$ -	\$ 949.83	100%
Construction Contract Administration and Oversight					
Task 8 - Coordinate and Conduct a Pre-Construction Conference (PCC)	\$ 1,464.74	\$ 1,464.74	\$ -	\$ 1,464.74	100%
Task 9 - Bi-Weekly Construction Meetings	\$ 3,444.48	\$ 3,272.26	\$ 172.22	\$ 3,444.48	100%
Task 10 - Permit Coordination	\$ 1,384.72	\$ 1,384.72	\$ -	\$ 1,384.72	100%
Task 11 - Daily Project Site Visits w/ Field Reports and Photographs	\$28,668.52	\$ 27,235.09	\$ 1,433.43	\$ 28,668.52	100%
Task 12 - Project Documentation Review/Document Control	\$ 11,689.92	\$ 11,105.42	\$ 584.50	\$ 11,689.92	100%
Task 13 - Change Order Review, Negotiation, & Preparation	\$ 3,200.92	\$ 3,200.92	\$ -	\$ 3,200.92	100%
Task 14 - Review & Verify Contractor Applications for Payment	\$ 2,574.64	\$ 2,445.91	\$ -	\$ 2,445.91	95%
Task 15 - Conduct 6 & 11 month Walk Through & Contractor Follow-up	\$ 883.72	\$ 441.86	\$ -	\$ 441.86	50%
Direct Expenses					
Mileage	\$ 3,490.67	\$ 3,316.14	\$ -	\$ 3,316.14	95%
Supplemental No. 1 to Work Authorization No. 1					
Consultation & Coordination w/ other Consultants	\$ 9,046.00	\$ 9,046.00	\$ -	\$ 9,046.00	100%
Participation in Monthly Design Meetings	\$ 9,568.00	\$ 9,568.00	\$ -	\$ 9,568.00	100%
Total For This Billing Period					\$2,190.15

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
1	\$84,566.73	\$81,631.46	99.1%	\$745.12


 Aisha Gonzalez - President